

**RESOLUTION  
CITY OF SAINT PAUL, MINNESOTA**

Presented by \_\_\_\_\_

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- 1 WHEREAS, the City of Saint Paul, Police Department Bomb Disposal Unit has been awarded the 2015  
2 State Homeland Security Program a federally funded grant, from the State of Minnesota Department of  
3 Public Safety, Homeland Security and Emergency Management Division in the amount of \$68,000 for a  
4 term of January 1, 2016 through December 31, 2016; and  
5  
6 WHEREAS, this grant provides funding for upgrades to existing equipment and additional equipment  
7 which will improve safety and effectiveness while accomplishing purposes as specified; and  
8  
9 WHEREAS, this grant also provides funding for training in conjunction with other state teams training  
10 for land based and maritime based operations to meet federal standards; and  
11  
12 THEREFORE BE IT RESOLVED, that the Saint Paul City Council accepts this grant, and authorizes  
13 the City of Saint Paul to enter into, and Chief Thomas E. Smith to implement the attached agreement  
14 with the State of Minnesota Department of Public Safety.

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Requested by Department of: **POLICE**



By: **Thomas E. Smith, Chief of Police**



<b>Minnesota Department of Public Safety ("State")</b> Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, Minnesota 55101	<b>Grant Program:</b> 2015 State Homeland Security Program (SHSP)  <b>Grant Agreement No.:</b> A-SHSP-2015-STPBOMB-0018
<b>Grantee:</b> City of St. Paul Police Department, Bomb Disposal Unit 367 Grove Street St Paul, Minnesota 55101-2416	<b>Grant Agreement Term:</b> <b>Effective Date:</b> January 1, 2016 <b>Expiration Date:</b> December 31, 2016
<b>Grantee's Authorized Representative:</b> Amy Brown 367 Grove St. Saint Paul, MN 55101  Phone: 651-266-5588 e-mail: <a href="mailto:amy.brown@ci.stpaul.mn.us">amy.brown@ci.stpaul.mn.us</a>	<b>Grant Agreement Amount:</b> Original Agreement \$ 68,000.00  Matching Requirement \$ 0.00
<b>State's Authorized Representative:</b> Kathryn Halling Homeland Security and Emergency Management 445 Minnesota St., Suite 223 St. Paul, Minnesota 55101 Phone: 651-201-7493 <a href="mailto:Kathryn.Halling@state.mn.us">Kathryn.Halling@state.mn.us</a>	Federal Funding: CFDA 97.067 State Funding: none Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

**Term:** Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved 2015 SHSP Application ("Application") which is incorporated by reference into this grant agreement and on file with the State at Homeland Security and Emergency Management Division, 445 Minnesota Street, Suite 223, St. Paul, Minnesota 55101. The Grantee shall also comply with all requirements referenced in the 2015 SHSP Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines, which are incorporated by reference into this grant agreement.

**Budget Revisions:** The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.



**Matching Requirements:** (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.

**Payment:** As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

**1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

By: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Agreement No. A-SHSP-2015-STPBOMB-0018 / PO #3000036556

**2. GRANTEE**

*The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

By: \_\_\_\_\_

Title: Chief of Police

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: City Attorney

Date: \_\_\_\_\_

Distribution: DPS/FAS  
Grantee  
State's Authorized Representative

By: \_\_\_\_\_

Title: Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: Director of the Office of Financial Services

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: Director of Human Rights and Equal Economic Opportunity

Budget Summary (Report)

SHSP-2015-Invtmnt #03: CBRNE					
Budget Category					
Equipment					
Equipment upgrades			\$63,000.00		
Total			\$63,000.00		
Planning					
Training events to enhance state team response capability			\$5,000.00		
Total			\$5,000.00		
Total			\$68,000.00		
Allocation			\$68,000.00		
Balance			\$0.00		

**CERTIFICATION REGARDING LOBBYING**  
For State of Minnesota Contracts and Grants over \$100,000

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, A Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31 U.S.Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

For the City of Saint Paul

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Thomas E. Smith, Chief of Police

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Date

07/07

# MINNESOTA DEPARTMENT OF PUBLIC SAFETY



Alcohol  
and Gambling  
Enforcement

Bureau of  
Criminal  
Apprehension

Driver  
and Vehicle  
Services

Emergency  
Communication  
Networks

Homeland  
Security and  
Emergency  
Management

Minnesota  
State Patrol

Office of  
Communications

Office of  
Justice Programs

Office of  
Pipeline Safety

Office of  
Traffic Safety

State Fire  
Marshal

## Homeland Security and Emergency Management

445 Minnesota Street • Suite 223 • Saint Paul, Minnesota 55101-6223

Phone: 651-201-7400 • Fax: 651-296-0459

<https://hsem.dps.mn.gov>

September 16, 2015

Sgt. John Adamek  
St. Paul Police Department  
367 Grove St  
St. Paul, MN 55101

Sgt. Adamek:

I am pleased to inform you that the St. Paul Bomb Squad has been awarded a Fiscal Year 2015 State Homeland Security Grant Program (FY 2015 SHSP) grant in the amount of \$68,000 for the Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) project included in your application and outlined on the second page of this letter.

FY2015 SHSP is a reimbursement grant program of federal funds with a performance period from January 1, 2016 to December 31, 2016. The grant award is specific to the approved projects; funds cannot be re-allocated to other activities without prior state approval.

HSEM will create a record of your grant in E-Grants, our online grant management system, and will contact you to ask that you "make application" by completing E-Grants forms and budgets. Once they are submitted and approved by HSEM, a formal Grant Agreement will be issued and sent to you for signature. The grant is officially awarded when the Grant Agreement has been signed by your agency, a representative of HSEM, and a representative of the Department of Public Safety's office of Fiscal and Administrative Services.

Please review the approved grant-funded activities on the next page, be ready to "make application" in E-Grants when notified by HSEM, and as always, contact us with any questions. The HSEM contact for this grant is Kathryn Halling, Homeland Security Grant Administrator (651-201-7493, [Kathryn.Halling@state.mn.us](mailto:Kathryn.Halling@state.mn.us)).

HSEM recognizes the value of your organization's work and is pleased to provide funding in support of new and ongoing efforts to strengthen local preparedness and sustain core capabilities throughout the state.

Thank you and congratulations,

Joe Kelly, Director

Approved projects for the St. Paul Bomb Squad FY2015 SHSP grant:

Investment: Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE)

Category	Amount	Description
Planning	\$ 5,000	Training events designed to enhance state team response capability
Organization	\$	
Equipment	\$63,000	X-ray equipment, explosive detection equipment, U/W equipment
Training	\$	
Exercises	\$	
M&A	\$	
<b>TOTAL</b>	<b>\$68,000</b>	