



**Saint Paul** Minnesota  
*The most livable city in America*

# City Council 2018 Budget Levy Changes

**September 6, 2017**  
**Parks and Recreation**

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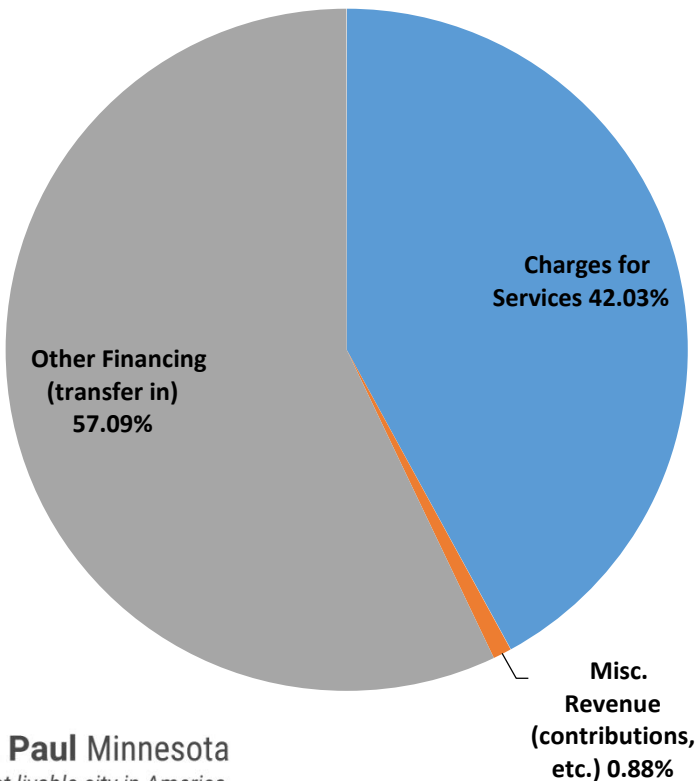
# Budget Proposals

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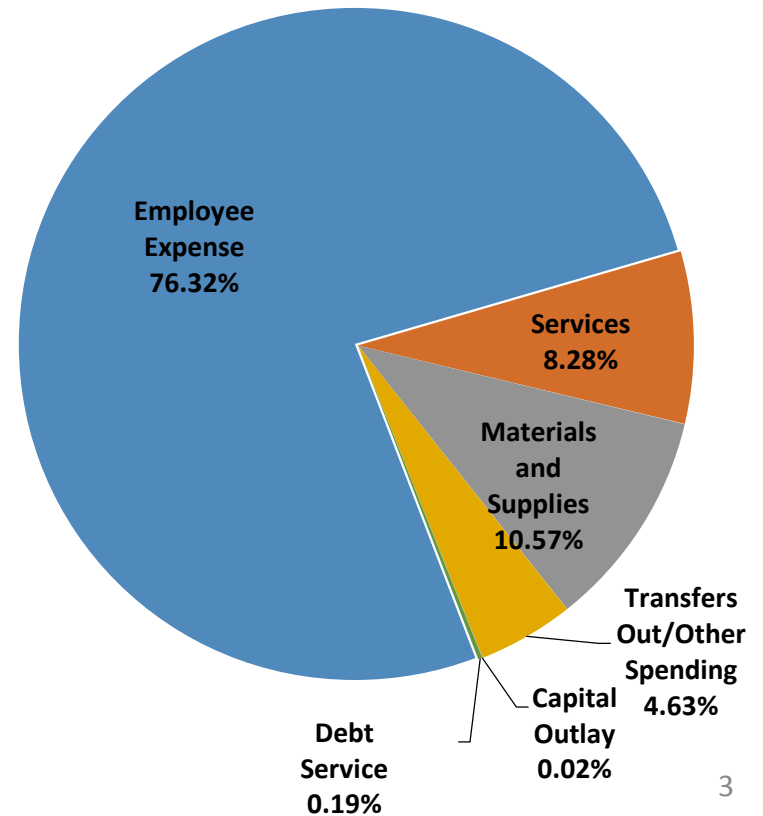
# Financial Summary

