UNIVERSITY OF St.Thomas.

October 8, 2025

Dear Property Owner and/or Occupant,

Please be advised that the University of St. Thomas, located at 2115 Summit Avenue, Saint Paul, MN 55105, has applied for three Temporary Liquor Extensions of Service Area to hold special events on October 23, 24 and 25 on its south campus (2220 Summit Avenue).

This letter concerns the events on October 23

The extension would allow temporary alcohol service in a connected area that includes the Schoenecker Center, the plaza between the Schoenecker Center and the Lee and Penny Anderson Arena, and the Lee and Penny Anderson Arena. The extension covers a physically contiguous area already partially authorized under our existing license, and the expanded boundary will be clearly marked. The University will staff the area closely to monitor and ensure that alcoholic beverages remain within the designated service zones and are not carried beyond the permitted area.

> **Thursday, October 23, 2025**— the University will host a private donor event beginning at 3:30 p.m. for key university leaders and benefactors to express gratitude and celebrate the unveiling of the new Lee and Penny Anderson Arena. A private dinner will be held inside the arena and the event will conclude by 9:00 p.m. Beer, wine and liquor will be available to invitees only.

These extensions are due to the delay in processing the University of St. Thomas' application for an on-sale liquor license for the new arena due to City of Saint Paul's operations being impacted by the cyber incident.

If any person has comments about this proposed temporary extension of liquor service, they are encouraged to contact the City of Saint Paul's Public Information and Compliance Office at (651) 266-8989. You can also reach out to me at amcdonough@stthomas.edu with any questions.

Sincerely,

Amy McDonough
Chief of Staff, Office of the President
University of St. Thomas

UNIVERSITY OF St.Thomas.

October 8, 2025

Dear Property Owner and/or Occupant,

Please be advised that the University of St. Thomas, located at 2115 Summit Avenue, Saint Paul, MN 55105, has applied for three Temporary Liquor Extensions of Service Area to hold special events on October 23, 24 and 25 on its south campus (2220 Summit Avenue).

This letter concerns the events on October 24

The extension would allow temporary alcohol service in a connected area that includes the Schoenecker Center, the plaza between the Schoenecker Center and the Lee and Penny Anderson Arena, and the Lee and Penny Anderson Arena. The extension covers a physically contiguous area already partially authorized under our existing license, and the expanded boundary will be clearly marked. The University will staff the area closely to monitor and ensure that alcoholic beverages remain within the designated service zones and are not carried beyond the permitted area.

Friday, October 24, 2025 — The University community will host a series of campus celebrations around the inaugural hockey games in the new arena.

The women's hockey game will begin at 2:00 p.m.; arena doors open at 1:00 p.m. Liquor service in the arena will end after the second period, following best practices, and no later than 4:00 p.m.

Following the game, a campus celebration will be held from 4:30 p.m. until 6:00 p.m. Festivities will occur inside the arena, inside of Schoenecker Center and outside on the campus quad between the arena and the Schoenecker Center. The event will bring together students, faculty, staff, and community members with music, the cheer squad, and student-athletes to commemorate the new quad area and arena. Food will be served outside on the plaza. Beer and malt beverages will be available for sale in one clearly marked outside location during the afternoon event. The area will be closely monitored to prevent alcohol from travelling outside the area.

The men's hockey game will begin at 7:00 p.m.; arena doors open at 5:30 p.m. Liquor service in the arena will end after the second period, following best practices, and no later than 9:00 p.m.

Food will be available for sale throughout the arena during and before the games. Beer, wine and liquor will be available only in premium areas.

These extensions are due to the delay in processing the University of St. Thomas' application for an on-sale liquor license for the new arena due to City of Saint Paul's operations being impacted by the cyber incident.

If any person has comments about this proposed temporary extension of liquor service, they are encouraged to contact the City of Saint Paul's Public Information and Compliance Office at (651) 266-8989. You can also reach out to me at amcdonough@stthomas.edu with any questions.

