CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

June 26, 2026

J. Mitchell
Universal Construction, Inc.
2355 Highway 36 W, Suite 400
Roseville, MN 55113

VIA EMAIL: j.mitchell@uni-construction.com
jaymitchell93@gmail.com

Re: Remove or Repair of the Structure at 947 FREMONT AVENUE

Dear Jay Mitchell:

This is to confirm that at the making-finding Legislative Hearing on June 23, 2026 Legislative Hearing Officer Marcia Moermond will recommend the City Council grant an additional 180 days **pending submission and approval of**:

1. updated work plan;
2. updated proof of financing; and
3. new affidavit if financing is different than original account approved.

She will also recommend that the City Council **forfeit** $5,000 of the $15,000 Performance Deposit currently posted and then forfeit an *additional* $2,500 each month (beginning August 8) until project is complete and/or funds exhausted.

This matter will go before the City Council at Public Hearing on **Wednesday, July 8, 2026 at 3:30 pm. in room 300 City Hall.** If you are contesting Ms. Moermond's recommendation you may appear in person (*please arrive before 3:30 p.m. and check in with staff outside Council chambers when you arrive*). If you have any questions, please contact our office at 651-266-8585.

Sincerely,

/s/
Joanna Zimny
Legislative Hearing Executive Assistant

c: Rehab and Removal Staff