

Security badge renewals move to admin. building

Hayley Heidelberg, emergency planning and security supervisor, is now in charge of updating employee security badges and ID photos, along with granting access requests to buildings/rooms within the facility.

If you need to get your badge renewed, please see Hayley on the second floor of the administration building, across from the north conference room.

If you need access to the facilities that you do not currently have, please acquire permissions to obtain access from your supervisor, then contact Hayley.

You can call her at 266-6309 or email her at Hayley.Heidelberg@ci.stpaul.mn.us.



Hayley Heidelberg

How good is your guac? How sassy is your salsa?



Winners of the guacamole and salsa contest held in the cafeteria April 12 are from left: True Johnson: first place salsa, second place guacamole; David Denton, second place salsa; Andrew Magdziarz: first place guacamole, third place salsa; and Graeme Chaple, third place guacamole. There were 17 entries in the two categories, with six guacamole entries and 11 salsa. Employees had one vote for each category.

New employee orientation and racial equity courses coming up

The city's next New Employee Orientation (NEO) (Part 1) is Tuesday, April 24, 2018 from 8:30 a.m. to 3:30 p.m. in room 40 of the city hall/courthouse basement at 15 West Kellogg. All new (non-temporary) employees are required to attend this training and Racial Equity Foundations training.

Please obtain supervisor approval. You will need to register online at <https://tinyurl.com/ycy8sgt5>.

Registration closes two days prior to the event date. A light lunch will be provided to those who register online. Please bring your own beverage.

This NEO workshop will acquaint new employees with:

- City structure, policies and values
- Valuing diversity, inclusion and racial equity
- Customer service philosophy
- Employee benefits
- Safety and work-related injury procedure
- Deferred compensation

- Information security awareness
- Other pertinent information

A light lunch will be served. There will be a break around 11:30 a.m.

Contact Jerome Sakpeider at (651) 266-6533 or email jobs@stpaul.gov for more information on the New Employee Orientation.

Racial Equity Foundations training May 8

The next NEO (Part 2) Racial Equity Foundations is May 8 from 8:30 a.m. – noon at the Wellstone Center at 179 Robie Street East, room 212. You must complete the New Employee Orientation prior to attending the Racial Equity Foundations. Please obtain supervisor approval and then register online at <https://tinyurl.com/ya2p6ywn>. A light snack will be provided. Please bring your own beverage.

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Utility posts jobs

The water utility is looking for someone to fill the positions of plumbing inspector, virtual environment administrator, civil engineer I, and water utility tech. I.

Plumbing inspector

The plumbing inspector performs performance inspections to ensure that plumbing and drainage alterations, and installations are done according to plan, the Minnesota plumbing code and SPRWS code.

Please provide a resume and describe your knowledge and experience using computer software/systems and technology to Dave Wagner, dave.wagner@ci.stpaul.mn.us by 4:30 p.m. Monday, April 16. This is an unclassified position and not covered by civil service rules.

Virtual environment administrator

The position is responsible for day-to-day operations of the virtual environment (Prod SAN and virtual desktop infrastructure (VDI)), virtual machines, SQL databases, and VDI images.

Applications are due online by 4:30 p.m. on April 18.

Water utility tech. I

Two office positions are open. One position will work with the project engineering group using AutoCAD and will perform technical analyses and drawing records maintenance. The other position will work with GIS, plan review, and customer service.

Applications are due online by 4:30 p.m. on April 30.

Civil engineer I

Performs entry level professional engineering in the investigation, design, inspection, operation, construction and maintenance of utility projects. Applications are due online by 4:30 p.m. on April 30.

For a full description of all jobs, visit www.stpaul.gov/jobs and select the job you are interested in.

More information can be obtained by contacting Sandy Kimbrough at jobs@stpaul.gov.

Please share these postings with others who might be interested in the positions.

Dan Finnegan retires

Dan Finnegan, water treatment plant operator II, retired as of Friday, April 13, after 28 years of service to the city and 25 to the water utility.

Dan began his career with the city public works department in 1990 as a street services worker. In 1993, he became a heavy equipment operator. In the fall of 1993, he transferred to water as water plant aide. In 1996, he became a maintenance worker. In 2008, he became a water treatment plant operator II, the position from which he retires.

A get together was planned for 4 p.m. on April 13 at Gabe's by the Park.

Good luck to Dan on his retirement.



Dan Finnegan with Vinny Bader at a utility softball game at the B-Dale Club in 2004.



Dan Finnegan at a computer console in 2006.

New employee orientation and racial equity courses coming up

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The Racial Equity Foundations course includes:

- 1) how race affects our lives;
- 2) bias and how to counteract it; and
- 3) ways to listen and talk about race.

All employees are expected to attend this session within their first few months of city employment. Bring a water bottle and a pen. All training materials will be provided. Coffee and a light morning snack will be provided. Registration closes the day before the event.

If you have any other questions on the racial equity training, please contact Lisa.McKeown@ci.stpaul.mn.us or Jobs@ci.stpaul.mn.us.