Sincerely,

Amy McDonough
Chief of Staff, Office of the President
University of St. Thomas

UNIVERSITY OF St.Thomas.

October 8, 2025

Dear Property Owner and/or Occupant,

Please be advised that the University of St. Thomas, located at 2115 Summit Avenue, Saint Paul, MN 55105, has applied for three Temporary Liquor Extensions of Service Area to hold special events on October 23, 24 and 25 on its south campus (2220 Summit Avenue).

This letter concerns the events on October 25.

The extension would allow temporary alcohol service in a connected area that includes the Schoenecker Center, the plaza between the Schoenecker Center and the Lee and Penny Anderson Arena, and the Lee and Penny Anderson Arena. The extension covers a physically contiguous area already partially authorized under our existing license, and the expanded boundary will be clearly marked. The University will staff the area closely to monitor and ensure that alcoholic beverages remain within the designated service zones and are not carried beyond the permitted area.

> **Saturday, October 25, 2025** — A women's hockey game will begin at 2:00 p.m. and the arena will open at 1:00 p.m. The men's game will begin at 7:00 p.m. and the arena will open at 5:30 p.m. Food will be available for sale throughout the arena. Beer, wine and liquor will be available only in premium areas during the hockey games. Liquor service in the arena will end after the second period, following best practices. Liquor service in the arena will end after the second period, following best practices. Liquor service will end no later than 4 p.m. for the women's game and 9 p.m. for the men's game.

This extension application is due to the delay in processing the University of St. Thomas' application for an on-sale liquor license for the new arena due to City of Saint Paul's operations being impacted by the cyber incident.

If any person has comments about this proposed temporary extension of liquor service, they are encouraged to contact the City of Saint Paul's Public Information and Compliance Office at (651) 266-8989. You can also reach out to me at amcdonough@stthomas.edu with any questions.

Sincerely,

Amy McDonough
Chief of Staff, Office of the President
University of St. Thomas

UNIVERSITY OF ST. THOMAS

LIQUOR LICENSE HEARING

OCTOBER 13, 2025

Submitted by

Craig M. Roen
183 Mount Curve Blvd.
St. Paul MN

HISTORY OF UST'S LIQUOR LICENSES (Incl. 2025 Pending)

Year	Scope of Application	Conditions
2011	OCCASIONAL SMALL DONOR AND ALUMNI EVENTS, AS REPRESENTED BY UST	BASIC CONDITIONS. Minimum to be expected of any establishment furnishing liquor at indoor and outdoor locations.
2021	OCCASIONAL SMALL DONOR AND ALUMNI EVENTS, AS REPRESENTED BY UST, BUT . . . *MORE* VENUES ADDED.	SAME BASIC CONDITIONS. Controlled access requirement added.
2023	OCCASIONAL SMALL DONOR AND ALUMNI EVENTS, AS REPRESENTED BY UST, BUT . . .. *EVEN MORE* VENUES ADDED.	SAME AS 2021 BASIC CONDITIONS.
2025	**MASSIVE EXPANSION OF LIQUOR SALES AT THE 5,000 SEAT STADIUM AND 5,500 SEAT ARENA:** * • Football: 5 home games • Basketball: 24 home games • Hockey: 26 home games • Concerts: ??? 55+ major events * 2024 – 2025 seasons	**SAME AS 2021 / 2023 BASIC CONDITIONS.** **NO** conditions added to provide more comprehensive liquor service control or crowd management. **NO** conditions added to protect the SAFETY and LIVIBILITY of the surrounding residential neighborhoods.

LICENSE APPLICATION NOTIFICATION

License Number: 20110002908

Application for: **Adding Liquor On Sale – Sunday and Entertainment (B) licenses to the existing Liquor On Sale - 291 or more Seats License and to modify the existing liquor service area. Areas on the enclosed map are to be the liquor service area.**

License at: 2115 Summit Ave.

