

### **APPLICATION FOR APPEAL**

#### Saint Paul City Council – Legislative Hearings

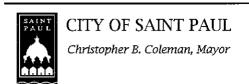
RECEIVED

DEC 15 2014

310 City Hall, 15 W. Kellogg Blvd. Saint Paul, Minnesota 55102 Telephone: (651) 266-8585

CITY CLERK

We need the following to process your appeal:		
\$25 filing fee (non-refundable) (payable to the City of Saint Paul)		
(if cash: receipt number neck 1383	(provided by Legislative Hearing Office)	
Copy of the City-issued orders/letter being appealed	Tuesday, Dec. 23, 2014	
Attachments you may wish to include	7' 2- 5.	
This appeal form completed	Time 2:30 PM	
□ Walk-In OR 🗷 Mail-In	Location of Hearing: Room 330 City Hall/Courthouse	
for abatement orders only:     Email OR   Fax		
Address Being Appealed:		
Number & Street: 609 N. Snelling City: St Paul State: MN Zip: 55102		
Appellant/Applicant: Rena Reed Email nana 1970@ hot mail.com		
Phone Numbers: Business Residence <u>507-689-2519</u> Cell <u>507-429-6128</u>		
Signature: Levar Levo	Date:	
Name of Owner (if other than Appellant):		
Mailing Address if Not Appellant's:		
Phone Numbers: Business Residence	Cell	
What Is Being Appealed and Why? Attachments Are Acceptable		
Vacate Order/Condemnation/ Revocation of Fire C of O		
□ Summary/Vehicle Abatement		
□ Fire C of O Deficiency List/Correction		
□ Code Enforcement Correction Notice		
Wacant Building Registration Contractor to seek dealers need it has		
Other (Fence Variance, Code Compliance, etc.)		



375 Jackson Street, Suite 220 Saint Paul, MN 55101–1806 Telephone: 651–266–8989 Facsimile: 651–266–1919 www.stpaul.gov/dsi

December 03, 2014

Renae Reed 8440 W Main St Winona MN 55987

## VACANT BUILDING REGISTRATION FEE WARNING LETTER

The Saint Paul City Council has adopted legislation which requires owners of vacant buildings to pay an annual fee and submit a registration plan on the form(s) enclosed with this letter. The annual fee is \$1,440.00. The purpose of this fee is to partially reimburse the City for administrative costs for registering and processing the Vacant Building Owner Registration forms and for the cost of monitoring these properties for compliance with Saint Paul Legislative Codes.

The fee for the vacant building located at 609 SNELLING AVE N is now past due. You have fifteen (15) days from the date of this letter to pay this bill before this fee is sent to assessment, to be collected with your property taxes.

#### DO NOT MAIL CASH

Saint Paul Legislative Code, Chapter 43, requires this fee be paid no later than thirty (30) days after the building becomes vacant, and if not paid, the owner shall be subject to collections and prosecution as prescribed in the Legislative Code. Also, if at any time the registration fee is unpaid and owing, building permits will be denied for this building.

The full amount owed will be assessed to, and collected with, the taxes for this property as permitted by Saint Paul Legislative Code Chapter 43.

The owner(s) still will be subject to a criminal Summons and Complaint for failure to pay this vacant building registration fee. This citation will necessitate a court appearance in Ramsey County District Court and the owner(s) will be subject to penalties provided for by law. The enclosed registration form must accompany the fee payment.

If you wish to pay in person, you may do so from 8:00am to 4:00pm Monday through Friday at:

DEPARTMENT OF SAFETY AND INSPECTIONS 375 Jackson Street, Suite 220 Saint Paul, MN 55101-1806

All catergory 2 and category 3 vacant buildings must be winterized with gas and water services shut off or, alternately, an excess flow gas valve must be installed in the dwelling, within sixty (60) days of the date of this notice.

### WRITTEN PERMISSION FROM THE CITY OF SAINT PAUL IS REQUIRED BEFORE A CATEGORY 2 OR CATEGORY 3 VACANT BUILDING CAN BE OCCUPIED OR SOLD.

**Category 2**: Requirements include: 1. register/re- register the building, 2. pay outstanding fee(s), 3. obtain a code compliance report, 4. submit for approval a rehab cost estimate from a licensed contractor and a schedule for completion of all code compliance work, 5. submit proof of financial responsibility acceptable to the City, and 6. obtain Zoning approval of the proposed use.

**Category 3:** All requirements listed for Category 2 vacant buildings, AND obtain a **Certificate of Occupancy** OR **Certificate of Code Compliance** prior to the sale of the building.

If the use of this building meets the definition of a nonconforming use by the Zoning Code, then the use will lose its nonconforming status 365 days from the date the building was declared vacant.

If you have questions about this registration fee or other vacant building requirements, please contact the Enforcement Officer, Mike Kalis, at 651-266-1929.

This registration form and fee is required by law. Your prompt attention to this matter is appreciated.

Stever Magner Vacant Buildings Program Manager

Enclosures: Regulations Requirements Information Vacant Building Registration Form

SM: mk vb\_warning\_letter 11/14

Also Sent To:

Renae C Reed 8440 West Main St Winona MN 55987-9244

# City of Saint Paul Department of Safety and Inspections VACANT BUILDING REGISTRATION FORM

Date:	
Address of Property: 609 N. Snell:	
Planned disposition of this building (please che	eck one):
I plan to rehabilitate this structure commencing	ıg (date):
I plan to demolish (wreck and remove) this bu	uilding by (date):
I am willing to authorize the City of Saint Pau	ıl to demolish and remove this building(s).
This building is vacant as a result of fire da	mage. The fire occurred on (date) I, as
the property owner, want to claim registration date of the fire. I intend to repair and reoccup Other:	
Responsible Party: Persons/organizations who w	ill ensure compliance with the ordinance:
NAME ADDRESS	PRIMARY PHONE ALTERNATE PHONE
Renae Reed 8440 WMainSt	507-689-2519 507-429-6128
Winona mi	
Persons, lien holders, mortgagees, mortgagors and	other interested parties known to me
NAME ADDRESS	PRIMARY PHONE ALTERNATE PHONE
ADDRESS	ALIERVALE PHONE
All persons listed here will receive letters for the annual fee	renewal. Also use this form to de-register your interest.
	\$1,440 Annual Registration Fee
Dista Varra Nama (Ingila)	INSTRUCTIONS:
<u>Print</u> Your Name (legibly)	Complete and return this form. Include the
G.	\$1,440.00 registration fee, ONLY if it is now due. For questions, call 651-266-8989.
Signature Date of Bir	Make checks payable to: City of Saint Paul
Address	Make Payment at, or mail payment to:
	City of Saint Paul
City State Zi	375 Jackson Street, Suite 220
main contact telephone alternate phon	St. Paul, MN 55101-1806  Credit Card payment accepted in person, or by
	FAX, only. Fax to: 651-266-9124
Email address (print legibly)	Thank you for your cooperation