July 15, 2025

Eric Hudak, Licensing Manager
City of Saint Paul-Department of Safety & Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101

Dear Mr. Hudak,

The University of St. Thomas requests a modification to our current liquor license to add two locations to our existing service area.

- The first location is the Lee and Penny Anderson arena, scheduled to open in October 2025. The arena will be home to men's and women's hockey and basketball.

- The second location is the O'Shaughnessy Stadium. By adding this location, we want to clarify that the service area includes the entire O'Shaughnessy Stadium area. Palmer Field, Monahan Plaza and the Fowler veranda are already included in the current license. Concessions are located in the building under the stands.

On the attached map, the campus locations included in our current liquor license are shaded in blue. The two locations we are requesting to add to our license are highlighted in purple.

Included in this request is an application for an Entertainment Class B license and a Liquor on Sale Sunday license.

Conditions
In addition, we are requesting to eliminate condition 3. on our current license because the Lee and Penny Anderson arena will include permanent concessions and service areas that will operate during events.

Other modifications to the list of conditions may be recommended by city staff for clarification purposes or to avoid conditions that already exist in current ordinance requirements.

Management Agreement with Levy
St. Thomas has entered into a management agreement with a third-party service provider, Levy, to provide and sell food and drink at its athletic facilities, and we intend for Levy to provide alcohol service under St. Thomas's alcohol license. Levy will be contractually required to abide by all alcohol laws, including the terms and conditions of St. Thomas's alcohol license. If the city believes it is necessary, we are happy to include language in the license conditions that further set forth this arrangement and expressly permit third-party service at athletic facilities under St. Thomas's license. We are also happy to discuss any additional steps the city feels we may need to take to ensure this arrangement can be lawfully effectuated under St. Paul's alcohol laws.

Preventing Impacts on the Community
Alcohol service at O'Shaughnessy Stadium and the Lee and Penny Anderson arena will be tightly controlled and monitored to prevent adverse impacts on the surrounding community. University public safety officers are present whenever alcohol is served on campus and all events are staffed and monitored by staff on site. The university does not receive complaints or calls to Public Safety or Neighborhood Relations about alcohol service on campus.

Levy is knowledgeable about state and local alcohol laws, employs trained servers and checks IDs of those appearing under 30. As required by our license, we only use servers who have completed alcohol training and contractually require Levy to do the same. Also, for the first year at the Lee and Penny Anderson arena, we will only be serving in premium club spaces. This will allow us to monitor and assess any impacts and make thoughtful decisions about alcohol service going forward.

Neighborhood Notification
St. Thomas will proactively notify the Union Park District Council, the Mac Groveland District Council and the West Summit Neighborhood Advisory Committee about our request and will schedule conversations with these councils to ensure that neighbors and their representatives are notified and have the opportunity to provide feedback.

I understand that DSI will notify households near campus about our request. We are happy to talk through concerns with neighbors as they arise as well as at the public hearing.

Please let us know if you have any questions or concerns about the request or you require additional information or clarification. You can contact Amy McDonough, Chief of Staff, at amcdonough@stthomas.edu or Jerome Benner, Director of Community and Neighborhood Relations Jerome.benner@stthomas.edu.

Sincerely,

Mark Vangsgard
VP and Chief Operation Officer

Attachments:

Liquor Locations Map