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APPLICATION FOR APPEAL

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CITY CLERK

Saint Paul City Clerk

310 City Hall, 15 W. Kellogg Blvd. Saint Paul, Minnesota 55102 Telephone: (651) 266-8560

Revised 4/22/2011

\$25 filing fee payable to the City of Saint Paul	AVOYED AND ICE Date and Times
(if cash: receipt number)	YOUR HEARING Date and Time:
Copy of the City-issued orders or letter which	Tuesday, 949.14
are being appealed Attachments you may wish to include	
☐ This appeal form completed	Time_ 11:30 ach
	Location of Hearing:
□ Walk-In OR Mail-In	Room 330 City Hall/Courthouse
Address Being Appealed:	
Number & Street: 978 OMABAN ST. City:	6- Park Sun 14 7 75 55106
Number & Street: 778 OMABAN 21. City:	State: 1010 Zip. 23700
Appellant/Applicant: JWA TWOSTMENTS, UC	Email Jim. Wrich BYAHOO. COM
Phone Numbers: Business <u>651-280-9980</u> Residence	Cell 608-345-1559
Signature: Janes V Upin	
Name of Owner (if other than Appellant): James T. Uk.	ICH COWNER OF JWA INVESTMONTS,
Address (if not Appellant's): 3674 MATHINS OT, V	ERONA, WI 53593
Phone Numbers: Business <u>651-280-9980</u> Residence	
What Is Being Appealed and Why	? Attachments Are Acceptable
Villat 15 Belling 1-Fr	
Vacate Order/Condemnation/	2 / 0 - 0711 - 536
Revocation of Fire C of O	BASIS FOR CONDEMATION - SEE
□ Summary/Vehicle Abatement ATTACUED A	VADATIVE AND DOCUMENTS.
□ Fire C of O Deficiency List	
□ Fire C of O: Only Egress Windows	
Code Enforcement Correction Notice	
□ Vacant Building Registration	
□ Other	
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ATTACHMENT TO APPEAL Ref #106906

JWA Investments' LLC

This narrative is provided in support of the appeal of a condemnation order issued on July 25 and July 26, 2012 (duplicate orders) by Inspector James Thomas of the St. Paul Department of Safety and Inspections regarding a property owned by JWA Investments, LLC at 978 Omaban Street in St. Paul, Minnesota.

These are the facts:

On January 15, 2012 James T. Wrich owner of JWA Investments entered into a one year lease (copy enclosed) with Felicia Bell (Fox) for the apartment at 978 Omaban. Under the terms of the lease, Ms. Bell was required to pay the heat and electricity. Unknown to Mr. Wrich at that time, Ms. Bell (Fox) owed Xcel energy approximately \$1700 for unpaid utilities bills at her previous residence. Xcel had been unable to collect this past due amount and ultimately located Ms. Bell at the Omaban location where it shut off the gas service on July 18, 2012. In separate conversations with Mr. Wrich on July 31 and August 1, 2012, five different Xcel representatives (Jill, Andrew, Wendy, Chad and Rosie – none provided their last names) advised Mr. Wrich that there had been no interruption in the service at that address prior to July 18, 2012, when the gas was shut off.

On July 18 the tenant left Mr. Wrich a voice message complaining that she had no hot water. Mr. Wrich was overseas at the time and sent a message to his repair coordinator to check into the matter. The repair coordinator advised that the tenant was past due on her Xcel account. Mr. Wrich then left the tenant a voice message to this effect urging her to pay the bill and the tenant left a return voice message saying that she was aware of the situation and was correcting it.

Mr. James Thomas of St. Paul DSI wrote a letter (copy enclosed) to JWA Investments dated July 12 which did not arrive until sometime after July 18, 2012. Mr. Wrich first read the letter on July 25th when he returned from his trip. The letter claims that an inspection of the building was conducted on July 12. The letter ordered JWAI, the owner of 978 Omaban, to have Xcel restore the electrical service. However, according to the tenant, Inspector Thomas, who left his business card with them at the time, did not enter the premises at any time, and did not even walk around the building. Inspector Thomas could not have ascertained that there actually was no electricity in the building from an inspection in which he never entered the premises or walked around building. According to both Xcel and the tenant in subsequent conversations with Mr. Wrich the electricity was in fact connected and working on the date Inspector Thomas wrote the letter and claims to have conducted the inspection.

