

**Marcia Moermond - 685 Orange Ave E**

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**From:** Stephen Ubl  
**To:** Moermond, Marcia  
**Date:** 4/30/2012 5:00 PM  
**Subject:** 685 Orange Ave E  
**CC:** Hanson, Jerry; Jacobs, Rick; Jarred Johnson; Magner, Steve; Moynihan...  
**Attachments:** 685 Orange St E. Review.doc

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Ms. Moermond,

I met with the owner of 685 Orange Ave. E to review the property with the Code Compliance Report. Attached to this email you will find a revised copy of the Code Compliance report with my comments on each deficiency under the building category. I have asked the owner to contact the Senior Inspector for plumbing, mechanical and electrical so each Senior can review the list of deficiencies with him.

The owner intends to do significant renovation on the two back rooms and the upstairs bedroom. The renovation of these three areas will clearly resolve many of the items on the list. He will be doing some exploratory observations at the rear foundation to determine its integrity.

The owner has already submitted a proposal from a licensed electrical contractor. It is my understanding that he still needs to submit a proposal from a licensed plumbing contractor, a licensed heating contractor and a licensed building contractor (He told me he submitted a scope of work to D.S.I. but we are unable to locate it). The application fee still needs to be paid as well.

He is anxious to get started. I would recommend that we expedite the process once he has submitted all the required paperwork. I'm comfortable working with him throughout the project to ensure that construction moves forward. I think it is important to have a commitment with schedules and deadlines for completion. The scope of work that he provides for approved permits should support a project schedule that he develops for D.S.I. to monitor throughout the construction process.

If you have any questions regarding this property please feel free to contact me.

Sincerely,

Stephen Ubl  
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Senior Trades Coordinator  
Dept. of Safety & inspections  
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