Council File #_____
Green Sheet #_____

RESOLUTION
CITY OF SAINT PAUL, MINNESOTA

Presented by _____

WHEREAS, the City of Saint Paul Police Department (SPPD) was awarded the Body Worn Camera grant (RES 15-2106) and is wanting to enter into a Memorandum of Understanding with Ramsey County and other non-government organizations; and

WHEREAS, the purpose of this agreement is to define the participation of these stakeholders in the development of the policies, practices and training with the implementation of body worn cameras; and

THEREFORE BE IT RESOLVED, that the council approves entering into and authorizes Chief Thomas Smith to implement these agreements, as substantially set forth in the attached agreement.

Requested by Department of: **POLICE**

T E Smith

By: **Thomas E. Smith, Chief of Police**

Body-Worn Camera Policy and Implementation Program

Memorandum of Understanding

The Saint Paul Police Department (SPPD) is responsible for law enforcement and public safety in the capital city in Minnesota. SPPD recognizes that the use of the most current technologies not only improves the quality and efficiency of the service we provide to our community, but can also provide an opportunity to enhance and improve the trust and support in the Department of everyone living, working and visiting the City of Saint Paul.

With the implementation of Body Worn Cameras (BWC) we recognize an opportunity to identify tactical and training needs that have the potential to influence how we train and deploy our officers in the field. With SPPD's current monitoring and tracking systems in place we are provided a unique ability to compare and contrast pre and post BWC deployment and the incidents where force was needed or used.

The use of BWC to increase transparency, trust, education and accountability is crucial to maintaining and strengthening community relationships. Particularly important to the process are direct stakeholders, including officers who will be asked to wear the cameras, community leaders, victim advocacy organizations, City officials, law makers, prosecutors and the courts.

Therefore, SPPD will engage and confer with these stakeholders to develop policies, practices and training before Body Worn Cameras are deployed in the field using a planned and phased approach to achieve acceptance. In order to facilitate the Department's goals, the core member agencies agree to and including, but not limited to, the following participation:

Saint Paul Police Department will:

- Provide management level support for meeting attendance.
- Provide law enforcement, investigative and administrative support for the research and development of the program.
- Keep minutes of meetings, records of all correspondence with partners and stakeholders.
- Serve as a fiscal agent and program manager, complete all program reporting requirements.
- Work with partners and stakeholders as we develop the BWC policies and processes to increase SPPD's transparency and accountability as allowed by law.
- Provide personnel to manage the project through all phases including a commander, sergeant and additional support staff.
- Train and document employee training on the BWC program.
- Use objectives, performance measures and data review as required and report all findings and progress made on the project.

Saint Paul Chapter National Association for the Advancement of Colored People (NAACP), African American Leadership Council (AALC), St. Paul Intervention Program (SPIP), Ramsey County Sexual Assault Protocol Team, Minnesota Coalition of Battered Women

- Attend a minimum of 4 stakeholder meetings during the first year of the grant cycle and/or respond to communications and provide feedback, information and discussion for the research and development of the BWC policy development and implementation program.
- Present view points and data to assist the SPPD in their research and development so the opinions of their organizations can be heard, addressed and considered.
- Participate in research, testing and implementation of the project as requested considering their organization is an essential partner in enhancing police service, increasing the accountability and trust of the SPPD in the community and creating the safest communities possible.

Ramsey County Attorney's Office, Saint Paul City Attorney

- Collaborate with the Department to inform relevant policy, system selection and retention specifications. This will be accomplished through a series of at least 3 meetings during the first year of the grant cycle.
- Provide assistance in legal matters as it relates to the BWC program including data request procedures, data retention, public disclosure of camera footage, preserving video evidence and review procedures for investigating complaints.

Time Period

This Memorandum of Understanding shall follow the grant time period, beginning upon signing this document and remaining in place through September 30, 2017.

***In Witness Whereof**, parties have executed this Memorandum of Understanding as of the date first written above.*

Chief of Police, City of Saint Paul	Date
President, St. Paul NAACP	Date
President, AALC	Date
Executive Director, SPIP	Date
Executive Director, MN Coalition of Battered Women	Date
Ramsey County, Attorney	Date
Director, Ramsey County Sexual Assault Protocol Team	Date
City of Saint Paul, Attorney	Date