



CITY OF SAINT PAUL  
Christopher B. Coleman, Mayor

375 Jackson Street., Suite 220  
Saint Paul, MN 55101-1806

Telephone: 651-266-9101  
Facsimile: 651-266-1919  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

November 13, 2015

To: Saint Paul City Council

From: Ricardo Cervantes-Director, Department of Safety and Inspections

Subject: 2016 Department of Safety and Inspections Proposed 2016 Fee Increase

The Mayor's proposed 2016 City of Saint Paul Budget includes a 3% increase in all Department of Safety and Inspections (DSI) permit and license fees. This will generate an estimated increase of \$450,000 in permit and license revenue. These fee changes are intended to partially cover the 4.36% increases in DSI's operating expenses in 2016; including health care, Social Security, Medicare, salaries, work comp, etc.

Zoning and Truth of Sale in Housing (T.I.S.H) fees are currently being reviewed by their respective boards; Planning Commission and T.I.S.H. Board respectively. The proposed fee change and the board's comments will be brought before the council in the 1<sup>st</sup> Quarter of 2016.

Recent Fee Increases:

#### 2015 Increases

- 3% Increase in Building Permits and Plan Review Fees
  - Hired HVAC and Electrical Inspector
    - HVAC increase permits finalized by 15%
    - Electrical increase permits finalized by 7%
- Increases in Provisional (100%) and Residential Certificate of Occupancy Fees (15%)
  - Hired three Residential Certificate of Occupancy inspectors
    - 22% decrease in most overdue Residential Certificate of Occupancy properties
    - 23% increase in number of residential Certificates of Occupancy issued from 2014 (YTD)

#### 2008 Increases

- 5% fee increase for all licenses (excluding restaurants and on-sale liquor)