OFFICE OF THE CITY ATTORNEY
Lyndsey M., City Attorney

CITY OF SAINT PAUL
Mayor Melvin Carter

Civil Division
400 City Hall
15 West Kellogg Blvd.
Saint Paul, Minnesota 55102

Telephone: 651 266-8710
Facsimile: 651 298-5619

June 27, 2018

NOTICE OF INTENT TO SUSPEND LICENSES

Rodney Pellow
Twin Cities Salvage Pool
1301 Jackson Street
St. Paul, MN 55117-4627

RE: Auto Repair Garage, Motor Vehicle Dealer-New Vehicles, Second Hand Dealer – Motor Vehicle and Auto Body Repair/Painting Shop licenses held by Twin Cities Wrecker Sales, Inc. d/b/a Twin Cities Salvage Pool for the premises located at 1301 Jackson Street in Saint Paul
License ID #: 0050543

Dear Licensee:

The Department of Safety and Inspections will recommend suspension of the Auto Repair Garage, Motor Vehicle Dealer-New Vehicles, Second Hand Dealer – Motor Vehicle and Auto Body Repair/Painting Shop licenses held by Twin Cities Wrecker Sales, Inc. d/b/a Twin Cities Salvage Pool for the premises located at 1301 Jackson Street in Saint Paul. The recommendation is based on the following information:

Department of Safety and Inspection (DSI) records show you paid $1,759.00 in delinquent license and late fees on April 9, 2018. On May 8, 2018, you were sent a letter from DSI stating the renewal of your above-mentioned licenses had not been completed because you failed to submit following information with your license fee payment:

- **A completed Certificate of Compliance Minnesota Workers' Compensation Law form**

You were asked to complete and submit the required form by May 22, 2018. As of today, it has not been received.

In addition to the suspension of your Auto Repair Garage, Motor Vehicle Dealer-New Vehicles, Second Hand Dealer – Motor Vehicle and Auto Body Repair/Painting Shop licenses, per Saint Paul Legislative Code § 310.05 (m) (2), the licensing office will also recommend a $500.00 matrix penalty for failure to submit required information to maintain your license.

You have four (4) options to proceed:

1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **Friday, July 6, 2018,** I will presume that you have chosen not to contest the proposed adverse action, and the matter will be placed on the **July 18, 2018** City Council Agenda for approval of the proposed remedy.

2. You can complete and submit the required information listed above and send it directly to DSI at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Friday, July 6, 2018.** A self-addressed envelope is enclosed for your convenience. Submission of the required information will be considered a waiver of the hearing to which you are entitled.

3. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council, you will need to send me a letter with a statement admitting the facts and requesting a public hearing no later **Friday, July 6, 2018**. The matter will then be scheduled before the City Council to determine whether to suspend your Auto Repair Garage, Motor Vehicle Dealer-New Vehicles, Second Hand Dealer – Motor Vehicle and Auto Body Repair/Painting Shop licenses and impose the $500.00 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.

4. If you no longer wish to do business in the City of Saint Paul, you will need to complete and return the attached REQUEST TO CANCEL LICENSE with the CITY OF SAINT PAUL to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Friday, July 6, 2018.**

If you have not contacted me by Friday, July 6, 2018, I will assume that you do not contest the suspension of your Auto Repair Garage, Motor Vehicle Dealer-New Vehicles, Second Hand Dealer – Motor Vehicle and Auto Body Repair/Painting Shop licenses and imposition of a $500.00 matrix penalty. In that case, the matter will be placed on the July 18, 2018 City Council Agenda for approval of the recommended penalty.

If you have questions about these options, please feel free to contact Julie Kraus, my Legal Assistant at (651) 266-8776.

Sincerely,

Therese Skarda/jk

Therese Skarda
Assistant City Attorney
License No: 024989

Cc: Rodney Pellow, 668 Heinel Drive, Roseville, MN 55113-2151
1301 Jackson, LLC, 1301 Jackson Street, St. Paul, MN 55117-4627

Attachments: Certificate of Compliance Minnesota Workers' Compensation Law form
REQUEST TO CANCEL LICENSE with the CITY OF SAINT PAUL

STATE OF MINNESOTA)
) ss. **AFFIDAVIT OF SERVICE BY U.S. MAIL**

COUNTY OF RAMSEY)

Julie Kraus, being first duly sworn, deposes and says that on the 27th day of June she served the attached **NOTICE OF INTENT TO SUSPEND LICENSES** and a correct copy thereof in an envelope addressed as follows:

Rodney Pellow
Twin Cities Salvage Pool
1301 Jackson Street
St. Paul, MN 55117-4627

Rodney Pellow
668 Heinel Drive
Roseville, MN 55113-2151

1301 Jackson, LLC
1301 Jackson Street
St. Paul, MN 55117-4627

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.

Julie Kraus

Subscribed and sworn to before me
this 27th day of June, 2018

Notary Public

KAREN M. DOUMANY
NOTARY PUBLIC · MINNESOTA
My Commission Expires
January 31, 2020