

Vang, Mai (CI-StPaul)

From: Sandberg, Connie (CI-StPaul)
Sent: Friday, February 21, 2014 2:26 PM
To: Townsend, Tanya (CI-StPaul); Vang, Mai (CI-StPaul); Yannarely, Joe (CI-StPaul)
Subject: 624 Hazel St N - UPDATE

Importance: High

All,

I think I have this straight, now:

First check, #5257, for \$1440, dated 12/12/13 was 'lost' for a time being. It was mailed to DSI, but not cashed by us, so the fee went to assessment.

On my advice, the PO sent a second check, because we both presumed the original check was permanently lost. I expected that check to come to me and I would remember to have it processed as if it were the original (12/12/13) payment that was lost. So, I requested, and Joe submitted, a request to have the assessment deleted. He prepared the Legistar entry to make that deletion. All this on the assumption that we would receipt the second check when it came.

When that second check arrived at DSI, it was returned to her, and not cashed, neither by DSI nor by Real Estate. I didn't know about it, or I totally spaced the history on this, and just told the Permit clerks to return the check. Whatever circumstance occurred, we returned the check.

Then check #5257 was 'found' in DSI on 2/4/14. It was then sent to and received in Real Estate and cashed by them on 2/5/14 against the pending assessment.

So. Now. In order for DSI to receive the payment from Real Estate, **we have to amend the Resolution**. Instead of requesting the assessment be deleted, **the Resolution needs to request the amount be reduced by \$155 (the admin fees)**, only. That way the Real Estate payment will come to us after Council approved the assessment. The fee will be paid, and we'll be 'whole'.

I hope this makes sense to all of you. Let me know if you have questions! Thank you for your patience!

Connie

***** original message on this issue *****

I *think* I requested this VB fee assessment to be deleted. Do you have any record of processing such a request from me, or can you find anything in your assessment records that this VB fee assessment is/was/should be deleted?

Project 148804
VB1405
LH 2/4/14
PH 3/19/14

Please advise. It appears that we (should have) received a check for this in December, just after the fee was assessed. Somehow that check got lost for a time being. She sent in a second check – and me, not remembering the history on this

address, advised the check to be sent to Real Estate (\$1440 ck for \$1500+ assessment) which was then returned to her as being insufficient.

Now, I hear from the PO that her original, December, check for \$1440 was just cashed at her bank on 2/6!

This is such a mess. I really believe that she should not have her fee remain an assessment! I'm trying to figure out who/what/where to best handle this. Are you able to help me figure it out?? What's your knowledge or recollection? Something? Nothing??

THANK YOU!!!

Connie