

**DEPARTMENT OF PARKS AND RECREATION****CITY OF SAINT PAUL**

Mayor Christopher B. Coleman

400 City Hall Annex  
 25 West 4<sup>th</sup> Street  
 Saint Paul, Minnesota 55102  
[www.stpaul.gov/parks](http://www.stpaul.gov/parks)

Telephone: 651-266-6400  
 Facsimile: 651-292-7311

**Asset Management Project Update**

The City contracted with a leading independent provider of comprehensive energy efficiency and renewable energy solutions for facilities called Ameresco, and they are currently in the process of conducting a facility condition assessment of the 148 park buildings in the City of Saint Paul, **documenting the system's condition, inventory, and cost to replace**. The resulting life cycle data will then be gathered into reports to understand **capital budget requirements, prioritize capital projects, and explore capital funding scenarios**. The project kicked off on November 8<sup>th</sup> and is scheduled for completion on April 1, 2017, with preliminary reports and data being available before the end of the year.

A more detailed breakdown of the process and schedule is below. Phase 1 has been completed and more than 50% of Phase 2 has already been completed.

TASK	DATE
•Phase 1 - Project Kick-off	11/8/16-11/18-16
•Including discussion of asset management configuration for reporting including grouping, prioritization, costing	
•Phase 2 - Life Cycle Modelling and Data Development , Asset Reviews	11/9/16-12/31/16
•Including configuration of assets, modelling and data incorporation, templates, and prioritization, data exchange (age, size, sq ft, type, utility data, capital spend)	
•Phase 3a - Onsite Facility Condition Assessments & Data Validation	Pilot Phase: 11/21/2016-1/31/2016  Remainder: 12/12/2016- 4/8/2017
•Including quality assurance, client review and feedback	
•Phase 3b - Delivery of Conditions Data in Asset Planner	1/31/2016 - 4/8/2017
•Phase 4 – Strategic Asset Planning	