



# APPLICATION FOR APPEAL

**Saint Paul City Clerk**

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8560

RECEIVED  
MAY 27 2011

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CITY CLERK CITY CLERK

The City Clerk needs the following to process your appeal:

- ☒ \$25 filing fee payable to the City of Saint Paul  
(if cash: receipt number 517588)
- ☒ Copy of the City-issued orders or letter which  
are being appealed
- ☐ Attachments you may wish to include
- ☒ This appeal form completed
- ☒ Walk-In OR ☐ Mail-In

YOUR HEARING Date and Time:

Tuesday, June 21, 2011

Time 1:30 P.M.

Location of Hearing:

Room 330 City Hall/Courthouse

mailed 5-31-11

## Address Being Appealed:

Number & Street: 377 Totem Road City: Saint Paul State: MN Zip: 55119

Appellant/Applicant: Robert D Jones Email: bdj5704@COMCAST.NET

Phone Numbers: Business \_\_\_\_\_ Residence 651 738-8833 Cell \_\_\_\_\_

Signature: Robert D Jones Date: 5-27-11

Name of Owner (if other than Appellant): \_\_\_\_\_

Address (if not Appellant's): 365 Totem Road

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

## What Is Being Appealed and Why?

Attachments Are Acceptable

- ☐ Vacate Order/Condemnation/
- ☐ Revocation of Fire C of O
- ☐ Summary/Vehicle Abatement
- ☐ Fire C of O Deficiency List
- ☐ Fire C of O: Only Egress Windows
- ☒ Code Enforcement Correction Notice
- ☐ Vacant Building Registration
- ☐ Other

Ceiling Height - Escape Windows -  
Basement - Finding supplied a  
heating safety test. - Basement guardrail  
approved last year. Entry door closer -  
Parking spaces. Rear Garage



CITY OF SAINT PAUL  
*Christopher B. Coleman, Mayor*

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-8951  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

May 23, 2011

ROBERT D JONES  
VIRGINIA JONES  
365 TOTEM ROAD  
ST PAUL MN 55119-5345

### FIRE INSPECTION CORRECTION NOTICE

RE: 377 TOTEM ROAD  
Ref. #102325  
Residential Class: C

Dear Property Representative:

Your building was inspected on May 23, 2011 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date. **A re-inspection will be made on June 23, 2011 at 10:00 AM.**

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional re-inspection fees.

**YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.**

#### DEFICIENCY LIST

1. Basement - MSFC 605.6 - Provide all openings in junction boxes to be sealed.-Panel dead face is missing
2. Basement - SPLC 34.11 (4), 34.34 (1), MPC 4515, MPC 326 - Connect or cap the sewer piping in accordance with the plumbing code.-Floor is wet and soap bubbles covering the floor in front of the electrical panel.
3. Basement - SPLC 34.10 (1) - Abate and maintain the basement reasonably free from dampness and free of mold and mildew.

4. Basement - SPLC 34.10 (5), 34.33 (4), 34.16 - Provide and maintain interior in a clean and sanitary condition.
5. Basement - SPLC 34.10 (3) 34.33(2) - Provide an approved guardrail. Intermediate ballustrade must not be more than 4 inches apart. Intermediate rails must be provided if the height of the platform is more than 30 inches.
6. Entry - Enclosed Porch - MSFC 315.2.5 - Fueled equipment, including but not limited to motorcycles, mopeds, lawn-care equipment and portable cooking equipment, shall not be stored, operator or repaired within a building.-Tenant removed snowblower, scooters, chainsaw, and engines from the enclosed porch in the presence of the inspector.
7. Entry door - SPLC 34.09 (3), 34.32 (3) - Repair and maintain the door in good condition.- Closer missing
8. Exterior - MSFC 605.5.3 - Immediately, discontinue use of frayed, deteriorated, damaged or spliced electrical cords.
9. Exterior - MSFC 605.5 - Discontinue use of extension cords used in lieu of permanent wiring.
10. Exterior - SPLC 34.08 (3) - Provide and maintain suitable ground cover on all exterior areas to control erosion.
11. Exterior - SPLC 34.08 (1), 34.31 (1) - All exterior property areas shall be maintained free from any accumulation of refuse, garbage or feces.
12. Exterior - SPLC 34.08 (7) - All parking spaces shall be paved with asphalt, concrete, or durable dustless surfacing. Before any existing spaces may be paved, site plan approval must be obtained as specified in the St. Paul Zoning Code. Contact DSI Zoning at 651-266-9090.
13. Garage - Rear yard - SPLC 34.19 - Provide access to the inspector to all areas of the building.
14. Garages - Both - SPLC 34.08 (5), 34.31 (3) - Repair, replace and maintain all exterior surfaces on fences, sheds, garages and other accessory structures free from holes and deterioration. Provide and maintain exterior unprotected surfaces painted or protected from the elements.
15. House - SPLC 34.09 (1) b,c, 34.32 (1) b,c - Provide and maintain all exterior walls free from holes and deterioration. All wood exterior unprotected surfaces must be painted or protected from the elements and maintained in a professional manner free from chipped or peeling paint.
16. Kitchen - A/C cover missing - SPLC 34.12 (2), 34.35 (1) - Repair and maintain all required and supplied equipment in an operative and safe condition.

17. Kitchen - MSFC 605.1- All light fixtures shall be maintained with protective globes if originally equipped.
18. Lower level - SPLC 34.13 (1) - Provide and maintain all habitable areas with a ceiling height of 7 feet over 1/2 the floor area.-76.5 inches
19. Lower level including porch - SPLC 34.10 (7), 34.33 (6) - Repair and maintain the ceiling in an approved manner.-Paint the ceiling.
20. Multiple locations - MSFC 605.6 - Provide electrical cover plates to all outlets, switches and junction boxes where missing.
21. Upper level - Bathroom vanity light - MSFC 605.1 - Repair or replace damaged electrical fixtures. This work may require a permit(s). Call DSI at (651) 266-9090.
22. Upper level - SPLC 34.13 (1) - Provide and maintain all habitable areas with a ceiling height of 7 feet over 1/2 the floor area.-80 inches
23. Upper level - MSFC 605.5 - Discontinue use of extension cords used in lieu of permanent wiring.
24. Upper level - MSFC1026.1 - Provide and maintain an approved escape window from each sleeping room. The minimum size must be 5 square feet of glazed area with a minimum of 24 inches of openable height and 20 inches of openable width. With a finished sill height not more than 48 inches. This work may require permit(s). Call DSI at (651)- 266-9090. Refer to the Escape Windows for Residential Occupancies handout for more information.-  
Sliders: 2 windows 32.5h x 14.5w  
2 windows 30h x 16.5
25. SPLC 34.11 (6), 34.34 (3) - Provide service of heating facility by a licensed contractor which must include a carbon monoxide test. Submit a completed copy of the Saint Paul Fire Marshal's Existing Fuel Burning Equipment Safety Test Report to this office.
- ✕ 26. SPLC 39.02(c) - Complete and sign the provided smoke detector affidavit and return it to this office.
27. MN Stat. 299F.362 - Immediately provide and maintain a smoke detector located outside each sleeping area.-Lower level missing, upper level inoperative. **A reinspection will take place on May 24, 2011 at 2:30 p.m.**

For an explanation or information on some of the violations contained in this report, please visit our web page at: <http://www.ci.stpaul.mn.us/index.aspx?NID=211>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8688) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: [leanna.shaff@ci.stpaul.mn.us](mailto:leanna.shaff@ci.stpaul.mn.us) or call me at 651-266-8980 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Leanna Shaff  
Fire Inspector

Reference Number 102325