



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

Civil Division

400 City Hall

15 West Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: 651 266-8710

Facsimile: 651 298-5619

November 10, 2015

NOTICE OF INTENT TO SUSPEND LICENSE & PERMIT

Amina Noor Addow  
Park Grocery Store  
1900 University Avenue West  
St. Paul, MN 55104

RE: Cigarette/Tobacco license and Alarm Permit (Renew) held by Amina Noor Addow d/b/a Park Grocery Store for the premises located at 1900 University Avenue West in Saint Paul  
License ID #20140002599

Dear Licensee:

The Department of Safety and Inspections (DSI) has recommended suspension of the Cigarette/Tobacco license and Alarm Permit (Renew) held by Amina Noor Addow d/b/a Park Grocery Store for the premises located at 1900 University Avenue West in Saint Paul. The basis for the recommendation is as follows:

**On September 29, 2015, you were sent a letter and RENEWAL INVOICE from the Department of Safety and Inspections (DSI) stating your Cigarette/Tobacco license expired September 18, 2015 and you now owed delinquent license and late fees. Your Alarm Permit (Renew) payment is also delinquent.**

**You were then asked to answer questions regarding your Cigarette/Tobacco license and Alarm Permit which were located on the renewal invoice and submit a completed Certificate of Compliance Minnesota Workers' Compensation Law form along with your license fee and permit payment (enclosed).**

**You were given until October 20, 2015, to pay the delinquent license, permit and late fees and submit the required information. As of today's date, neither has been received.**

In addition to the suspension of your Cigarette/Tobacco license and Alarm Permit (Renew), per Saint Paul Legislative Code §310.05 (m) (2), the licensing office will also recommend a \$500.00 matrix penalty for failure to submit the required information in order to maintain your license.

At this time, you have four (4) options to proceed:


1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **Friday, November 20, 2015**, I will presume that you have chosen not to contest the proposed adverse action, and the matter will be placed on the City Council Agenda for approval of the proposed remedy.

2. You can pay the delinquent license, permit and late fees and submit the required information. If this is your choice, you need to contact the Department of Safety and Inspections (DSI) to determine the total amount due. You may then send in the payments and required information directly to DSI at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Friday, November 20, 2015**. A self-addressed envelope is enclosed for your convenience. Payment of the delinquent license, permit and late fees and submission of the required information will be considered to be a waiver of the hearing to which you are entitled.
3. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council, you will need to send me a letter with a statement admitting the facts and requesting a public hearing. I will need to receive your letter by **Friday, November 20, 2015**. The matter will then be scheduled before the City Council for a public hearing to determine whether to suspend your Cigarette/Tobacco license and Alarm Permit (Renew) and impose the \$500.00 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.
4. If you no longer wish to do business in the City of Saint Paul, you will need to send a written statement to that effect to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Friday, November 20, 2015**. Information should be directed to the attention of Eric Hudak.

**If you have not contacted me or DSI by Friday, November 20, 2015, I will assume that you do not contest the suspension of your Cigarette/Tobacco license and Alarm Permit (Renew) and imposition of the \$500.00 matrix penalty. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.**

If you have questions about these options, please feel free to contact me at 266-8710.

Sincerely,

  
Geoffrey Karls  
Assistant City Attorney

Cc: Eric Hudak, DSI Licensing Manager  
Amina Noor Addow, P.O. Box 141189, Minneapolis, MN 55414-6189

STATE OF MINNESOTA)  
 ) ss.

**AFFIDAVIT OF SERVICE BY U.S. MAIL**

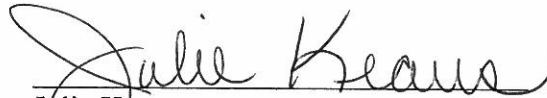
COUNTY OF RAMSEY )

Julie Kraus, being first duly sworn, deposes and says that on the 10<sup>th</sup> day of November she served the attached **NOTICE OF INTENT TO SUSPEND LICENSE & PERMIT** and a correct copy thereof in an envelope addressed as follows:

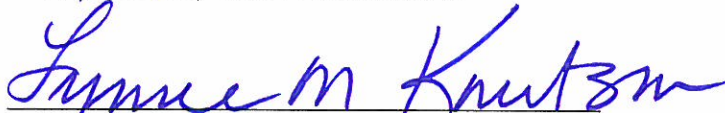
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St. Paul, MN 55104

Amina Noor Addow  
P.O. Box 141189  
Minneapolis, MN 55414-6189

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.

  
Julie Kraus

Subscribed and sworn to before me  
this 10<sup>th</sup> day of November, 2015

  
Notary Public

