APPLICATION FOR APPEAL

Saint Paul City Council – Legislative Hearings

310 City Hall, 15 W. Kellogg Blvd.
Saint Paul, Minnesota 55102
Telephone: (651) 266-8585

We need the following to process your appeal:

- ☑ $25 filing fee payable to the City of Saint Paul (if cash: receipt number_____)
- ☑ Copy of the City-issued orders/letter being appealed
- ☐ Attachments you may wish to include
- ☑ This appeal form completed
- ☑ Walk-In *OR* ☐ Mail-In

for abatement orders only: ☐ Email *OR* ☐ Fax

HEARING DATE & TIME
(provided by Legislative Hearing Office)
Tuesday, April 29
Time 2:30
Location of Hearing:
Room 330 City Hall/Courthouse

Address Being Appealed:

Number & Street: 892 Conway Street City: St. Paul State: MN Zip: 55106

Appellant/Applicant: Chris Inwards Email christopher.inwards@gmail.com

Phone Numbers: Business _____ Residence _____ Cell 651 285 9377

Signature: Chris Z. In Date: 4/13/2014

Name of Owner (if other than Appellant): same

Mailing Address if Not Appellant's: 1125 Louisiana Ct W. Champlin, MN 55316

Phone Numbers: Business _____ Residence _____ Cell same

What Is Being Appealed and Why? *Attachments Are Acceptable*

- ☐ Vacate Order/Condemnation/ Revocation of Fire C of O
- ☐ Summary/Vehicle Abatement
- ☐ Fire C of O Deficiency List
- ☐ Code Enforcement Correction Notice
- ☒ Vacant Building Registration — see attached sheet
- ☐ Other

4/13/2017

Home is being watched over each week, and keeping up with cleaning and updates per seasons. And it will be kept in good condition as long as I have the home.

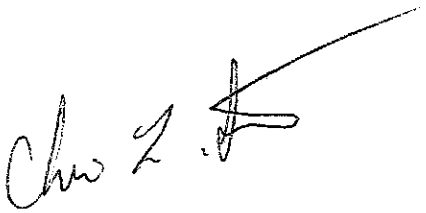
Next door neighbors are keeping watch over the home – my cell number's are given for any reason for contact.

This home is NOT being rented out, NOR listed on the market now.

This is my second home use as hobby house in similar use as studio's by artist.

All utilities are currently in use.

Home is in good standing with city of Saint Paul in any payments.



DEPARTMENT OF SAFETY AND INSPECTIONS
Steve Magner, Manager of Code Enforcement

CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806

Telephone: 651- 266- 8989
Facsimile: 651- 266- 1919
www.stpaul.gov/dsi

April 03, 2017

Christopher L Inwards
11125 Louisiana Ct W
Champlin MN 55316- 3340

VACANT BUILDING REGISTRATION NOTICE

The premises at 892 CONWAY ST
has been inspected and found to meet the legal definition of a Vacant Building as described in Saint Paul Legislative Code, Chapter 43. You are required by law to register this building with the Department of Safety and Inspections, Vacant Building Division, by filling out and returning the registration form provided with this letter. You are also required to pay the annual Vacant Building Registration Fee of $2,127.00 . The fee is due upon receipt of this letter and must be paid no later than thirty (30) days from the date of this letter, as required in Saint Paul Legislative Code, Chapter 43. If this building is vacant due to a fire, complete the enclosed registration form and return it to this office within 30 days.

Please return the enclosed registration form along with your payment by May 03, 2017 .

Do Not Mail Cash

If you wish to pay in person, you may do so from 8:00am to 4:00pm Monday through Friday at:

DEPARTMENT OF SAFETY AND INSPECTIONS
375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806

You may file an appeal to this fee or registration requirements by contacting the City Clerk's Office by calling (651)266- 8688. Any appeal of this fee must be made within ten (10) days of the date of this notice.

If the registration fee is not received in this office within 45 days of the date of this letter, the full amount owed will be assessed to, and collected with, the taxes for this property as permitted by Saint Paul Legislative Code Chapter 43.