Mr. Wrich did not learn of these discrepancies until several days later. Since the account was in the tenant's name, Xcel would not initially discuss the case with Mr. Wrich. This accounted for the fact that everyone involved was aware of the situation for several days before Mr. Wrich finally was advised of the facts. Equally, important, the tenant advised that **none** of the power in her apartment had been shut off at the time of the July 12 letter, which further contradicted the order Inspector Thomas had issued therein.

On July 25 Inspector Thomas called Mr. Wrich and left a voice message saying the property had been condemned. In this message, which has been saved, he said it had been more than 10 days since the building had been without electricity. Mr. Wrich returned the call on July 26th and left a message to the effect that the condemnation was "preposterous" given that it was caused by circumstances of which he had no knowledge or control. In discussing this situation with legal counsel and several other parties, all were surprised that a landlord's property could be condemned if a tenant had not paid a utility at a previous property with which the landlord had no relationship. Inspector Thomas took exception to

this characterization of his work and called Mr. Wrich back and asserted that the apartment had been without electricity for 22 days, which would have meant that there had been no electricity in the unit since July 3. Inspector Thomas stressed how dangerous this situation could be given that some people use extension cords to secure electricity from neighbors when their electricity is turned off. Children could get electrocuted. All of this, of course, turned out to be untrue.

At that point, given the dire potential consequences, Mr. Wrich asked Inspector Thomas why he had not called him to advise the situation early in the process rather than letting it go so long, particularly since Mr. Wrich and Inspector Thomas had worked together in the past on C of O 's on other properties and Mr. Wrich had always willingly complied with Inspector Thomas' orders. Inspector Thomas advised that his Department receives at least 10 to 12 Xcel shut-off notices per day and they do not have time to call landlords. Mr. Wrich found this confusing: if this condition really did pose a life threatening situation, and if Inspector Thomas could make time to call twice such a long time later, why was it not possible to make a single call at the on-set to prevent a potential disaster? Inspector Thomas did not seem to be impressed with this question.

Mr. Wrich also questioned why it took so long for the July 12th letter to arrive. He receives hundreds of pieces of correspondence from the St.Paul area through regular mail within 1 to 3 business days. This was the second consecutive crucial, time-sensitive letter on two different properties from Inspector Thomas which took an unusually long time to arrive and left virtually no time to register an appeal. Inspector Thomas replied he had no explanation and that Mr. Wrich would need to contact the US Postal Service to inquire as to how they operate their business. Mr. Wrich was not impressed with this suggestion.

Mr. Wrich also posed the possibility that Xcel could make a mistake, as they had on a previous occasion involving Inspector Thomas and another JWAI property when Xcel had erroneously notified the City that electricity had been turned off when, in fact, it had not been. Inspector Thomas acknowledged that Xcel has probably made several such mistakes.

On July 30 Mr. Wrich received two letters from Inspector Thomas, one was dated July 25 and the other July 26. The letters (copies enclosed) were duplicates except one was mailed to the JWA Investments post office box and the other to Mr. Wrich's residency. Mr. Wrich appreciated the consideration shown by Inspector Thomas given the previous problem with the mail delivery. Both letters referred to 980 Omaban in the heading instead of 978 Omaban, the adjacent apartment occupied by Ms. Bell (Fox). Both confirmed Inspector Thomas' telephone message that the property at 978 had been condemned.

The long and short of the matter is this:

- 1.) No one was ever in danger. The electricity had not been turned off during the period in question. Rosie at Xcel advised Mr. Wrich in a telephone conversation on August 1 that Xcel did not have access to the property to turn-off any of the utilities because their technicians had been threatened by a dog. (The tenant does not have a dog.) Xcel finally secured a police escort, according to Rosie, and the gas, not the electricity, was turned-off on July 18, meaning the tenant had no hot water. However, the tenant did have use of the stove, the refrigerator, the lights and all other appliances. At no time had there been a life-threatening situation such as those described by Inspector Thomas and at no time was the property unfit for human habitation as claimed in Inspector Thomas' letters dated July 25 and 26.
- 2.) Mr. Wrich took action as soon as he learned about the situation. He drove from his home in Madison, Wisconsin to St. Paul to assure that everything was on-track. He had numerous conversations with the tenant and with Xcel, the tenant having given Xcel permission to discuss the account with Mr. Wrich. Xcel advised that as of 8:30 AM,

August 1, 2012, 46 hours after Mr. Wrich received the July 25th and 26th letters, the gas was connected and full power had been restored to the premises. Mr. Wrich has since had all of his tenants sign a Third party Notification form allowing Xcel to notify him if service is in jeopardy.

