



**CITY OF SAINT PAUL**  
 Mayor Christopher B. Coleman

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# Community Project Pre-Proposal

06/14/2014

(to be completed by proposer)

Park/Recreation Facility name:

Name of proposed project and generic description:

**Brief description of work and development proposed:**

Placement of salvaged logs and stones in a broken wheel arrangement roughly 15 feet in diameter. This Hub will give the children and larger community a gathering place more natural than anything that currently exists at the park. It will also be looked to as an outdoor classroom for the elementary school in areas like science, art, and writing. We will use volunteer labor guided by community members with landscape design expertise and will treat the logs beforehand with marine varnish.

Proposing Organization:

Contact Person(s):

Telephone #:

Email:

Address:

Purpose of Project:

Estimated construction cost:

Construction funds provided from:

Estimated annual operating cost:

Operating funds provided from:

Note to Proposer: This pre-proposal submittal will be reviewed by Parks and Recreation Managers. A letter of denial or conditional acceptance will be sent to the contact person listed. If conditional acceptance is given, detailed proposal submittal and possible fees shall be listed in the letter.

Detailed proposal, if requested, will include at minimum:

- A. Detailed site plan showing proposed work and the surrounding site. Show existing conditions and utilities, and proposed removals.
- B. Detailed layout of proposed work, including dimensions to reference points and property lines, and elevation controls.
- C. Details of proposed work, including representative typical details or sections, dimensions, foundations, and utility connections.
- D. Concepts of grading and drainage.
- E. Temporary and permanent erosion controls.
- F. Contractor, if known, and proposer representative in charge of construction.