	2017 Adopted	2018 Current	% Change	FTEs
General Fund	31,217,286	34,806,857	11.5%	350.19

**Financing**



**Expenditures**



# Financial Look Back

## Significant General Fund Investments in Previous Cycles

2017	Additional Recreation Services Programming	158,167
2017	EAB – Parks and Golf Courses	227,200
2017	Right Track (one-time in 2017, made ongoing in 2018)	125,000
2016	Palace Rec Center increased staffing for new building	167,656
2016	Great River Passage	150,000
2016	Light Rail Median Maintenance	296,187

## Contingency General Fund Investments in Previous Cycles

2017	Additional Recreation Services Programming	91,833
2017	Capital Maintenance	635,000
2017	EAB Tree Removal Services	571,000

# Summary of 2018 Budget Changes

Program	Total Cost
Current Service Level Adjustments	370,981
Right Track	200,000
Transfer ROW Forestry services into the General Fund	4,684,687
EAB – remove 2017 one-time increase for Parks & Golf	-227,200
Como Shuttle	-111,000
Lowertown Ballpark Grounds keeping	-75,000
Contingency Budget (Recreation Services, Capital Maintenance, EAB Tree Removal Services)	-1,297,998

# Right Track

Is this proposal tied to a department strategic objective?

Yes

Right Track Growth

## Description / Data

Additional one time General Fund support to replace reduced funding from DEED. The State of Minnesota DEED grant, which provides funding support for the Right Track youth job program, was reduced from \$600,000 (for State Fiscal Year 2017) to \$400,000 (for State Fiscal Year 2018).

## Right Track Sources

### Grants

	2016	2017	2018	2019
State of MN DEED	\$600,000	\$500,000	\$400,000	\$200,000
CDBG	\$371,000	\$371,000	\$371,000	\$371,000
DEED Supplemental	\$0	\$202,970	??	??
Other Grants	\$176,805	\$100,000	??	??

### Grant Funding

**\$1,147,805   \$1,173,970   \$771,000   \$571,000**

### General Fund Support

GF Support (original)	\$134,900	\$134,900	\$134,900	\$134,900
GF Support (Increase)	\$0	\$125,000	<b>\$325,000</b>	\$125,000

### Annual Total

**\$1,282,705   \$1,433,870   \$1,230,900   \$830,900**

\* Assumes ongoing GF sources stay at \$134,900 and \$125,000

\* Uncertain future sources = ??

Estimated Costs	FTEs	Funding
<b>General Fund</b>	<b>Additional (if applicable)</b>	<b>One-time (yes/no)</b>
200,000		Yes

# Right Track

How will this budget change impact the City of Saint Paul? What is the anticipated outcome from this change?

DEED reduced funding to this program by \$200,000 which would have resulted in the loss of summer employment for 125 youth. This General Fund support replaces the reduced DEED funding.

What is the impact if this budget change is not made? Did you look at other alternatives and why are you proposing this option?

Right Track would not be able to replace the \$200,000 in lost funding and therefore would not be able to provide job placements to 125 youth.

# Transfer ROW Forestry services into the General Fund

Is this proposal tied to a department strategic objective?

Yes (2)

1. Asset Management; 2. Implement EAB Management Plan

## Description / Data

The City of Saint Paul has changed the funding source for street maintenance services. Starting in 2017, the new Street Maintenance Service Program replaces the Right-of-Way Maintenance Assessment. As part of this change, the General Fund will now support tree trimming and removal services. The shift of forestry services from the Street Maintenance Program Fund(formerly the Right-of-Way Fund) to the General Fund is reflected here.

### 2018 ROW to General Fund Budgets

	<u>2018 Budget</u>
10041412-ROW STREET TREE MAINTENANCE	\$2,868,502
10041413-EAB MANAGEMENT ROW	\$1,043,671
10041414-ROW GROUND MAINTENANCE	\$409,573
10041415-ROW SOLID WASTE REMOVAL	\$278,676
10041416-ROW BEAUTIFICATION	\$84,265
<b>TOTAL</b>	<b>\$4,684,687</b>

Estimated Costs	FTEs	Funding
General Fund	Additional (if applicable)	One-time (yes/no)
4,684,687	42.9	No



# Transfer ROW Forestry services into the General Fund

How will this budget change impact the City of Saint Paul? What is the anticipated outcome from this change?

The General Fund will now support Boulevard Street Tree Maintenance, Boulevard EAB Management, Boulevard Ground Maintenance, Boulevard Solid Waste Removal and Boulevard Beautification (all formerly supported through the Right-of-Way Fund).

