

Main serving soccer stadium and development installed



Photo by Ben Feldman

Greg Sorenson, left, and Tony Gillette, water system workers, install 12-inch main in 24-inch casing under Snelling Ave. as part of the Allianz Field soccer stadium work on Jan. 25. Dustin Schluessler, water system worker, was also part of Stan Denkinger's crew working on the project.

Fuel use tracking allows for accountability and planning

The water utility operates its own gas pumps for refueling vehicles and heavy equipment. In order for SPRWS to get optimal value, efficiency and accuracy from the system, employees who fuel vehicles must follow specific procedures.

Accurate mileage allows tracking for vehicle maintenance records, gas-mileage and fuel efficiency, and helps predicts a vehicle's life cycle.

Monitoring fuel use helps determine operating costs and establish equipment billing rates.

All of this tracking starts with the employee. Those responsible for fueling have an access card and a personal identification number. These cards and numbers belong to one individual and should not be shared.

When dispensing fuel, users must insert their ID card and enter their PIN. They are also required to insert the vehicle/equipment card associated with the vehicle being fueled and enter the current odometer reading. This helps track mileage.

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Up to \$3,100 available

Tuition reimbursement funds can make classes affordable

Keeping up-to-date on your area of expertise is essential in today's economy.

The city and SPRWS assist employees in maintaining their education by providing tuition reimbursement for eligible coursework.

The city provides up to \$600 of tuition reimbursement per year for full-time employees and up to \$300 for part-time staff.

The utility will provide up to \$2,500 per year for

full time employees and up to \$600 for part-time staff. Combined, a full-time employee could be reimbursed up to \$3,100 for coursework taken as part of an accredited program.

If you are interested, now is the time to apply. Funds are available on a first-come, first-served basis.

Contact Racquel Vaske at 266-6815 for more information on this employee benefit.

Healthy Saint Paul well-being incentive program underway

Healthy Saint Paul has revamped its well-being program.

It registers points based on various activities that you take part in, and for earning 200 points, employees earn a \$300 Health Retirement Account contribution.

Earn another 100 points, and get another \$600 contribution, for a total of \$900 contributed to your HRA. These incentives will show up on your 2019 HRA statements.

In addition, Medica will give you a \$20 gift card for every 100 points you earn, up to \$100.

The program started Jan. 1 and goes to Sept. 30.

You can earn 100 points by doing bio-metric screening, three phone calls with a phone coach, an online health assessment, or joining the Omada program if you haven't already completed it.

Various other activities earn points, depending on what they are. The city's website at <http://healthy.stpaul.gov/> has all the details.

Free biometric testing at Saint Paul city locations is done for the year, but you can still have your doctor complete the tests and have the results sent to Red-Brick Health by Sept. 30, 2018, to qualify for the 100 points. There is a downloadable form on the Healthy Saint Paul website.

To take the online health assessment, go to mymedica.com. You will need to register if this is your first time on this site. You need your Medica ID card for this.

Once registered, click on the Health & Wellness tab.

For more information on the program, go to the Healthy Saint website <http://healthy.stpaul.gov>.

Don't lose your FSA money, claim it by February 15

Make sure you get reimbursed for all of the money you put into your 2017 medical flexible spending account. You will lose any money remaining in your 2017 FSA account you have not claimed by Feb. 15.

To get claims forms or to determine your balance, go to www.wealthcareadmin.com and select the participant portal to login. You will need your user name and password if you have logged on in the past. The password becomes void if it isn't changed every 90 days, so you may need to call CelioStar at 612-436-2778 to get a new password.

Remember, there will be two balances. The flexible spending money you set aside in 2017 must be used for medical services rendered in 2017 and claimed by Feb. 15, 2018. The website abbreviates that balance FSA.

The website lists the health account money you accrue

from Healthy St. Paul in your health retirement account as HRP. This money rolls over each year and does not need to be spent or claimed annually.

If you try to claim more than you put into your flex account, the additional amount requested will be deducted from your HRP balance unless you tell them that you only want the balance of your flexible spending account used.

You can simply write a note on the reimbursement form to clarify that situation.

If it doesn't matter to you which account the money comes from, you don't need to do anything. The money will always be deducted from the FSA account first, and then the HRP account, if you have a balance to draw from.

If you have questions, call CelioStar at 612-436-2778.

Fuel use tracking allows for accountability and planning

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For non-odometer diesel equipment or containers there is a separate miscellaneous gas card. These should not be used for fueling vehicles.

If any of these cards are missing or have been lost, the loss must be reported to the garage right away. New cards can then be issued.

Employees are responsible for all fuel dispensed with their ID card and PIN.

All employees who fuel equipment and vehicles are expected to adhere to these policies. This policy was updated last month. Ask your supervisor for more information or to see the policy and take a few moments to familiarize yourself with the rules and follow them to ensure we are tracking our vehicle's fuel use accurately.