



# City of Saint Paul

City Hall and Courthouse  
15 West Kellogg Boulevard  
Room 330

## Minutes - Final

Racquel Vaske, Interim  
General Manager  
651-266-6815 or  
racquel.vaske@ci.stpaul.mn.us

## Board of Water Commissioners

Mollie Gagnelius,  
Recording Secretary,  
651-266-6275 or  
mollie.gagnelius@ci.stpaul.mn.us

*Chair Mara Humphrey*  
*Vice Chair Nelsie Yang*  
*Commissioner Anika Bowie*  
*Commissioner Rebecca Cave*  
*Commissioner Saura Jost*  
*Commissioner John Larkin*  
*Commissioner Chris Tolbert*

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Tuesday, February 13, 2024

5:00 PM

SPRWS, 1900 Rice St

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### Roll Call

**Present** 6 - Chris Tolbert; Mara Humphrey; Nelsie Yang; John Larkin; Rebecca Cave and Saura Jost  
**Absent** 1 - Anika Bowie

### Consent Agenda

**Note:** Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

### Approval of the Consent Agenda

*Motion made by Vice President Yang and seconded by Commissioner Cave;  
Consent Agenda has been Adopted*

#### **Adopted Consent Agenda**

**Yea:** 5 - Mara Humphrey; Nelsie Yang; John Larkin; Rebecca Cave and Saura Jost

**Nay:** 0

**Absent:** 2 - Chris Tolbert and Anika Bowie

- 2     [RES 24-245](#)     Approving the Financial Statements for the month of December 2023.

**Attachments:**     [December 2023 Financial Statements](#)

**Adopted**

- 3     [RES 24-246](#)     Pertaining to a 2024 Administrative Order No. 1 to amend the 2024 budget to reflect accurate fringe close out in the capital projects accounting units.

**Attachments:**     [Staff Report](#)  
                          [Financial Analysis](#)  
                          [Resolution 24-246](#)

**Adopted**

- 4     [RES 24-247](#)     Pertaining to Amendment No. 1 to Professional Services Agreement Contract No. 4012 with TruePani Inc. to provide pitcher filter, filter cartridges and water sampling services for lead service line replacements during the Lead Free SPRWS Project.

**Attachments:**     [Staff Report](#)  
                          [Resolution 24-247](#)

**Adopted**

- 5     [RES 24-248](#)     Pertaining to a Source Water Protection Plan Implementation Grant application to the Minnesota Department of Health (MDH) to fund the development of an ArcGIS Story Map that will fulfill several SPRWS Wellhead Protection Plan management strategies.

**Attachments:**     [Staff Report](#)  
                          [Proposal](#)  
                          [Resolution 24-248](#)

**Adopted**

- 6     [RES 24-249](#)     Pertaining to MnDOT Agreement No. 1055949 with the State of Minnesota providing for the adjustment of water valve boxes by State contractor in conjunction with State Project No. 6215-114.

**Attachments:**     [Staff Report](#)  
                          [Agency Adjustment Agreement](#)  
                          [Resolution 24-249](#)

**Adopted**

7     [RES 24-250](#)     Pertaining to an Amendment to the Lease Agreement with the City of Saint Paul to lease a portion of City-owned property known as Pig’s Eye Regional Park allowing for termination of Lease.

**Attachments:**     [Staff Report](#)  
                               [Amendment to Lease Agreement](#)  
                               [Resolution 24-250](#)

**Adopted**

1     [Min 24-4](#)     Approving the minutes of the January 11, 2024 meeting.

**Attachments:**     [January 11, 2024 Board Minutes](#)

*Motion made by Vice President Yang and seconded by Commissioner Larkin; Minutes were approved*

**Adopted**

**Yea:** 4 - Mara Humphrey;Nelsie Yang;John Larkin and Saura Jost

**Nay:** 0

**Absent:** 2 - Chris Tolbert and Anika Bowie

**Abstain:** 1 - Rebecca Cave

**Discussion Items**

8     [CO 24-5](#)     SPRWS Leadership Overview

**Attachments:**     [Leadership Overview Presentation](#)

**Received and Filed**

9     [CO 24-10](#)     Establishing Examining Committee for General Manager's Appointment

*Motion was made by Commissioner Cave and seconded by Vice President Yang establishing an Examining Committee of the following members for reviewing applicants for the General Manager's appointment:*

- Amy Brendmoen, St. Paul resident and former BWC Commissioner*
- Mayor Marylee Abrams, City of Maplewood*
- Renee Willette, Chief Strategy Office - US Water Alliance*
- Matt Anfang, St. Paul resident and former BWC Board President*
- Annika Bankston, Director - Minneapolis Water*
- Andy Rodriguez, Park Director - City of St. Paul*
- Jen Guertin, AFSCME and SPRWS employee*
- Peter Leggett - Office of Mayor Carter*

*The motion was approved unanimously.*

**Received and Filed**

**Informational Items**

- 10    [CO 24-6](#)            General Manager's Report

**Attachments:**    [GM Report](#)

**Received and Filed**

- 11    [CO 24-7](#)            Pipeline Express

**Attachments:**    [Pipeline Express - January 12, 2024](#)

[Pipeline Express - January 26, 2024](#)

**Received and Filed**

**Adjournment**