Licensee: University of Saint Thomas, doing business as University of Saint Thomas
Mark Vangsgard, Vice President and CFO, 651-962-6095

Recommended License Conditions:

1. The University of Saint Thomas (UST) agrees that service and consumption of alcohol will only be allowed within the areas outlined on the UST Campus Liquor License Locations Map (Locations Map) dated 07/15/2025. UST understands and agrees that modifications to the Locations Map must occur in accordance with the procedural guidelines for modification of liquor licensed premises outlined under the Saint Paul Legislative Code.
2. The licensee is responsible for taking all appropriate measures to ensure that the sale/service/consumption of alcohol is contained within the designated UST campus liquor service area(s) on file with DSI.
3. There shall be no permanent bar and/or liquor service area established by UST. The intent of this condition is to prohibit UST from conducting business in a manner similar to operations such as, but not necessarily limited to the following: a restaurant with regular hours which also serves alcohol, a bar, etc.
4. All employees/managers/servers providing alcoholic beverages under the UST license shall undergo yearly Alcohol Awareness Training through an agency approved by DSI to operate such a program. All new employees/managers/servers shall be required to undergo training within two (2) weeks of their starting date. The licensee shall have proof of each person who has completed this training on-site, and this proof shall be made available to DSI upon request.
5. Licensee will adopt procedures to ensure that alcohol is not served to anyone under the age of twenty-one (21).
6. The sale of alcoholic beverages shall occur between the hours of 10:00 a.m. and midnight, with last call at 11:30 p.m. NOTE: The sale/service of alcoholic beverages on Sunday is permitted with this license.
7. There shall be an annual review of the license and conditions. As part of the review, UST will provide documentation from the previous year regarding events at which liquor was sold, including calls to UST security regarding patron behavior at these events.
8. UST will provide to the West Summit Neighborhood Advisory Committee (WSNAC) and/or to DSI upon request a log of events where sales of alcoholic beverages have occurred. UST will cooperate with WSNAC and DSI to address any complaints filed with the City regarding sales of alcoholic beverages by UST, including discussing the need for new or modified conditions at the time of annual license renewal.
9. The sale of alcoholic beverages outdoors at events with more than 150 attendees shall occur only in the following outdoor locations: (a) Monahan Plaza-lower academic quadrangle; (b) Upper (residential) quadrangle; (c) Sabo Plaza (in front of science center); (d) Science center rear plaza; (e) North Athletic Fields; and (f) Palmer Athletic Field.
10. UST will position trash receptacles at each exit of events attended by more than 150 individuals with signage encouraging trash to be discarded upon exit.
11. UST will control access to and from each authorized service and consumption area outlined on the Locations Map to prohibit individuals from exiting those areas with open containers of alcohol.

Deadline for Response Date: August 16, 2025, at 4:30 p.m.

If you have any objections to the license application, you must respond in writing by August 16, 2025, to:

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

CITY OF SAINT PAUL

Department of Safety & Inspections
Angie Wiese, Director
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Web Site Address: www.stpaul.gov/dsi
Telephone: 651-266-8989
Facsimile: 651-266-9124

I agree to the following conditions being placed on the following license(s):

License #:	20110002908
Type of Business:	Liquor On Sale - 291 or more Seats
Applied for by:	UNIVERSITY OF ST THOMAS
Doing Business As:	UNIVERSITY OF ST THOMAS
at:	2115 SUMMIT AVE
	ST PAUL MN 55105

Conditions are as follows:

