



CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989
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Web: www.stpaul.gov/dsi

July 5, 2013

WILLIAM MITCHELL COLG OF LAW
875 SUMMIT AVE
ST PAUL MN 55105-3030

FINAL NOTICE

RE: 889 PORTLAND AVE
Ref. # 109895

Dear Property Representative:

Saint Paul Legislative Code provides that no building shall be occupied without a Certificate of Occupancy. In order to re-occupy the building, the following deficiencies (if applicable) must be corrected and a complete Certificate of Occupancy inspection will be required.

A re-inspection will be made on August 5, 2013. Obtain approval under permit for change of occupancy prior to this date. Property must be vacated unless change of use has been approved by this time. Failure to comply may result in a criminal citation.

DEFICIENCY LIST

1. SBC 3405.1, SBC 110.2 - The occupancy group or use division of this building has been changed from that previously approved. Discontinue the unapproved occupancy or use, or contact the Building Official at 651-266-9071 for a code analysis and to comply with requirements for approved occupancy. -
Property is approved for use as 1-Unit Residential. Any use other than this requires approval for change of occupancy. De-convert building to an approved use until approved has been obtained for use as B- Occupancy office space.
Permit application for change of occupancy which has been submitted is incomplete and permit is unable to be issued without further information. Contact DSI at (651)266-8989 to verify what is required to submit to obtain approval for the current use as B-occupancy office space.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: mitchell.imbertson@ci.stpaul.mn.us or call me at 651-266-8986 between 7:30 - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Mitchell Imbertson
Fire Inspection

Ref. # 109895