



CITY OF SAINT PAUL  
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-9124  
Web: www.stpaul.gov/dsi

## Sound Level Variance Application

City of Saint Paul Noise Ordinance (Chapter 293)

**Note:** A public hearing before the Saint Paul City Council is required. Application and fee must be received no fewer than forty five (45) days prior to the public hearing date that is before the requested Variance start date.

University of St. Thomas Point of Contact: William R. Carter, III

1. Organization/person seeking variance: **MHC 17 2115 Summit Ave. St. Paul MN 55116**
2. Mailing Address w/zip code: **05**
3. Responsible person: **William R. Carter, III, Special Projects Manager, Public Safety**
4. Event Name: **2017 Undergraduate and 2017 Graduate Commencements**
5. Telephone: **651-962-5107** E-mail: **wrcarter@stthomas.edu**
6. Date(s) during which the variance is requested: **May 20, 2017**
7. Noise source - Time(s) of operation: **7:30 a.m. (verify operation of system) 8:00 a.m. to 12:30 p.m. and 4:00 p.m. to 9:00 p.m.**  
- Time(s) of pre-event sound check: **May 19, 2017 noon to 7:00 p.m.**
8. Address or legal description of Noise source: **O'Shaughnessy Stadium University of St. Thomas 2115 Summit Ave. St. Paul, MN 55105**
9. Sound level requested: **To be determined with DSI Staff**
10. Describe the noise source: **The sound will be amplified music and voices. The music will be traditional festive commencement style with some vocal singing of the National Anthem. The voices will include remarks by speakers and the reading of the graduates' names.**
11. Describe the steps that will be taken: **The change of commencement times and related issues including sound will be communicated to the neighbors through e-mails and traditional social media. The event's supplemental speakers will be pointed in directions to minimize the overflow of sound into the adjoining neighborhood. In addition, professional sound technicians will monitor the sound level inside of the stadium and there will be periodic readings taken in the surrounding neighborhood.**
12. State reason for seeking variance: (E.g. music, announcements, construction, etc.)  
**See above. This is a large outdoor event and amplified sound is needed for the guests to hear and given the size of the stadium and other buildings surrounding the stadium, sound bounces off or the wind carries it off campus.**
13. Attach site diagram showing location of noise source(s), streets, stages, tents, etc. (If there will be amplified sound, indicate location and direction that all speakers will be facing.) Multiple locations may require more than one application.
14. Return completed Application, Site Diagram, and ~~\$169.00~~ fee to: **CITY OF SAINT PAUL**  
**DEPARTMENT OF SAFETY AND INSPECTIONS**  
**375 JACKSON STREET, SUITE 220**  
**SAINT PAUL, MN 55101-1806**

Signature of responsible person: 

Date: **3/29/2017**



**March 29, 2017**

**Ricardo X. Cervantes, Director  
Department of Safety and Inspections  
City of St. Paul  
Suite 200  
375 Jackson Street  
St. Paul, MN 55101**

**Dear Director Cervantes,**

**I am submitting the enclosed sound variance application on behalf of the University of St. Thomas. Also I have included a diagram, and check number 10340189 for the sound variance fee. (The amount of the check includes the fee and the alarm permit renewal fee of \$25 because both were going to DSI at the same time.) This variance is being sought in relation to university's annual graduate and undergraduate commencement ceremonies on May 20, 2017.**

**This is being submitted because of several changes this year. After many years of being inside the university's field house, the graduate commencement is returning to O'Shaughnessy Stadium as an outside event. Also, instead of being in the morning, it will begin at 5:30 p.m. in afternoon. This is a new time for any of the commencements.**

**Again after many many years, the undergraduate commencement is returning to 9:30 a.m.. The current tradition of having it outside will continue.**

**Because of these changes, out respect for our neighbors, and to be in compliance with the city ordinance, we are seeking this variance. An auxiliary system is going to be used with a very sophisticated sound board and specially trained technicians. The standard sound system for the stadium is not going to be used. I will work with your staff to determine the proper sound levels.**

**I don't foresee it to be any louder than the public address system for other stadium events and this will be closely monitored with the sound and production team, Public Safety, and the Neighborhood's Relation office. St. Thomas will send e-mails and use social media to notify neighbors of these changes.**