1. The University of Saint Thomas (UST) agrees that service and consumption of alcohol will only be allowed within the areas outlined on the UST Campus Liquor License Locations Map (Locations Map) dated 03/16/2023. UST understands and agrees that modifications to the Locations Map must occur in accordance with the procedural guidelines for modification of liquor licensed premises outlined under the Saint Paul Legislative Code.
2. The licensee is responsible for taking all appropriate measures to ensure that the sale/service/consumption of alcohol is contained within the designated UST campus liquor service area(s) on file with DSI.
3. There shall be no permanent bar and/or liquor service area established by UST. The intent of this condition is to prohibit UST from conducting business in a manner similar to operations such as, but not necessarily limited to the following: a restaurant with regular hours which also serves alcohol, a bar, etc.
4. All employees/managers/servers providing alcoholic beverages under the UST license shall undergo yearly Alcohol Awareness Training through an agency approved by DSI to operate such a program. All new employees/managers/servers shall be required to undergo training within two (2) weeks of their starting date. The licensee shall have proof of each person who has completed this training on-site, and this proof shall be made available to DSI upon request.
5. Licensee will adopt procedures to ensure that alcohol is not served to anyone under the age of twenty-one (21).
6. The sale of alcoholic beverages shall occur between the hours of 10:00 a.m. and midnight, with last call at 11:30 p.m. NOTE: The sale/service of alcoholic beverages on Sunday is permitted with this license.
7. There shall be an annual review of the license and conditions. As part of the review, UST will provide documentation from the previous year regarding events at which liquor was sold, including calls to UST security regarding patron behavior at these events.
8. UST will provide to the West Summit Neighborhood Advisory Committee (WSNAC) and/or to DSI upon request a log of events where sales of alcoholic beverages have occurred. UST will cooperate with WSNAC and DSI to address any complaints filed with the City regarding sales of alcoholic beverages by UST, including discussing the need for new or modified conditions at the time of annual license renewal.
9. The sale of alcoholic beverages outdoors at events with more than 150 attendees shall occur only in the following outdoor locations: (a) Monahan Plaza-lower academic quadrangle; (b) Upper (residential) quadrangle; (c) Sabo Plaza (in front of science center); (d) Science center rear plaza; (e) North Athletic Fields; and (f) Palmer Athletic Field.
10. UST will position trash receptacles at each exit of events attended by more than 150 individuals with signage encouraging trash to be discarded upon exit.
11. UST will control access to and from each authorized service and consumption area outlined on the Locations Map to prohibit individuals from exiting those areas with open containers of alcohol.

Pam Peterson
Licensee

April 17, 2023
Date

CITY OF SAINT PAUL

Department of Safety & Inspections
Ricardo X. Cervantes, Director
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Web Site Address: www.stpaul.gov/dsi

Telephone: 651-266-8989
Facsimile: 651-266-9124

I agree to the following conditions being placed on the following license(s):

License #: 20110002908
Type of Business: Liquor On Sale - 291 or more Seats
Applied for by: UNIVERSITY OF ST THOMAS
Doing Business As: UNIVERSITY OF ST THOMAS
at: 2115 SUMMIT AVE
ST PAUL MN 55105

Conditions are as follows:

1. The University of Saint Thomas (UST) agrees that service and consumption of alcohol will only be allowed within the areas outlined on the UST Campus Liquor License Locations Map (Locations Map) dated August 31, 2021. UST understands and agrees that modifications to the Locations Map must occur in accordance with the procedural guidelines for modification of liquor licensed premises outlined under the Saint Paul Legislative Code.
2. The licensee is responsible for taking all appropriate measures to ensure that the sale/service/consumption of alcohol is contained within the designated UST campus liquor service area(s) on file with DSI.
3. There shall be no permanent bar and/or liquor service area established by UST. The intent of this condition is to prohibit UST from conducting business in a manner similar to operations such as, but not necessarily limited to the following: a restaurant with regular hours which also serves alcohol, a bar, etc.
4. All employees/managers/servers providing alcoholic beverages under the UST license shall undergo yearly Alcohol Awareness Training through an agency approved by DSI to operate such a program. All new employees/managers/servers shall be required to undergo training within two (2) weeks of their starting date. The licensee shall have proof of each person who has completed this training on-site, and this proof shall be made available to DSI upon request.
5. Licensee will adopt procedures to ensure that alcohol is not served to anyone under the age of twenty-one (21).
6. The sale of alcoholic beverages shall occur between the hours of 10:00 a.m. and midnight, with last call at 11:30 p.m. NOTE: The sale/service of alcoholic beverages on Sunday is permitted with this license.
7. There shall be an annual review of the license and conditions. As part of the review, UST will provide documentation from the previous year regarding events at which liquor was sold, including calls to UST security regarding patron behavior at these events.
8. UST will provide to the West Summit Neighborhood Advisory Committee (WSNAC) and/or to DSI upon request a log of events where sales of alcoholic beverages have occurred. UST will cooperate with WSNAC and DSI to address any complaints filed with the City regarding sales of alcoholic beverages by UST, including discussing the need for new or modified conditions at the time of annual license renewal.
9.The sale of alcoholic beverages outdoors at events with more than 150 attendees shall occur only in the following outdoor locations: (a) Monahan Plaza-lower academic quadrangle; (b) Upper (residential) quadrangle; (c) Sabo Plaza (in front of science center); (d) Science center rear plaza; (e)

