



# APPLICATION FOR APPEAL

RECEIVED

MAR 30 2012

CITY CLERK

Saint Paul City Clerk

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8560

The City Clerk needs the following to process your appeal:

- \$25 filing fee payable to the City of Saint Paul (if cash: receipt number \_\_\_\_\_)
- Copy of the City-issued orders or letter which are being appealed
- Attachments you may wish to include
- This appeal form completed
- Walk-In OR  Mail-In

**YOUR HEARING Date and Time:**

Tuesday, 4-10-12

Time 1:30 P.M.

Location of Hearing:  
Room 330 City Hall/Courthouse

## Address Being Appealed:

Number & Street: 1572 7th St, E. City: St. Paul State: MN Zip: 55106

Appellant/Applicant: Jennifer Vitry Email: jenvitry@gmail.com

Phone Numbers: Business 651-207-4556 Residence 651-645-7180 Cell 504-905-8663

Signature: Jennifer Vitry Date: 3.30.12

Name of Owner (if other than Appellant): S/a/a

Address (if not Appellant's): \_\_\_\_\_

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

## What Is Being Appealed and Why?

Attachments Are Acceptable

- Vacate Order/Condemnation/Revocation of Fire C of O
- Summary/Vehicle Abatement
- Fire C of O Deficiency List
- Fire C of O: Only Egress Windows
- Code Enforcement Correction Notice
- Vacant Building Registration
- Other

Requesting a variance on window sizes in bedrooms of house. Window details are included in letter. Thank you.



CITY OF SAINT PAUL  
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-8951  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

March 21, 2012

JENNIFER VITRY  
1455 PORTLAND AVENUE  
ST. PAUL, MN. 55104

RE: RE-INSPECTION FIRE CERTIFICATE OF OCCUPANCY WITH DEFICIENCIES  
1572 7TH ST E

Ref. # 108951

Dear Property Representative:

Your building was re-inspected for the Fire Certificate of Occupancy on March 20, 2012. **Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected immediately. A reinspection will be made on April 10, 2012 at 11:00 A.M..**

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional reinspection fees.

#### DEFICIENCY LIST

1. Attic - MSFC1026.1 - Provide and maintain an approved escape window from each sleeping room. The minimum size must be 5 square feet of glazed area with a minimum of 24 inches of openable height and 20 inches of openable width. With a finished sill height not more than 48 inches. This work may require permit(s). Call DSI at (651)- 266-9090. Refer to the Escape Windows for Residential Occupancies handout for more information. -20inches openable height . Openable width is 24inches. Sill is 27inches. Glazed is 44inches in Height by 30 inches in width.
2. Basement above the washing machine - NEC 300-21 - Provide for the openings through walls, floors or ceilings to be fire stopped using approved methods.
3. Furnace room and Electrical Panel Room - NEC 300-11 Provide for all raceways, boxes, cabinets, and fittings to be securely fastened in place.
4. Garage - SPLC 34.08 (5), 34.31 (3) - Repair, replace and maintain all exterior surfaces on fences, sheds, garages and other accessory structures free from holes and deterioration. Provide and maintain exterior unprotected surfaces painted or protected from the elements.- Comply by May 31, 2012
5. House - SPLC 34.09 (3), 34.32 (3) - Provide or repair and maintain the window screens.

*tenants*

6. ✓ House - SPLC 200.02 (a) No person shall own, harbor, keep or maintain in the City and dog over three months of age without a license. Provide written documentation of current license to the Fire Inspector. To obtain a dog license, contact DSI at 651-266- 8989

7. ✓ Main floor - MSFC1026.1 - Provide and maintain an approved escape window from each sleeping room. The minimum size must be 5 square feet of glazed area with a minimum of 24 inches of openable height and 20 inches of openable width. With a finished sill height not more than 48 inches. This work may require permit(s). Call DSI at (651)- 266-9090. Refer to the Escape Windows for Residential Occupancies handout for more information.-Sill 27inches. Openable height is 20inches. Openable width is 33inches. Glazed is 48inches in height by 30inches in width . These are double hung windows.

8. ✓ SPLC 34.11 (6), 34.34 (3) - Provide service of heating facility by a licensed contractor which must include a carbon monoxide test. Submit a completed copy of the Saint Paul Fire Marshal's Existing Fuel Burning Equipment Safety Test Report to this office.

9. ✓ SPLC 39.02(c) - Complete and sign the provided smoke detector affidavit and return it to this office.

10. ✓ MSFC 605.5 - Discontinue use of extension cords used in lieu of permanent wiring.

11. ✓ SPLC 34.09 (1) b,c, 34.32 (1) b,c - Provide and maintain all exterior walls free from holes and deterioration. All wood exterior unprotected surfaces must be painted or protected from the elements and maintained in a professional manner free from chipped or peeling paint.- Comply by May 31, 2012.

12. ✓ UMC 1346.703 - Provide 30 inches clearance around all mechanical equipment.-Shelves and storage within 21 inches of furnace.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8688) and must be filed within 10 days of the date of the original orders.

If you have any questions, email me at [james.thomas@ci.stpaul.mn.us](mailto:james.thomas@ci.stpaul.mn.us) or call me at 651-266-8983 between 7:30 a.m - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

James Thomas  
Fire Inspector  
Ref. # 108951