But these measures do not address some critical issues that remain.

- 1. JWA Investments, LLC considers the action to condemn the property to have been arbitrary and capricious and it should be expunged from the record. The orders dated July 12th, 25th and 26th from Inspector Thomas should be rescinded. Moreover, a letter of apology should be sent to Mr. Wrich from the Director of the DSI. Inspector Thomas, contrary to his claim, never inspected the premises and had no evidence that there was a safety problem, much less cause for condemnation or the claim that the property was unfit for human habitation.
- 2. In the future, if there is a potentially dangerous situation the DSI should adopt as policy that it will make a phone call or send an e-mail to the landlord as soon as it becomes aware of the situation so the landlord (a.) will be aware of the situation on his own property and (b.) can act expeditiously in the interest of the common good, the tenant, the City and the landlord.
- 3. Since Xcel and the City of St. Paul are both capable of making mistakes, before taking such serious action as condemning a property, declaring it uninhabitable, causing consternation to tenants and potentially damaging to the landlord's reputation, the City should exercise discretion. From the onset, the City had access to information in this case which was not available to the landlord for several days, and then he had fight to get it. The City could easily have confirmed beforehand that there was no basis for condemnation of the property but it did not do so. The City of St. Paul DSI should adopt as policy a routine check of the facts by confirming with the landlord and either Xcel or the tenant that power has in fact been discontinued before issuing a condemnation and placing a placard on the premises to that effect. Moreover, DSI management should review each instance of condemnation beforehand to assure confirmation of the facts. Any concerns arising out of this routine check should be immediately shared with the landlord. The landlord should never be left in the dark for several days while his vital interests are adversely affected or, more importantly, there is potential danger to tenants.
- 4. In this case, there was no advanced notice from DSI that inspector Thomas was even going to conduct an inspection. Had he done so, Mr. Wrich would have assured him access. As a result, Inspector Thomas never entered the premises nor had any evidence that the electricity had been turned off-- he acted on an assumption and took one of the most the most severe actions an inspector can take.
- 5. When the City has made a mistake, which certainly is not unexpected give the scope and complexity of its responsibilities and the fact that we are all human beings, it should simply own up to it and take corrective action.
- 6. Without casting aspersions on anyone, given the circumstances of this case, JWA Investments, LLC believes it would be in the best interest of all concerned if an Inspector other than James Thomas conducts future inspections on JWA Investment properties and we hereby request such from DSI management.

A final thought:

We are all in this together. The City of St. Paul needs the DSI – without it the living conditions for thousands of tenants would likely be worse. Moreover, by communicating problems to landlords and property owners, it helps safeguard our interests as well as the tenants' and City's.

But, the City of St. Paul also needs small investors such as JWA Investments. Without us, thousands of properties would stand vacant and large areas of the City could become abandoned slums with all the attending problems. We buy properties that often are truly uninhabitable and spend thousands of dollars restoring and maintaining them. We rent to

people without the means to buy their own homes and are struggling to keep their noses above the water line. If we can cash-flow \$3000 to \$4000 on a duplex after all expenses and PITA payments, we consider it a success. The local banks who help us finance these ventures are also at risk and they have much tougher lending policies than in the past

There are still thousands of foreclosed and vacant housing units in St. Paul. The City's principal hope that these will be occupied rests with potential small investors who buy a few at a time and get a local lender to finance them. It's a lot of work and no one will get rich quick by doing it.

The City also has a reputation to protect. Potential investors have many options besides abandoned housing in St. Paul, and few come with the headaches of being a landlord.