CITY OF SAINT PAUL

Department of Safety & Inspections
Ricardo X. Cervantes, Director
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Web Site Address: www.stpaul.gov/dsi

Telephone: 651-266-9989
Facsimile: 651-266-9124

North Athletic Fields; and (f) Palmer Athletic Field.
10. UST will position trash receptacles at each exit of events attended by more than 150 individuals with signage encouraging trash to be discarded upon exit.
11. UST will control access to and from each authorized service and consumption area outlined on the Locations Map to prohibit individuals from exiting those areas with open containers of alcohol.

Licensee

1-4-22
Date

DEPARTMENT OF SAFETY AND INSPECTIONS
Ricardo X. Cervantes, Director

CITY OF SAINT PAUL
Christopher Coleman, Mayor

375 Jackson St, Suite 220
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-9090
Facsimile: 651-266-9124
Web: www.stpaul.gov/dsi

I agree to the following conditions being placed on the following license(s):

License #:	20110002908
Type of Business:	Liquor On-sale 291 or more seats
Applied for by:	University of Saint Thomas
Doing Business as:	University of Saint Thomas
At:	2115 Summit Ave., Saint Paul, MN 55105

Conditions are as follows:

1. The liquor service area is restricted to the specific indoor and outdoor University of St. Thomas (UST) on-campus locations, stated in the revised list of the University of St. Thomas St. Paul Campus, Liquor License Locations, dated October 6, 2011, with restrictions on outdoor locations in the first year, as stipulated in Condition # 9.

2. The licensee is responsible for taking all appropriate measures to ensure that the sale/service/consumption of alcohol is contained within the designated UST campus liquor service area(s) on file with DSI.

3. There shall be no permanent bar and/or liquor service area established by UST. The intent of this condition is to prohibit UST from conducting business in a manner similar to operations such as, but not necessarily limited to the following: a restaurant with regular hours which also serves alcohol, a bar, etc.

4. All employees/managers/servers providing alcoholic beverages under the UST license shall undergo yearly Alcohol Awareness Training through an agency approved by DSI to operate such a program. All new employees/managers/servers shall be required to undergo training within two (2) weeks of their starting date. The licensee shall have proof of each person who has completed this training on-site, and this proof shall be made available to DSI upon request.

5. Licensee will adopt procedures to ensure that alcohol is not served to anyone under the age of twenty-one (21).

6. The sale of alcoholic beverages shall occur between the hours of 10:00 a.m. and midnight, with last call at 11:30 p.m. NOTE: The sale/service of alcoholic beverages on Sunday is permitted with this license.

7. There shall be an annual review of the license and conditions. As part of the review, UST will provide documentation from the previous year regarding events at which liquor was sold, including calls to UST security regarding patron behavior at these events.

8. UST will provide to the West Summit Neighborhood Advisory Committee (WSNAC) on a monthly basis and to DSI upon request a log of events where sales of alcoholic beverages have occurred. UST will cooperate with WSNAC and DSI to address any complaints filed with the City regarding sales of alcoholic beverages by UST, including discussing the need for new or modified conditions at the time of annual license renewal.

