



APPLICATION FOR APPEAL

RECEIVED

MAY 09 2012

CITY CLERK

Saint Paul City Clerk

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8560

The City Clerk needs the following to process your appeal:

- ☒ \$25 filing fee payable to the City of Saint Paul
(if cash: receipt number _____)
- ☒ Copy of the City-issued orders or letter which
are being appealed
- ☐ Attachments you may wish to include
- ☒ This appeal form completed
- ☐ Walk-In OR ☒ Mail-In

YOUR HEARING Date and Time:

Tuesday, 5-22-12Time 1:30 P.M.

Location of Hearing:

Room 330 City Hall/Courthouse

Emailed 5-9-12 name

Address Being Appealed:

Number & Street: 768 ORANGE AVE City: ST. Paul State: MN Zip: 55106

Appellant/Applicant: LEIGH OTTERLEI Email LTOTTERLEI1@MMM.COM

Phone Numbers: Business _____ Residence 651-459-2646 Cell (Email preferred)

Signature:  Date: 5/7/2012

Name of Owner (if other than Appellant): _____

Address (if not Appellant's): _____

Phone Numbers: Business _____ Residence _____ Cell _____

What Is Being Appealed and Why?

Attachments Are Acceptable

- ☐ Vacate Order/Condemnation/
Revocation of Fire C of O
- ☐ Summary/Vehicle Abatement
Fire C of O Deficiency List
- ☒ Fire C of O: Only Egress Windows
- ☐ Code Enforcement Correction Notice
- ☐ Vacant Building Registration
- ☐ Other

Ref # 116580

Item 5: window opening height of 24"
Actual is 22.5 inches. House is
old. Actual square inches operable
exceeds requirement.
Requirement = 24" h x 20" w = 480 sq inch
Actual = 22.5 x 24" w = 540 sq inch



CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989
Facsimile: 651-266-8951
Web: www.stpaul.gov/dsi

April 30, 2012

LEIGH OTTERLEI
6340 HEARTHSTONE AVE
COTTAGE GROVE MN 55016-6006

FIRE INSPECTION CORRECTION NOTICE

RE: 768 ORANGE AVE E
Ref. #116580
Residential Class: B

Dear Property Representative:

Your building was inspected on April 30, 2012 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date.

A re-inspection will be made after July 2, 2012.

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional re-inspection fees.

YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.

DEFICIENCY LIST

1. Exterior - SPLC 34.09 (2), 34.32(2) - Repair or replace the damaged rear stair handrail in an approved manner. This work may require a permit(s). Call DSI at (651) 266-9090.
2. Exterior - SPLC 34.08 (5), 34.31 (3) - Repair, replace and maintain all exterior surfaces on fences, sheds, garages and other accessory structures free from holes and deterioration. Provide and maintain exterior unprotected surfaces painted or protected from the elements.-Repair garage gutters and repaint exterior walls. Repair fence on East side of building in an approved manner.

3. Interior - Basement - MFGC Chapter 4 - Provide or replace water heater drain piping in compliance with the mechanical code. This work may require a permit(s). Call DSI at (651) 266-9090.
4. Interior - SPLC 34.10 (3), 34.33(2) - Repair or replace the damaged basement stair handrail in an approved manner. Provide handrail for stairway leading to 2nd floor.
5. Interior - MSFC1026.1 - Provide and maintain an approved escape window from each sleeping room. The minimum size must be 5 square feet of glazed area with a minimum of 24 inches of openable height and 20 inches of openable width. With a finished sill height not more than 48 inches. This work may require permit(s). Call DSI at (651)-266-9090. Refer to the Escape Windows for Residential Occupancies handout for more information.-1st Floor North bedroom: 22.5 inches high by 24 inches wide openable; 43 inches high by 22 inches wide glazed area.
6. Interior - MN State Statute 299F.50 Immediately provide and maintain an approved Carbon Monoxide Alarm in a location within ten (10) feet of each sleeping area. Installation shall be in accordance with manufacturers instructions.
7. SPLC 34.11 (6), 34.34 (3) - Provide service of heating facility by a licensed contractor which must include a carbon monoxide test. Submit a completed copy of the Saint Paul Fire Marshal's Existing Fuel Burning Equipment Safety Test Report to this office.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8688) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: benjamin.ellis@ci.stpaul.mn.us or call me at 651-266-8946 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Benjamin Ellis
Fire Inspector

Reference Number 116580