None of us benefits from hostility or "game-playing". We need to work together, watch out for each other and create a livable and hopefully prosperous environment. It is in that spirit that JWA Investments, LLC submits this appeal.

Sincerely,

James T. Wrich, Owner JWA Investments, LLC

Statistic Form Residential Lesse Copyright C 1994, Minnesota Multi Heusing Associate REVISED JUNE 197

RESIDENTIAL LEASE

THE MINNESOTA ATTORNEY GENERAL'S OFFICE HAS CERTIFIED THAT THIS LEASE COMPLIES WITH THE MINNESOTA PLAIN LANGUAGE CONTRACT ACT



(Minnesota Statutes Sections 325G.29-325G.36). Certification of a contract by the Attorney General under the plain language contract act is not otherwise an approval of the contract's legality or legal effect.

RESIDENT*: (List all persons who	vill live in the Apartment)	and the second
	AND DUANE J. FOX	15.
(470-86-523		
MANAGEMENT: (Enter company	name If applicable) . JWA TNUESTMON	B. UC
STREET ADDRESS OF PREMISES (*)	Aparlment') 978 OMABAU ST	
APARTMENT NO.	DURATION OF LEASE 12 MONTHS (enter nu	mber of months or month-to-month)
STARTING DATE OF LEASE,	DATE THIS LEASE ENDS (If oppropri	
11 11 11	DD is one full month unless this Lease states a different notice per	lod) 60 DAG
MONTHLY APARTMENT SENT \$	The state of the s	S WASPORT DAYOR.
OTHER MONTHLY RENT CHARGE		
TOTAL MONTHLY RENT \$		
UTILITIES INCLUDED IN CENT	Heat A Hot and Cold Water A Other TRYSH	The premises were constructed prior to 1978.
UTILITIES PAID BY RESIDENT:	☐ Electricity ☐ Telephone ☐ Other	See attached disclosure of
	esota Statufes. Section 504.22)	information
Authorized Manager of Apartin		
	20614, MIDDLEON, 10)1 53562	
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Address	The state of the s	
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- WATERS DS: RESIDENT may not keep a waterbed or other water-filled furniture in the Apartment without the prior written consent of MANAGEMENT. 8.
- PETS: RESIDENT may not keep animals or pets of any kind in the Apartment without the written consent of MANAGEMENT.

C. CONDITION OF APARTMENT

- 10. MANAGEMENT PROMISES: 1) That the Apartment and all common areas are littor use as a residential premises; 2) to keep the Apartment in reason able repet and make necessary repairs within a reasonable time after written notice by RESIDENT except when damage is caused by the intentional or negligent conduct of the RESIDENT or his/her guests; 3) to maintain the Apartment in compliance with negligent conduct of the RESIDENT or his/her guests; 4) to keep the common areas clean and in good condition.
- 11. RESIDENT PROMISES: 1) Not to damage or misuse the Apartment or waste the utilities provided by MANAGEMENT or allow his/her guests to do so; 2) not to pain for walipaper the Apartment, or make any structural changes in the Apartment without the prior written consent of MANAGEMENT; 3) to keep the Apartment clean; 4) to give written notice to MANAGEMENT of any necessary repairs to be made; 5) of MANAGEMENT; in timedicately of any conditions in the Apartment that are dangerous to human health or safety, or which may good can dition, except for ordinary wear and tear; 7) not to remove any fixtures or furnishings supplied by MANAGEMENT; 8) to cooperate with MANAGEMENT; 8 efforts of pest control. This may include, among other to enter a different putying and cleaning cabinets, drawers and closets, pulling furniture away from walls and allowing extermination to enter a different putying and cleaning cabinets, drawers and closets, pulling furniture away from walls and allowing extermination and tear; and b) for langement may keep all or part of the security deposit; a) for damage to the Apartment beyond ordinary wear and tear; and b) for earn or other maney owed to MANAGEMENT. 11. RESIDENT PROMISES 1) Not to damage or misuse the Apartment or waste the utilities provided by MANAGEMENT or allow his/her guests
- D. DURATION OF LEASE

