

## SUBJECT

### **BOARD RESOLUTION NO. 19-826**

Pertaining to a professional services agreement with Process Solutions Assurance to provide a Mobile Workforce Solution for asset and staff management.

## BACKGROUND INFORMATION

Staff is seeking approval of a professional services agreement with Process Solutions Assurance to provide an InField Mobile Platform as a Mobile Workforce Solution for asset and staff management.

The Mobile Workforce Solution is to provide the following:

1. the ability for field crews to record work completion, charges, document capture, and completion of digital forms in real time
2. the ability to create work orders based on feature selection, view feature attributes, and punch out to native devices mapping street views based on location within a connected GIS Map
3. the ability for supervisors to dynamically manage crews by easily associating employees with crews daily through drag/drop capabilities
4. the ability for users in the system to click on any work order and get directions, capture photos, review attached documents, and communicate information with voice-to-text

The Mobile Workforce Solution being provided by this professional service agreement will be used jointly by SPRWS and City of Saint Paul Public Works Department. Costs for the Project shall not exceed \$260,600.

An agreement between the Board and the City is needed to accomplish the allocation of responsibility for the costs of the implementation of the software. This agreement is also before the Board for consideration and/or approval at this Board Meeting. Approval of this professional services agreement is needed to proceed and if approval is not given to the professional services agreement, the corresponding agreement between the Board and the City should likewise be denied, and vice versa.

See attached Agreement.

## RECOMMENDATION

Board approval is recommended.