

SUBJECT

DISCUSSION ITEM

Seven-month extension of a professional services agreement with Short, Elliot Hendrickson, Inc. to provide wireless communication equipment plan reviews and installation inspection.

BACKGROUND INFORMATION

The General Manager intends to extend the wireless engineering services agreement with Short, Elliot Hendrickson, Inc. (SEH) to July 31, 2018, as provided for by agreement. Virtually all costs of the agreement are reimbursed by the wireless carriers.

The Board entered into an agreement with SEH on August 13, 2013 to provide engineering plan review and inspection of wireless equipment installations on Board water tower sites. Section 14 provides that the agreement be in effect through December 31, 2015, but can be extended for one-year periods by mutual agreement of the parties, not to exceed a total term of five years. Extending the term to July 31, 2018 would result in total term of five years.

SEH has provided exceptional service, which has resulted in protection of water tower assets and up-to-date records of all equipment on the water towers.

	Agreement Budget	Amount Paid to date
(Aug-Dec) 2013	\$ 37,000	\$ 39,138.37
2014	\$ 78,000	\$ 54,365.84
2015	\$ 80,000	\$ 90,405.63
2016	\$ 83,000	\$ 64,127.41
2017	\$ 85,000	\$ 65,964.36 (thru October)
(Jan-Jul) 2018	\$ 47,000	
	\$410,000	\$314,001.61

RECOMMENDATION