The Code Enforcement Officer has notified the Building Inspection and Design Section that this property meets the legal definition of a registered vacant building and in accordance with Legislative Code Chapter 33, no permits (except demolition, wrecking and removal permits) will be issued until the requirements of all applicable ordinances are fulfilled.

All catergory 2 and category 3 vacant buildings must be winterized with gas and water services shut off or, alternately, an excess flow gas valve must be installed in the dwelling, within sixty (60) days of the date of this notice.

WRITTEN PERMISSION FROM THE CITY OF SAINT PAUL IS REQUIRED BEFORE A CATEGORY 2 OR CATEGORY 3 VACANT BUILDING CAN BE OCCUPIED OR SOLD.

Category 2: Requirements include: 1. register/re- register the building, 2. pay outstanding fee(s), 3. obtain a code compliance report, 4. submit for approval a rehab cost estimate from a licensed contractor and a schedule for completion of all code compliance work, 5. submit proof of financial responsibility acceptable to the City, and 6. obtain Zoning approval of the proposed use.

Category 3: All requirements listed for Category 2 vacant buildings, AND obtain a **Certificate of Occupancy** OR **Certificate of Code Compliance** prior to the sale of the building.

If the use of this building meets the definition of a nonconforming use by the Zoning Code, then the use will lose its nonconforming status 365 days from the date the building was declared vacant.

You must contact the Enforcement officer , Tom Friel, at 651- 266- 1906 to find out what must be done before this building can be legally reoccupied.

The Enforcement Officer may declare this building to constitute a Nuisance Building subject to demolition and issue an Order to Abate under authority of Legislative Code Chapter 45. In the event this building is declared a Nuisance Building, subject to demolition, the Enforcement Office will notify all owners and interested parties of the Order to Abate as provided in the Legislative Code Chapter 45.

If you have questions about this annual registration fee or other vacant building requirements, please contact the District Inspector, Tom Friel, at 651- 266- 1906.

This registration form and fee is required by law. Your prompt attention to this matter is appreciated.

Steve Magner
Vacant Buildings Program Manager

Enclosures: Regulations Requirements Information
Vacant Building Registration Form

SM: tf
vb_registration_notice 11/14

City of Saint Paul
Department of Safety and Inspections
VACANT BUILDING REGISTRATION FORM

Date: _____

Address of Property: _____

Planned disposition of this building (please check one):

___ I plan to rehabilitate this structure commencing (date): _____

___ I plan to demolish (wreck and remove) this building by (date): _____

___ I am willing to authorize the City of Saint Paul to demolish and remove this building(s).

___ This building is **vacant as a result of fire damage**. The fire occurred on (date) _____.

I, as the property owner, want to claim registration and fee exemption status for ninety (90) days from the date of the fire. I intend to repair and reoccupy the building.

Other: _____

_____

Responsible Party: Persons/organizations who will ensure compliance with the ordinance:

NAME **ADDRESS** **PRIMARY PHONE** **ALTERNATE PHONE**

_____

_____

Persons, lien holders, mortgagees, mortgagors and other interested parties known to me:

NAME **ADDRESS** **PRIMARY PHONE** **ALTERNATE PHONE**

_____

_____

All persons listed here will receive letters for the annual fee renewal. *Also use this form to de-register your interest.*

_____
Print Your Name (legibly)

_____
Signature

_____
Address

_____
City **State** **Zip**

_____
main contact telephone **alternate phone**

_____
Email address (print legibly)

$2,127.00 Registration Fee:
Increase effective February 27, 2017
INSTRUCTIONS:

Complete and return this form. Include the $2,127.00 registration fee, ONLY if it is now due. For questions, call 651-266-8989.

***Make checks payable to:* City of Saint Paul**

Make Payment at, or mail payment to:

City of Saint Paul
Department of Safety and Inspections
Code Enforcement – Vacant Buildings
375 Jackson Street, Suite 220
St. Paul, MN 55101-1806

Credit Card payment accepted in person, or by FAX, only. Fax to: 651-266-9124

Thank you for your cooperation