



CITY OF SAINT
PAUL

Mayor Christopher B. Coleman

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February 11, 2014

Jon Gutzman, Executive Director
Saint Paul Public Housing Agency
W. Andrew Boss Building
555 Wabasha Street North; Suite 400
Saint Paul, MN 55102

RE: McDonough Community Center

Dear Mr. Gutzman,

Enclosed are three copies of the Use, Management, and Maintenance of Space Agreement between the City of Saint Paul Department of Parks and Recreation and the Saint Paul PHA for McDonough Community Center. I am pleased that we were able to reach an agreement that will keep the Parks and Recreation Department as a recreational programming provider at McDonough for many years to come.

I want to reiterate the commitment of Parks and Recreation to the provision of year-round adult and youth recreational programming at the Center. The PHA's assumption of maintenance duties in the spaces used by the City will result in cost savings to the City. Both parties agree that money the City saves on maintenance duties will be spent on staffing and programming needs at McDonough Community Center.

Additionally, parties agreed that while the PHA does not provide ongoing coordination of the services provided by the various tenants in McDonough Community Center, and the City's role as a service provider does not include that responsibility, that such coordination of services by one entity could enhance the programs offered and be beneficial to the various service providers, including the City. With that in mind, both parties agree that if funds are made available to the PHA or the City from an independent source to review and manage such coordination, the parties may enter into an agreement for such services. This does not obligate either the PHA or the City to seek or spend money from their budget for such a purpose.

Finally, please sign these copies and return them to the City for execution. We will then forward a fully signed copy to you for your records.

Sincerely,

Mike Hahm, CPRP
Director, Saint Paul Parks and Recreation