- 4. FAILURE TO SIVE POSSESSION: If MANAGEMENT cannot provide the Apartment to RESIDENT at the start of this Lease, RESIDENT cannot sue MANAGEMENT for any resulting damages but RESIDENT will not start paying rent until he/she gets possession of the Apartment.
- 5. MOVING OUT BEFORE LEASE ENDS: If RESIDENT moves out of the Apartment before the DATE THIS LEASE ENDS, RESIDENT is responsible for
- TERMINATION OF LEAST WITH SPECIFIED ENDING DATE: If RESIDENT wishes to move out of the Apartment on the DATE THIS LEASE ENDS; RESIDENT mist give MANAGEMENT in the Control of the Apartment of the DATE THIS LEASE ENDS; RESIDENT mist give MANAGEMENT in the Control of the Apartment of the DATE THIS LEASE ENDS; RESIDENT and the Lease for one NOTICE PERIOD and b) raise the rent. If RESIDENT stays in the Apartment of the DATE THIS LEASE ENDS; with the approval of MANAGEMENT, and RESIDENT and MANAGEMENT have not renewed this Lease or entered in to a new Lease, this may raise the rent.
- TERMINATION AND ALTERATION OF MONTH-TO-MONTH LEASE: When the Lease is month-to-month, MANAGEMENT and RESIDENT may terminate the Lease ofly by giving the other party written notice equal to the NOTICE PERIOD. A notice to cancel a Lease is effective on the last day of a manth. MANAGEMENT may change any of the terms of a month-to-month Lease, including the amount of rent, by giving RESIDENT written notice at least equal to the NOTICE PERIOD.
- by giving RESIDENT withen notice at least equal to the NOTICE MEMOU.

 18. MOVING OUT OF THE ALARTMENT: RESIDENT will move out of the Apartment when this Lease ends. If RESIDENT moves out after this Lease ends. RESIDENT will be the block to MANAGEMENT for any resulting losses including rent, court costs and attorney's fees. E. RIGHTS OF MANAGEMENT

- 19; EVICTION: It is SIDENT violates any of the terms of this Lease, RESIDENT may be evicted immediately and without prior notice. If RESIDENT is evicted but close not move out voluntarily, MANAGEMENT may bring an eviction action. If RESIDENT violates a term of this Lease but MANAGEMENT does not sue or evict RESIDENT MANAGEMENT may still sue or evict RESIDENT for any other violation of any term of this Lease but Lease. Under state law, a lawful setzure from any Apartment of any illegal object or substance, including drugs, constitutes unlawful and actions and the paper of the Apartment of the substance of the Apartment of the SIDENT, and is grounds for an automatic eviction.
- possession of the Apartitient by that RESIDENT, and is grounds for an automatic eviction.

 20. EVICTION AFTER PARTIAL PAYMENT OF RENT: It is expressly agreed to between MANAGEMENT and RESIDENT that, pursuant to Minn. Stat. (SOUR), subdiffer, and the rental premises for incorporated by RESIDENT of balance of rent due from Resident does not waive MANAGEMENT'S (Only 10 premises for incorporated by RESIDENT of balance of rent owed MANAGEMENT.)

- ight to recover possession at the rental premises for nonpayment by RESIDENT of balance of rent due from Resident does not waive MANAGEMENT'S

 21. ATTORNEY'S FIES AND ENFORCEMENT COSTS: If MANAGEMENT brings any legal action against RESIDENT. RESIDENT must pay MANAGEMENT'S actual afforminys' fees, or other legal fees and expenses including fees paid to a collection agency, expenses, and court costs even if rent is acid after the legal action is started.

 22. MANAGEMENT'S RIGHT TO ENTER: MANAGEMENT or its authorized agents may enter the Apartment of any reasonable time to inspect, improve, maintain or repar the Apartment, or do other necessary work, or to show the Apartment to potentiatnew RESIDENTS or buyers armore of these hights or remedies MANAGEMENT may use its legal rights and remedies in any combination. By using one into waive MANAGEMENT'S right to evict RESIDENT for any past or existing violation of any term of this Lease.

 24. LEASE IS SUBJECT TO MORITE AGE: The Apartment building may be mortgaged or may be subject to a contract for deed. RESIDENT agrees that the rights or the holder of any present or future mortgage or contract for deed are superior to RESIDENT's lights. For example, if a RESIDENT'S lights.