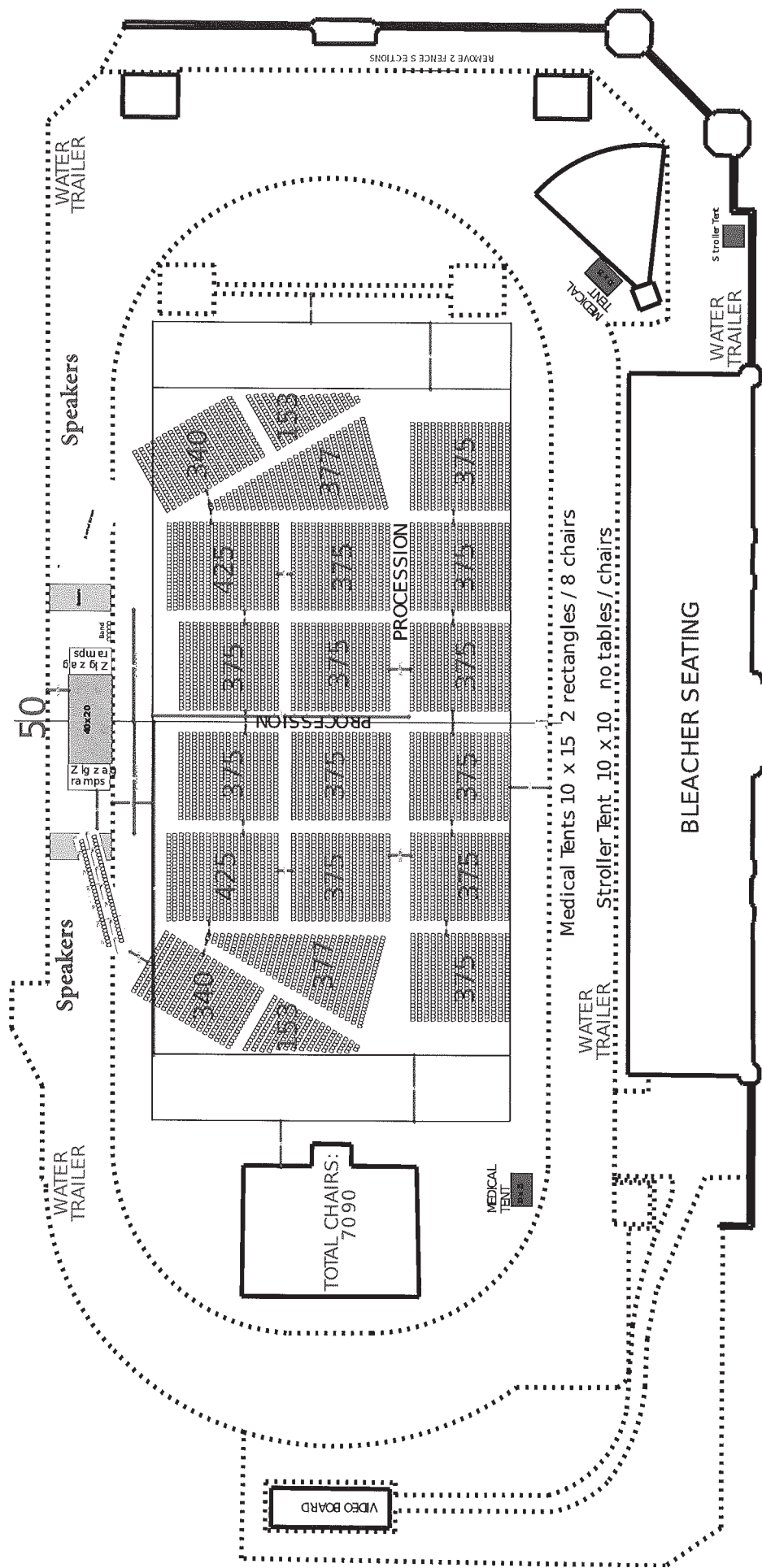
**If you have any questions or require further information, please contact me. I will serve as your point of contact for this event.**

**Cordially,**

**William R. Carter, III Ed. D.  
Special Projects Manager, Department of Public Safety  
wrcarter@stthomas.edu, 651-962-5107**

Contact:

NOTES:





## DSI RECEIPT

### CITY OF SAINT PAUL

Department of Safety and Inspections  
375 Jackson Street Suite 220  
Saint Paul, Minnesota 55101-1806  
Phone: (651) 266-8989 Fax: (651) 266-9124  
[www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

Date: 03/30/2017

Received From: WILLIAM R CARTER III dba: UNIVERSITY OF ST THOMAS  
2115 SUMMIT AVE ST PAUL MN 55105

#### Description:

##### Invoice Details

988249

Noise Variance

##### Invoice Amount

\$172.00

##### Amount Paid

\$172.00

**TOTAL AMOUNT PAID:**

**\$172.00**

#### Paid By:

Payment Type	Check #	Received Date	Amount
Check	10340189	03/30/2017	\$169.00
Cash		03/30/2017	\$3.00