9. The following outdoor service areas are approved only for the first year of operation: (a) Monahan Plaza-lower Academic Quadrangle; (b) Upper (residential) Quadrangle; (c) McNeely Hall Courtyard. The subject of liquor outdoor service areas will be discussed at the annual neighborhood review, to determine if modifications are appropriate.

10. The sale of alcoholic beverages outdoors at events with more than 150 attendees shall occur only in the following outdoor locations: (a) Monahan Plaza-lower academic quadrangle; (b) Upper (residential) quadrangle; (c) Sabo Plaza (in front of science center); and (d) Science center rear plaza.

11. UST shall place portable toilets in the vicinity of the football stadium on football home game days and will pick up trash after the football games, in the abutting neighborhood blocks immediately bordering the campus along Cretin on the west, Selby on the north, Cleveland on the east and Grand on the south

(for the University of St. Thomas)

Licensee

1/13/12

Date

SAINT PAUL
SAFETY & INSPECTIONS

375 Jackson Street, Suite 220
St. Paul, Minnesota 55101-1806
Phone: 651-266-8989 Fax: 651-266-8951
Visit our website at www.stpaul.gov/dsi

Class "N" License District Council Form

Please complete this form and submit it, via mail or in-person, to the appropriate District Council prior to submitting your application to the City. This notification will allow time for the community to talk with you and provide feedback to the city on your proposed business.

License(s) being applied for:

BUSINESS INFORMATION

Applicant Name: _____ Title: _____

Contact Person: _____ Phone/Email: _____

Business Type: _____ Date of Anticipated Opening: _____

Business Address: _____

Company Name: _____ Doing Business As: _____

Will you operate the business personally? Yes ◯ No ◯

If **no**, who will operate it? _____

ZONING VARIANCE INFORMATION

Have you sought a Zoning variance? If so, for what: _____

When do you anticipate a decision by the City on your request?

Do you intent to seek a parking agreement? Yes ◯ No ◯

If **yes**, please provide more information: _____

ZONING INFORMATION

Please answer the following questions (if business is located in Saint Paul proper):

A. What is the gross floor area for this business? _____

B. What was the previous use of this space? _____

C. How many off-street parking spaces are provided for this business only? _____

D. Is the parking leased or owned? _____

E. How many different uses are in the building? _____

i. What are these uses? What is the gross floor area for each?

a. _____ _____
Use Area

b. _____ _____
Use Area

c. _____ _____
Use Area

i. Are there any bar/restaurants in the building operating after midnight? If yes, please list them:

_____

F. Do you own the property or are you leasing it? _____

G. Business Plan

Please provide details of your business plan for the business for which a license is being requested.

a. Description of Business _____

b. Days and Hours Business will be Operating _____

c. All Business Services Provided _____

d. Outside usage

i. Explain all use(s) of outside areas, including all potential activities and associated times

_____

ii. Provide description of planned activities to prevent/address safety and neighborhood livability issues, including a security plan

