McNeely Foundation
Philanthropy • Legacy • Community
444 Pine Street • St. Paul, MN 55101

June 27, 2018

Ms Alice Messer
Design and Construction Manager
Saint Paul Parks & Recreation
25 W. Fourth Street, Suite 400
Saint Paul, MN 55101

Dear Ms Messer:

I am pleased to tell you that at the Board of Directors meeting on June 25, 2018, a grant in the amount of $80,000 was approved for the development of a Swede Hollow Park Master Plan as described in your recent application.

The period for which these funds are granted extends from June 2018 to June 2019.

This grant and notice of approval are subject to your meeting the terms and conditions as outlined in the attached "Grant Agreement" which includes reporting on the goals and expected outcomes that are summarized within the grant agreement. Please contact me if you have any questions or concerns regarding this Agreement.

Please acknowledge acceptance of this grant and its terms by returning a signed Agreement via email to kreynolds@mcneelyfoundation.org. The McNeely Foundation will expect to receive this from you prior to disbursement of funds.

We are pleased to be one of your current supporters and wish you well with your program.

Best regards,

Karen M. Reynolds
Foundation Administrator

Enc.

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Grant Agreement

As a condition of a total grant of $80,000 from the McNeely Foundation to Saint Paul Parks & Recreation for the development of a Swede Hollow Park Master Plan, the undersigned hereby agrees:

1). To use the funds only for the designated purpose and not to use the funds for any purpose prohibited by law, including those purposes specified in Section 4945 of the Internal Revenue Code (see box below).

2). The grant period of for this project/program support is from June 2018 to June 2019 and must be used within this period*.

3). To repay any portion of the grant which is not used for the designated purpose.

4). To submit a progress report on the **Goals and Expected Outcomes** stated within your current application and also summarized starting on Page 3 of the Grant Agreement. This report must include what the grant accomplished as well as a final budget report. This report is a requirement of submission of your next application and will be due by the application deadline or within 90 days of the end of the grant period if you are not submitting another application for this program/project.

5). To maintain records of receipts and expenditures and to make its books available to the McNeely Foundation at reasonable times.

6). That this is not a pledge; any grant payment may be discontinued, modified, or withheld at any time when, in the judgment of the McNeely Foundation, such action is necessary to comply with the requirements of law or this Agreement.

7). Consistent with Executive Order 13244 and the Patriot Act, no portion of the grant will be used to support terrorism or will be diverted to other individuals or organizations which have assisted, sponsored, or provided financial, material, or technological support for terrorists or persons associated with terrorists.

Saint Paul Parks & Recreation

By _____

Title _____

Date _____

A signed copy of this Grant Agreement must be emailed to the McNeely Foundation before payment can be made.

*Please contact the McNeely Foundation before or after the agreement is signed with any questions you may have about the period covered by the grant, the schedule of grant payments, the schedule of reports required, or the desired format for project and financial reports. Adjustments to grant periods and uses of McNeely Foundation funds are possible but may require approval by the McNeely Foundation Board of Directors.

IRS Code Section 4945 describes "lobbying" as a variety of activities including attempting to influence either elections or legislation at any level of government. Influencing legislation is further described as attempts to influence public opinion on a legislative subject or direct communications with those who formulate legislation. An exception is made for nonpartisan analysis, study, and research.

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Goals and Expected Outcomes

These are the goals and expected short-term results that you stated in the application to the McNeely Foundation. As part of the Grant Agreement requirements, you will report on these goals and expected results as they are stated here (1) when applying for funding next year, or (2) when submitting a Final Report.

Grantee: Saint Paul Parks & Recreation

Project Title: Swede Hollow Park Master Plan

Project Dates: June 2018 to June 2019

Stated Goals and Expected Short-Term Results/Outcomes from Action Plan

Goal 1: Produce a master plan for Swede Hollow Park

Short Term Results: Relationships will be developed within the community. A thorough list of park improvements and programming will be vetted to achieve a park master.

Goal 2: A prioritized list of projects will be developed.

Short Term Results: Relationships developed through the planning process will be leveraged to determine priorities. This will maximize community buy-in by putting the order of implementation of the plan in the community's hands.