March 31, 2018

Cheeneng Yang
Saint Paul Parks and Recreation
Landscape Design Apprentice
25 West 4th Street, Suite 400
Saint Paul, MN 55102

Re: Directional trail signage near E. Cayuga Street & Frontage Road

Dear Mr. Yang:

This letter is to confirm that Lower Phalen Creek Project ("LPCP") has raised the funds necessary to create and install the directional sign at the trail intersection near E. Cayuga Street and Frontage Road. McNeely Foundation has covered the majority of the costs, and LPCP is providing in-kind staff time to manage the project on this end.

The estimated total cost of the sign fabrication, installation, and consultant time is $6,700. LPCP has funds received from McNeely Foundation to cover this total cost. Thank you for your work on this project. It will greatly help with wayfinding, and I have spoken with community members who are very grateful for this addition to the City's trail system.

Thank you as well for working to keep costs to a minimum, as we do not have the funds to cover unexpected consultant time for multiple design changes, etc.

It has been and continues to be a pleasure working with you. Your helpfulness and professionalism are greatly appreciated. Please feel free to reach out anytime with any questions, mkleiss@lowerphalencreek.org, 612-581-8636.

Sincerely,

Melanie Kleiss
Executive Director