F. LIABILITY OF RESIDENT AND MANAGEMENT

- ABILIT OF REDIDENTIAND MANAGEMENT

 25. DAMAGE OR IN JURY TO RESIDENT OR HIS/HER PROPERTY: MANAGEMENT is not responsible for any damage or injury that is done to obtain Renter's insurance to protect against injuries or property damage.

 ANAGEMENT RECOMMENT RESIDENT
- obtain Renter's insurance to protect against injuries or property damage.

 26. ACTS OF THIRD PARTIES: MANYAGEMENT is not responsible for the actions, or for any damages, injury or harm-caused by third parties (such as other residents), guests, injuries or trespossers) who are not under MANAGEMENT'S control.

 27. RESIDENT SHALL RETIMBURSE MANAGEMENT FOR: 1) Any loss, property damage, or cost of repair or service (including plumbing problems) being left open; 3 all costs MANAGEMENT has because of abandonment of the Apartment or other violations of the Lease by RESIDENT, but a cost of the Apartment of the Apartment of the Apartment of the Apartment of the Violations of the Lease by RESIDENT.

 28. WHEN PAYMENTS ARE DUE: Any amount owed by RESIDENT is due when MANAGEMENT asks for it. MANAGEMENT does not alive up its
- or any other dept or charge.

 28. WHEN PAYMENTS ARE DUE: Any amount owed by RESIDENT is due when MANAGEMENT asks for it. MANAGEMENT does not give up its right to any money owed by RESIDENT because of MANAGEMENT's failure or delay in asking for any payment. MANAGEMENT can ask for any money owed by RESIDENT before or after RESIDENT moves out of the Apartment.

G. MISCELLANEOUS

- MISCELLANEOUS:

 29. FALSE OR MISLEAD INGRENTAL APPLICATION: If MANAGEMENT determines that any oral or written statements made by RESIDENT in the rental application or otherwise are not true or complete in any way, then RESIDENT has violated this Lease and may be evicted.

 30. BUILDING RULES AND ATTACHMENTS ARE PART OF LEASE, NO ORAL AGREEMENTS. Any attachments to this Lease are a part of this Lease. If a term of any attachment or pillicts with any term of this Lease, the attachment term will be controlling. MANAGEMENT Solution gruses are a part of this Lease. The attachment services are a part of this Lease. No grad agreement is have been made. This Lease and its attachments and any other written by giving RESIDENT written notice. Detween RESIDENT and MANACEMENT.

 31. NOTICES: All RESIDENTS agree that notices and demands delivered by MANAGEMENT to the Apartment are proper notice to all residents.



CITY OF SAINT PAUL Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220 Saint Paul, Minnesota 55101-1806 Telephone: 651-266-8989 Facsimile: 651-266-8951 Web: www.stpaul.gov/dsi

July 26, 2012

JWA INVESTMENTS LLC C/O JIM WRICH 3674 MATHIAS COURT VERONA WI 53593-9574

FIRE INSPECTION CORRECTION NOTICE

RE:

980 OMABAN ST

Ref. #106906

Residential Class: C

Dear Property Representative:

Your building was inspected on February 18, 2009 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date. A reinspection will be made after July 25, 2012.

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional reinspection fees.

YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.

DEFICIENCY LIST

- 1. 978 SPLC 34.23, MSFC 110.1 This occupancy is condemned as unfit for human habitation. This occupancy must not be used until re-inspected and approved by this office.
- 2. SPLC 34.14 (2), 34.34 (5) Provide an approved electrical service adequate to meet the buildings needs. Have Xcel restore electrical service.
- 3. SPLC 34.11 (6), 34.34 (3) Provide service of heating facility by a licensed contractor which must include a carbon monoxide test. Submit a completed copy of the Saint Paul Fire Marshal's Existing Fuel Burning Equipment Safety Test Report to this office.
- 4. SPLC 39.02(c) Complete and sign the smoke detector affidavit and return it to this office.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: http://www.stpaul.gov/cofo

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8688) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: james.thomas@ci.stpaul.mn.us or call me at 651-266-8983 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

James Thomas Fire Inspector

Reference Number 106906