



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

September 15, 2023

Susan Dunlop
631 Snelling Ave S.
St. Paul, MN 55116

VIA EMAIL: info@joansinthepark.com

Re: Appeal for Property at 631 Snelling Avenue South

Dear Susan Dunlop:

This is to confirm that at the Legislative Hearing on Tuesday, September 12, 2023, Legislative Hearing Officer Marcia Moermond will recommend that the City Council **grant to November 1, 2023 with items 1 (roof), 2 (plumbing), 3 (fire extinguishers), and 10 (fire separation between interior/exterior spaces), as well as an engineering analysis as it relates to exterior wall.** At the October 4, 2023 Council Public Hearing, the matter will be referred back to Legislative Hearing on **Tuesday, January 16, 2024 via phone between 2:00 and 4:00 pm** for further discussion of remaining items, including timeline based on engineering analysis.

You can email the engineering analysis to me at Joanna.zimny@ci.stpaul.mn.us and I will send to staff for review.

This matter will go before the City Council at Public Hearing on **Wednesday, October 4, 2023 at 3:30 pm. in room 300 City Hall.** If you are contesting Ms. Moermond's recommendation you may:

1. appear in person (please arrive before 3:30 p.m. and check in with staff outside Council chambers); or
2. **Should you wish to address Council directly but not appear in person, you must register in person by noon on Tuesday, October 3, 2023 here to testify via phone:**
<https://www.stpaul.gov/departments/city-council/city-council-public-hearing-live-testimony>.

If you don't wish to contest then no further action is needed and the Council will proceed with Ms. Moermond's recommendation above. If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/



Joanna Zimny
Legislative Hearing Executive Assistant

c: Fire Supervisors
Laura Huseby – Department of Safety & Inspections, Fire Inspector