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# APPLICATION FOR APPEAL

RECEIVED

NOV 18 2011

**Saint Paul City Clerk**

310 City Hall, 15 W. Kellogg Blvd.

CITY CLERK Saint Paul, Minnesota 55102

Telephone: (651) 266-8560

### The City Clerk needs the following to process your appeal:

- \$25 filing fee payable to the City of Saint Paul (if cash: receipt number \_\_\_\_\_)
- Copy of the City-issued orders or letter which are being appealed
- Attachments you may wish to include
- This appeal form completed
- Walk-In OR  Mail-In

<b>YOUR HEARING Date and Time:</b>
Tuesday, <u>12-13-11</u>
Time <u>1:30</u>
<b>Location of Hearing:</b>
<u>Room 330 City Hall/Courthouse</u>

*emailed 11-18-11 jared*

## Address Being Appealed:

Number & Street: 667 Otsego St. City: St Paul State: MN Zip: 55130

Appellant/Applicant: Ryan Ferguson/Ryan Partners, LLC Email Ryan@RentMSP.com

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell 651-815-2200

Signature: [Signature] Date: 11-15-2011

Name of Owner (if other than Appellant): \_\_\_\_\_

Address (if not Appellant's): PO Box 211, South St Paul, MN 55075

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell 651-815-2200

## What Is Being Appealed and Why? *Attachments Are Acceptable*

- Vacate Order/Condemnation/Revocation of Fire C of O
- Summary/Vehicle Abatement
- Fire C of O Deficiency List
- Fire C of O: Only Egress Windows
- Code Enforcement Correction Notice
- Vacant Building Registration
- Other

Home built in 1879 and would require significant structural modifications to meet requirements for egress windows.

November 15, 2011

To Whom It May Concern:

We did not receive the original mailing of the inspection notice due to an issue with our (former) bookkeeper. We contacted Maynard Vinge last week, who then emailed the correction letter to us today, November 15th. Due to the issue of not receiving all our mail properly we did not file an appeal sooner. We apologize for this and thank you in advance for your cooperation. If you have any questions feel free to call my cell at 651-815-2200.

Thanks,

A handwritten signature in black ink, appearing to be 'Ryan Ferguson', with a long, sweeping horizontal line extending to the right.

Ryan Ferguson  
Ryan Partners, LLC



CITY OF SAINT PAUL  
*Christopher B. Coleman, Mayor*

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-8951  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

October 19, 2011

RYAN PARTNERS, LLC  
C/O BROOKS BOOKS, LLC  
2469 EDGCUMBE ROAD  
ST PAUL MN 55116

### FIRE INSPECTION CORRECTION NOTICE

RE: 667 OTSEGO ST  
Ref. #112733  
Residential Class: C

Dear Property Representative:

Your building was inspected on October 17, 2011 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date.


**A re-inspection will be made on November 21, 2011 at 11:00 am.**

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional re-inspection fees.

YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.

#### DEFICIENCY LIST

1. EXTERIOR - SPLC 34.09 (3), 34.32 (3) - Repair and maintain the door in good condition.-Replace door closer on rear storm door.
2. INTERIOR - BASEMENT - UMC 1346.703 - Provide 30 inches clearance around all mechanical equipment.

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3. INTERIOR - BOTH UNITS - MSFC1026.1 - Provide and maintain an approved escape  
An Equal Opportunity Employer

\* { window from each sleeping room. The minimum size must be 5 square feet of glazed area with a minimum of 24 inches of openable height and 20 inches of openable width. With a finished sill height not more than 48 inches. This work may require permit(s). Call DSI at (651)- 266-9090. Refer to the Escape Windows for Residential Occupancies handout for more information.-Double hung window in bedroom of Unit 2 measured 20.5 inches openable height x 23.5 inches openable width. Double hung window in west bedroom of Unit 1 measured 20 inches openable height x 24.5 inches openable width.

4. INTERIOR - UNIT 1 - SPLC 34.10 (7), 34.33 (6) - Repair and maintain the floor in an approved manner.-Replace threshold strip on bathroom floor in a professional manner.
5. INTERIOR - UNIT 1 - MSFC 1011.2 - Remove the materials that cause an exit obstruction. Maintain a clear and unobstructed exitway.-Immediately replace crank handle on window in east bedroom.
6. INTERIOR - SPLC 34.10 (3), 34.33(2) - Provide an approved handrail. The top of the handrail must be between 34 and 38 inches above the treads and run the entire length of the stair.-Provide handrail for basement stairs.
7. INTERIOR - MSFC 605.1- All light fixtures shall be maintained with protective globes if originally equipped.
8. SPLC 34.11 (6), 34.34 (3) - Provide service of heating facility by a licensed contractor which must include a carbon monoxide test. Submit a completed copy of the Saint Paul Fire Marshal's Existing Fuel Burning Equipment Safety Test Report to this office.
9. SPLC 39.02(c) - Complete and sign the provided smoke detector affidavit and return it to this office.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8688) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: [kelly.booker@ci.stpaul.mn.us](mailto:kelly.booker@ci.stpaul.mn.us) or call me at 651-266-8985 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Kelly Booker  
Fire Inspector

Reference Number 112733