



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

Civil Division

400 City Hall

15 West Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: 651 266-8710

Facsimile: 651 298-5619

November 2, 2016

NOTICE OF INTENT TO SUSPEND LICENSES

Laurie S. Reis
Massage for a Lifetime
1429 Van Buren Avenue
St. Paul, MN 55104

RE: Massage Center-B (Home Location) and Massage Practitioner licenses held by Laurie S. Reis d/b/a Massage for a Lifetime for the premises located 1429 Van Buren Avenue in Saint Paul
License ID #: 20030004922

Dear Licensee:

The Department of Safety and Inspections will recommend suspension of the Massage Center-B (Home Location) and Massage Practitioner licenses held by Laurie S. Reis d/b/a Massage for a Lifetime for the premises located 1429 Van Buren Avenue in Saint Paul. The basis for the recommendation is based on the following information:

On September 8, 2016, you were sent a LETTER and RENEWAL INVOICE from the Department of Safety and Inspections stating your Massage Center-B (Home Location) and Massage Practitioner licenses expired on August 31, 2016 and you owed delinquent license and late fees. You were also asked to submit the following information with your license fee payment:

- **A list of massage practitioners currently operating on site with their license numbers**
- **Current certificates of General and Professional Liability insurance with a 30-day notice of cancellation and naming the City of Saint Paul as additional insured**
- **Proof of affiliation from a City of Saint Paul licensed therapeutic massage center (commercial or home location); or state license health facility (physician's office, chiropractor's office, nursing home). All centers must be located within the City of Saint Paul.**
- **A completed Certificate of Compliance Minnesota Workers' Compensation Law form (attached)**

You were given until September 29, 2016 to pay the delinquent license and late fees and submit all required information. As of today's date neither has been received.

In addition to the suspension of your Massage Center –B (Home Location) and Massage Practitioner licenses, per Saint Paul Legislative Code § 310.05 (m) (2), the licensing office will also recommend a \$500.00 matrix penalty for failure to submit required information to maintain your licenses.

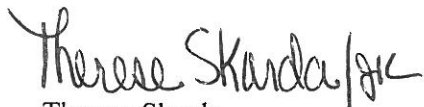
At this time, you have four (4) options to proceed:

1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **Monday, November 14, 2016**, I will presume that you have chosen not to contest the proposed adverse action, and the matter will be placed on the City Council Agenda for approval of the proposed remedy.
2. You can pay the delinquent license and late fees and submit the required information listed above. If this is your choice, you need to contact the Department of Safety and Inspections (651) 266-8989 to determine the total amount due. You may then send the payment and information directly to DSI at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, November 14, 2016**. A self-addressed envelope is enclosed for your convenience. Payment of the delinquent license and late fees and submission of the required information will be considered to be a waiver of the hearing to which you are entitled.
3. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council, you will need to send me a letter with a statement admitting the facts and requesting a public hearing by **Monday, November 14, 2016**. The matter will then be scheduled before the City Council to determine whether to suspend your Massage Center –B (Home Location) and Massage Practitioner licenses and impose the \$500.00 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.
4. If you no longer wish to do business in the City of Saint Paul, you will need to send a written statement to that effect to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, November 14, 2016**. Information should be directed to the attention of Eric Hudak.

If you have not contacted me by Monday, November 14, 2016, I will assume that you do not contest the suspension of your Massage Center–B (Home Location) and Massage Practitioner licenses and imposition of a \$500.00 matrix penalty. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.

If you have questions about these options, please feel free to contact me at 266-8710.

Sincerely,



Therese Skarda
Assistant City Attorney

STATE OF MINNESOTA)
) ss.

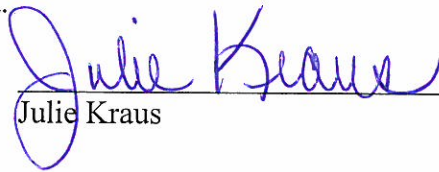
AFFIDAVIT OF SERVICE BY U.S. MAIL

COUNTY OF RAMSEY)

Julie Kraus, being first duly sworn, deposes and says that on the 2nd day of November she served the attached **NOTICE OF INTENT TO SUSPEND LICENSES** and a correct copy thereof in an envelope addressed as follows:

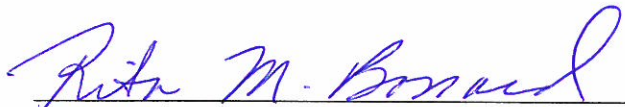
Laurie S. Reis
Massage for a Lifetime
1429 Van Buren Avenue
St. Paul, MN 55104

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.



Julie Kraus

Subscribed and sworn to before me
this 2nd day of November, 2016



Notary Public

