



# CITY OF SAINT PAUL

OFFICE OF THE CITY COUNCIL

310 CITY HALL

15 WEST KELLOGG BOULEVARD

SAINT PAUL, MN 55102-1615

Marcia Moermond, Legislative Hearing Officer

EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)

PHONE: (651) 266-8560 FAX: (651) 266-8574

September 14, 2016

Jared Goerlitz  
PFB Law  
55 East Fifth Street, Ste 800  
St Paul MN 55101

VIA EMAIL: [jgoerlitz@pfb-pa.com](mailto:jgoerlitz@pfb-pa.com)

Re: Order to Remove or Repair at 1530 Charles Avenue

Dear Mr. Goerlitz:

At the Legislative Hearing on September 13<sup>th</sup> regarding the above-entitled matter, this is to outline what the Legislative Hearing Officer, Marcia Moermond, requested your client provides if they intend to rehabilitate the property:

1. a detailed work plan or sworn construction statement, with timelines, for the completion of the rehab;
2. a letter of commitment from the Bank dedicating the amount of funds for the project;
3. provide bids from a general and subcontractors;
4. maintain the property.

These documents must be received in our office by September 23<sup>rd</sup> so that Steve Magner and Marcia Moermond can review them on September 27<sup>th</sup> at the Legislative Hearing.

If your client's intent is to demolish the property, DSI would need to see a signed contract with a licensed demolition contractor. The contact person regarding demolition is Joe Yannarely at 651-266-1920.

The City Council Public Hearing is on **Wednesday, October 5, 2016 at 5:30 p.m. in Room 300 Council Chambers** if your client wishes to appeal further.

If you have any questions, you may contact me at 651-266-8563.

Sincerely,

/s/  
Mai Vang  
City Council Offices

cc: Steve Magner  
Joe Yannarely  
Amy Spong  
Vicki Sheffer  
Michael Schleisman