

## Moermond, Marcia (CI-StPaul)

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**From:** Fischbach, Jeffrey (CI-StPaul)  
**Sent:** Friday, May 08, 2015 9:46 AM  
**To:** Neis, Adrian (CI-StPaul); Moermond, Marcia (CI-StPaul)  
**Cc:** Imbertson, Mitchell (CI-StPaul); Niziolek, Dan (CI-StPaul)  
**Subject:** 2554 Como Ave - Maypop Sales & Service  
**Attachments:** 20150508094636933.pdf; 20150508094653625.pdf; 20150508094714354.pdf; 20150508094805420.pdf; 20150508093408132.pdf

AJ and Marcia,

On 04/23/2015, a Tara Schweiger stopped in DSI offices based on Fire Inspection orders to obtain a City license to operate their business at the above referenced location. Based on my verbal conversation with Ms. Schweiger I told her it sounded like she needed a Second Hand Dealer – Motor Vehicle Parts license because they sell used tires (NOTE: to my knowledge this license type does not differentiate between the sale of used tires directly to the public, or wholesale to a retail dealer). It was very late in the day, and I quickly put together an application requirements handout (see attached).

A couple of days ago a Tara Schweiger and Roseanne Hope stopped into DSI offices regarding the above referenced location. They stated having come from a legislative hearing involving the two of you, and that Marcia had laid the hearing over to discuss with the City Attorney if a license was needed.

Ms. Schweiger and Ms. Hope wanted to submit a license application, but based on their statement above I told them it didn't seem prudent to begin processing a license application. Further, they again verbally described their operations and I stated it sounded like they would need a Recycling Processing Center license (don't know if that license would cover the sale of used tires). However, I told them my opinion is that a final determination couldn't be made until they submitted a detailed written explanation of their operations from beginning to end. They submitted some information that would be needed for an application (see attached), but not the following:

- A Class N Application
- A detailed written business plan (I told them some things this should cover (see attached hand written note from Ms. Hope)
- Payment of a license fee

I told them they should get the above referenced information to me (minus the fee), I would get it to Marcia, and that once a determination is made on what license(s) they needed (or if they didn't need a license) they could submit payment of the applicable fee (if needed).

I also gave them copies of the ordinances covering the above referenced license types (see attached).

I have not heard back from them since my conversation a couple of days ago.



**Jeff Fischbach**

*DSI Inspector III - Licensing*

Department of Safety and Inspections (DSI)

375 Jackson St, Suite 220

Saint Paul, MN 55101

**P:** 651-266-9106

**F:** 651-266-9124

jeffrey.fischbach@ci.stpaul.mn.us



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