What is the impact if this budget change is not made? Did you look at other alternatives and why are you proposing this option?

Without this change, the City would not have a funding source available to support boulevard maintenance budgets, such as tree trimming and removal.

# EAB Parks – Reduce 2017 one time increase for Parks & Golf

Is this proposal tied to a department strategic objective?

Yes

Implement EAB Management Plan

## Description / Data

The 2018 proposed budget backs out one-time resources dedicated to the removal and treatment of trees affected by Emerald Ash Borer in city parks and golf courses.

Estimated Costs	FTEs	Funding
General Fund	Additional (if applicable)	One-time (yes/no)
-227,200		No



# EAB – Reduce 2017 one time increase for Parks & Golf

How will this budget change impact the City of Saint Paul? What is the anticipated outcome from this change?

This budget change backs out the 2017 one-time funding received to support the removal and treatment of trees affected by Emerald Ash Borer in city parks and golf courses.

# Como Shuttle Reduction

Is this proposal tied to a department strategic objective?

Yes

Asset Management

## Description / Data

The Como Shuttle General Fund budget was created to fund operational costs not covered by state grants. To date, operational costs have been primarily funded by a State of MN Legacy Grant. Therefore, eliminating General Fund resources for the Como Shuttle will not result in a service reduction.

Estimated Costs	FTEs	Funding
General Fund	Additional (if applicable)	One-time (yes/no)
-111,000		No

# Como Shuttle Reduction

How will this budget change impact the City of Saint Paul? What is the anticipated outcome from this change?

To date, operational costs have been primarily funded by a State of MN Legacy Grant. Therefore, eliminating General Fund resources for the Como Shuttle will not result in a service reduction.

# Lowertown Ballpark Groundskeeping

Is this proposal tied to a department strategic objective?

Yes

Asset Management

## Description / Data

The City's use agreement with the Lowertown Ballpark tenant included a contribution of \$75,000 annually for groundskeeping for the first three years of the term. 2018 will be the fourth year of the term, so the City is no longer obligated to pay. The tenant will now pay all groundskeeping costs as operator and manager of the facility.

Estimated Costs	FTEs	Funding
General Fund	Additional (if applicable)	One-time (yes/no)
-75,000		No

# Lowertown Ballpark Groundskeeping

How will this budget change impact the City of Saint Paul? What is the anticipated outcome from this change?

The City no longer has this cost obligation in 2018, therefore this budget change will have no impact on the City of Saint Paul.

# Contingency Budget (Recreation Services, Capital Maintenance, EAB Tree Removal Services)

Is this proposal tied to a department strategic objective?

Yes (3)

1. Access to Recreation Centers; 2. Asset Management; 3. Implement EAB Management Plan

## Description / Data

The 2017 adopted budget included several budget items that were placed in a contingency reserve account and then used for the 2017 ROW solution. The Parks and Recreation items removed from contingency in 2017 are now removed in the 2018 General Fund budget. These 2018 reductions in the Parks budget are reflected below:

Additional funding for recreation services*	(91,833)
Additional funding for capital maintenance*	(635,000)
Additional funding for EAB tree removal services**	(571,155)

Estimated Costs	FTEs	Funding
General Fund	Additional (if applicable)	One-time (yes/no)
-1,297,998		No



# Contingency Budget (Recreation Services, Capital Maintenance, EAB Tree Removal Services)

**How will this budget change impact the City of Saint Paul? What is the anticipated outcome from this change?**

While General Fund resources for these programs were removed, there are alternative non-General Fund resources included in the 2018 Proposed Budget. There is \$82,572 budgeted in Parks' special fund for free recreation programming, funded with walk/run event fees. An additional \$640,000 in capital maintenance resources is included in the 2018 and 2019 Capital Improvement Budget. There are also one-time state grant resources to be used on EAB services in 2018.

**What is the impact if this budget change is not made? Did you look at other alternatives and why are you proposing this option?**

If the ongoing contingency resources were restored, we would have additional funding for youth recreation programming and capital maintenance needs. If the planned one-time contingency resources for EAB tree removal in City parks was added back in 2018, it would allow Parks to remove more infected trees and further progress towards the goal of eliminating all EAB trees in City parks by 2024.