



# APPLICATION FOR APPEAL

RECEIVED  
DEC 17 2012  
CITY CLERK

Saint Paul City Clerk  
310 City Hall, 15 W. Kellogg Blvd.  
Saint Paul, Minnesota 55102  
Telephone: (651) 266-8560

The City Clerk needs the following to process your appeal:

- \$25 filing fee payable to the City of Saint Paul  
(if cash: receipt number 351910)
- Copy of the City-issued orders or letter which  
are being appealed
- Attachments you may wish to include
- This appeal form completed
- Walk-In *OR*  Mail-In

*YOUR HEARING Date and Time:*

Tuesday, Jan. 15, 2013  
Time 1:30 p.m.


*Location of Hearing:*  
Room 330 City Hall/Courthouse

## Address Being Appealed:

Number & Street: 2218-2220 Dayton Ave. City: St. Paul State: MN Zip: 55104

Appellant/Applicant: William R. Nichols Email brian@mcclay-alton.com

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

Signature:  \_\_\_\_\_ Date: December 17, 2012  
*Brian D. Alton, Attorney for Owner*

Name of Owner (if other than Appellant): William R. Nichols

Address (if not Appellant): c/o McClay-Alton, PLLP, 951 Grand Ave., St. Paul, MN 55105

Phone Numbers: Business 651-290-0301 Residence \_\_\_\_\_ Cell \_\_\_\_\_

## What Is Being appealed and why?

*Attachments Are Acceptable*

- Vacate Order/Condemnation/
- Revocation of Fire C of O
- Summary/Vehicle Abatement
- Fire C of O Deficiency List
- Fire C of O: Only Egress Windows  
Code Enforcement Correction Notice
- Vacant Building Registration
- Other

See Attachment  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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MCCLAY · ALTON, P.L.L.P.  
ATTORNEYS

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Robert M. McClay  
Brian D. Alton\*

951 Grand Avenue  
St. Paul, MN 55105  
Fax: 651/290-2502  
651/290-0301

\*Also Licensed in Wisconsin

**HAND DELIVERED**

December 17, 2012

St. Paul City Clerk  
15 West Kellogg Blvd  
290 City Hall  
St. Paul, MN 55102

RE: **2218-2220 Dayton Ave**  
-and-  
**2151-2153 Dayton Ave**

Dear Sir or Madam:

Our office represents William R. Nichols, the owner of the property located at 2218-2220 Dayton Ave., St. Paul, and Pro-Mark Property Services, LLC, the owner of the property located at 2151-2153 Dayton Ave.

Enclosed please find Application for Appeal, with Attachment, copy of the Notices of Incomplete Student Housing Registration Application December 5, 2012, and \$25.00 filing fee for each application, made payable to the City of St. Paul.

On behalf of the property owners, we respectfully request that a hearing on the appeals be scheduled.

Thank you for your consideration in this matter. If you need any further information please do not hesitate to contact me.

Very truly yours,

  
Brian D. Alton  
brian@mcclay-alton.com

BDA/mm

Enclosures

cc: William R. Nichols  
Connor Nichols

**ATTACHMENT TO APPLICATION FOR APPEAL  
OF  
NOTICE OF INCOMPLETE STUDENT HOUSING REGISTRATION APPLICATION**

**Address: 2218-2220 Dayton Ave., St. Paul, MN 55104**

The owner of the property appeals the **NOTICE OF INCOMPLETE STUDENT HOUSING REGISTRATION APPLICATION** dated December 5, 2012 on the grounds that the Fire Inspector made an error in determining that the property did not possess a fire certificate of occupancy or provisional certificate of occupancy as of the date of the registration application.

The property owner provided a valid application for registration of student housing which should have been approved.



CITY OF SAINT PAUL  
Christopher B. Coleman, Mayor

375 Jacksons Street Suite 220  
Saint Paul, MN 55101-1806

Telephone: 651-266-8989

December 5, 2012

RE: 2218-2220 DAYTON AVE

WILLIAM R NICHOLS  
6302 S ROBERT TRAIL  
INVER GROVE HGTS MN 55077-1904

## Notice of Incomplete Student Housing Registration Application

Your application for Registration of Existing Student Housing has been received and is being returned to you because it is **INCOMPLETE, and can not be processed.**

Your application for Registration of Existing Student Housing lacks the following information, or is deficient as noted below. Please provide the listed information and resubmit your complete application, **BEFORE** December 5, 2012.

Applications received after December 5, 2012, will be reviewed as new applications and must meet all requirements of a new Student Housing property.

(X) The listed property did not possess a valid Fire Certificate of Occupancy or valid Provisional Fire Certificate of Occupancy prior to June 27, 2012, and is not eligible for the initial registration period. You may apply as a new Student Housing property after December 5, 2012.

( ) Documentation was not provided to validate student residents at the listed property within the 18 months immediately prior to August 8, 2012. (provide lease and student ID, or lease and student university registration receipt, or other acceptable documentation that identifies a student as a current or former resident)

( ) The application form is incomplete as noted on the form.

Application forms, definitions, frequently asked questions, and other information to assist in completing your application for registration of an existing Student Housing property is available on our website at [stpaul.gov/dsi](http://stpaul.gov/dsi) or, you may contact me at the below listed address.

Michael G. Urmann  
Fire Inspector II  
Department of Safety & Inspections  
375 Jackson Street – Suite 220  
Saint Paul, MN 55101-1806  
tel: 651-266-8990  
fax: 651-266-8951