H. Please attach a site plan of the licensed property **(See provided example)**

I. Drawn to scale

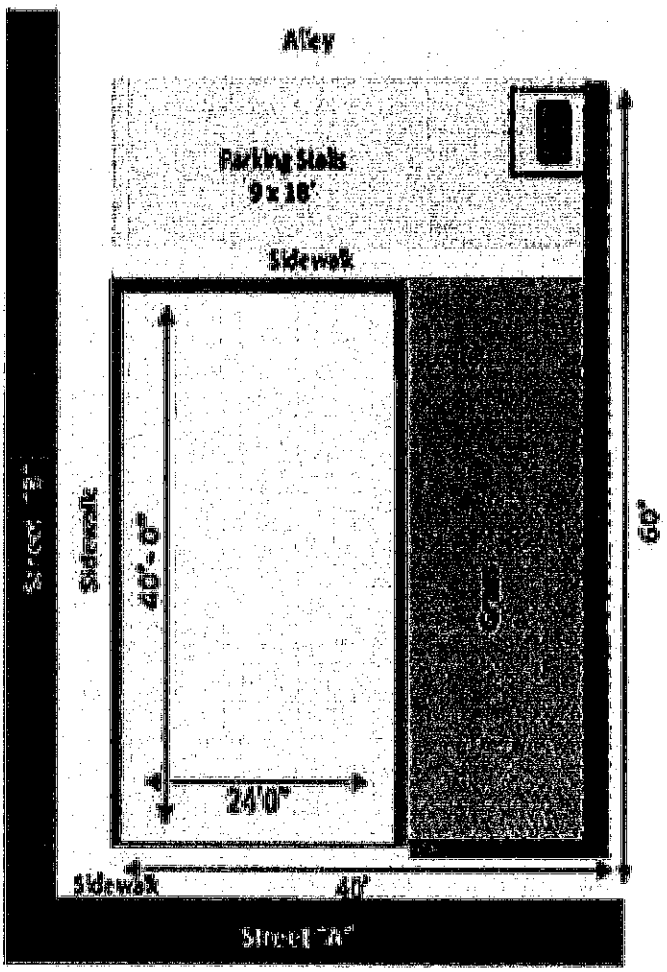
II. Showing dimensions

III. Showing all property lines

IV. Showing the parking lot

V. Label all rooms/spaces

Site Plan



Please answer these questions if you are applying for a restaurant/bar/brewery license:

C. Do you intend to have a drive-thru window? Yes ◯ No ◯

D. Will you have a permanent menu board? Yes ◯ No ◯

E. Do you intend to serve liquor? Yes ◯ No ◯

F. Is this restaurant associated with a chain or franchised business? Yes ◯ No ◯

G. Is a self-service condiment bar proposed? Yes ◯ No ◯

H. Are trash receptacles provided for self-service bussing? Yes ◯ No ◯

I. Will there be hard finished, stationary seating? Yes ◯ No ◯

J. Are your main course food items Pre Packaged ◯ To Order ◯

K. If you intend to have outdoor seating, please provide additional detail regarding the size of the space and location (sidewalk or patio), hours of operation (if they vary from business hours), how the space will be lit, if live entertainment will be offered, etc.

**Please answer the following additional question if you intend to serve liquor*

L. Where do you intend to serve liquor (indoor, outdoor, main level, etc.)?

DSI's Mission

To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all.

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

Business Plan Addendum

All applicants must provide a detailed business plan for the establishment for which a license is being requested. Please complete the following document and attach supporting documents. (Supporting documents should not replace completing this form)

Business Address: _____ **DBA:** _____

a. Description of Business (Product and/or service, target market, operations, company structure, etc.)

b. Hours of operation (List anticipated hours of operation for each day of week)

c. Food service, if applicable (Describe food items, preparation, equipment used, hours served, attach menu)

d. Alcohol sales, if applicable (Describe employee training and management practices used to ensure safe and responsible service)

e. Outdoor operations, if applicable (Describe anticipated use of patios/sidewalks, seasonal or year-round usage, hours of operation, entertainment and/or amplified music provided, etc.)

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

f. Entertainment, if applicable (Describe any permanent or temporary entertainment planned, where it will take place, anticipated days and hours provided).

If you plan on providing entertainment, the following are the types of entertainment licenses available:

- **Entertainment A** - Amplified or non-amplified music and/or singing by performers, and group singing with no dancing.
- **Entertainment B** - All activities allowed with Class A, plus dancing to live, taped or electronically produced music, volleyball and broomball by customers, stage shows, theater, and contests.
- **Entertainment C** - All activities allowed in Classes A and B, plus performance by male or female performers without limitations as to number, where clothing is minimal but in compliance with Chapters 409.09 and 410.05 of the Legislative Code.

Note: Only establishments holding on sale intoxicating liquor licenses are eligible for class B and class C entertainment licenses. A holder of a wine and/or intoxicating malt liquor license may only obtain a class A entertainment license.

g. Safety, noise, and neighborhood livability (Describe how potential safety and public nuisance activities generated by the business will be addressed, including a security plan if intended).

