

SUBJECT

BOARD RESOLUTION NO. 19-442

Pertaining to an Ordinance amending Legislative Code Chapter 91 to add an appeals process for persons who wish to appeal water bills, fees and other charges imposed under the Water Code, Chapters 85 - 103 of the Legislative Code.

BACKGROUND INFORMATION

Currently, the Water Code (Chapters 85-103 of the Saint Paul Legislative Code) does not specifically address the governance of an appeals process for persons who wish to appeal water bills, fees, and other charges imposed under the Water Code.

This code change would create a Section 91.25 within Chapter 91 of the Water Code to govern an appeals process containing the following parameters:

1. An appeal must be made to a hearing officer within 60 days of notice.
2. Appeals must be submitted in written form clearly setting forth the grounds for appeal.
3. The hearing officer must schedule the hearing within 30 days of receipt of appeal.
4. The hearing officer shall provide a recommendation to the Board.
5. The Board may approve, modify, or reject the recommendation from the hearing officer.

A concurrent change to Chapter 18 of the Legislative Code is needed to give the Legislative Hearing Officer the authority to hear the appeal and make recommendations to the Board. This code change is also before the Board for consideration and will need to be adopted for the process to be fully codified.

Upon Board approval, the Ordinance will be forwarded to the Saint Paul City Council for public hearing and action.

See the following attachments:

- 1) Proposed Ordinance
- 2) Proposed code changes in redline form

RECOMMENDATION

Board approval is recommended.