I, (print name) _____, an authorized corporate officer, partner or owner, hereby acknowledge and agree to the following:

• This business plan and attachments address all items listed above, include complete documentation and reflect the true, correct and comprehensive intentions of the undersigned.
• Any material change in the business plan must be submitted to and approved by the Department of Safety and Inspections.
• Alteration or any material change of this business plan or attachments without prior approval of the Department of Safety and Inspection may result in appropriate corrective measures allowed under the Saint Paul Legislative Code to include adverse licensing action.

_____	_____	_____
Signature	Title	Date

UNIVERSITY OF St.Thomas

July 15, 2025

Eric Hudak, Licensing Manager
City of Saint Paul-Department of Safety & Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101

Dear Mr. Hudak,

The University of St. Thomas requests a modification to our current liquor license to add two locations to our existing service area.

- The first location is the Lee and Penny Anderson arena, scheduled to open in October 2025. The arena will be home to men's and women's hockey and basketball.

- The second location is the O'Shaughnessy Stadium. By adding this location, we want to clarify that the service area includes the entire O'Shaughnessy Stadium area. Palmer Field, Monahan Plaza and the Fowler veranda are already included in the current license. Concessions are located in the building under the stands.

On the attached map, the campus locations included in our current liquor license are shaded in blue. The two locations we are requesting to add to our license are highlighted in purple.

Included in this request is an application for an Entertainment Class B license and a Liquor on Sale Sunday license.

Conditions
In addition, we are requesting to eliminate condition 3. on our current license because the Lee and Penny Anderson arena will include permanent concessions and service areas that will operate during events.

Other modifications to the list of conditions may be recommended by city staff for clarification purposes or to avoid conditions that already exist in current ordinance requirements.

Management Agreement with Levy
St. Thomas has entered into a management agreement with a third-party service provider, Levy, to provide and sell food and drink at its athletic facilities, and we intend for Levy to provide alcohol service under St. Thomas's alcohol license. Levy will be contractually required to abide by all alcohol laws, including the terms and conditions of St. Thomas's alcohol license. If the city believes it is necessary, we are happy to include language in the license conditions that further set forth this arrangement and expressly permit third-party service at athletic facilities under St. Thomas's license. We are also happy to discuss any additional steps the city feels we may need to take to ensure this arrangement can be lawfully effectuated under St. Paul's alcohol laws.

Preventing Impacts on the Community
Alcohol service at O'Shaughnessy Stadium and the Lee and Penny Anderson arena will be tightly controlled and monitored to prevent adverse impacts on the surrounding community. University public safety officers are present whenever alcohol is served on campus and all events are staffed and monitored by staff on site. The university does not receive complaints or calls to Public Safety or Neighborhood Relations about alcohol service on campus.

Levy is knowledgeable about state and local alcohol laws, employs trained servers, and checks IDs of those appearing under 30. As required by our license, we only use servers who have completed alcohol training and contractually require Levy to do the same. Also, for the first year at the Lee and Penny Anderson arena, we will only be serving in premium club spaces. This will allow us to monitor and assess any impacts and make thoughtful decisions about alcohol service going forward.

Neighborhood Notification
St. Thomas will proactively notify the Union Park District Council, the Mac Groveland District Council and the West Summit Neighborhood Advisory Committee about our request and will schedule conversations with these councils to ensure that neighbors and their representatives are notified and have the opportunity to provide feedback.

I understand that DSI will notify households near campus about our request. We are happy to talk through concerns with neighbors as they arise as well as at the public hearing.

Please let us know if you have any questions or concerns about the request or you require additional information or clarification. You can contact Amy McDonough, Chief of Staff, at amcdonough@stthomas.edu or Jerome Benner, Director of Community and Neighborhood Relations Jerome.benner@stthomas.edu.

Sincerely,

Mark Vangsgard

Mark Vangsgard
VP and Chief Operation Officer

Attachments:

Liquor Locations Map