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www.ojp.dps.mn.gov

Date: August 7, 2023

To: Tara Patet
St Paul City Attorney's Office

From: Cecilia Miller, Grants Director

Re: Application for FY24 Crime Victim Services Funding

I am pleased to inform you that your application submitted for a FY24 Crime Victim Services grant has been selected for funding in the amount of **\$139,767**, allocated by program type as follows:

- \$139,767 for prosecutor based crime victim services in Ramsey County.

Please contact your grant manager, Casey Cashman, at casey.cashman@state.mn.us, if you wish to suggest modification to the program type(s) and/or service area(s) information above that will ultimately be included in your grant agreement. The total grant amount cannot be changed but modifications to the funding breakdowns can be considered.

Funding Source Allocations

The funding amount you have been awarded will include:

- **\$2,000** in State funding.
- **\$137,767** in Federal funding from the following formula award to the Minnesota Office of Justice Programs:

Victims of Crime Act (VOCA), CFDA# 16.575

US Department of Justice, Office of Justice Programs, Office for Victims of Crime
Award #: 15POVC-22-GG-00579-ASSI (VOCA 22)

Award dates: 10/1/21 – 9/30/25 (signed 8/30/22)

Award amount: \$24,444,368

Revisions Required

Your application will be moved to the status of “application modifications required” in e-grants by your grant manager within the next week or two. At that time, you will also receive communication from your grant manager about all specific modifications needed to your application.

In the meantime, you can start addressing these four areas outside of e-grants in preparation for when the status of your application moves to “application modifications required” and you are given access to make all modifications to your application in e-grants for resubmission:

1. Consider how you will revise your budget in accordance with the specific federal/state funding allocations listed above using the [Budget Allocation Guide](#) for allowable federal/state expenses. Your grant manager may have additional and specific guidance about the type of revisions you need to include in this process (e.g., expenses found unallowable in review or incorrect application of indirect costs), but you can start thinking about how you might allocate your federal/state funding allocations so you are ready to address them in e-grants when that time comes.
2. Review the updated [Terms and Conditions – Updated July 1, 2023](#) (Section 15. Termination has been updated) so you can agree to them on the *Terms and Conditions – Updated July 1, 2023*, form in e-grants when given access.
3. Review the [VOCA 22 Grant Program Guidelines](#) so you can agree to them in e-grants on the *Grant Program Guidelines* form when given access.

As a VOCA grantee you will also be required to address the two additional VOCA upload requirements on the *Grant Program Guidelines* form that you can prepare ahead of time: 1) Job descriptions for all positions being paid partially or fully with VOCA funds, and 2) Victim service volunteer job descriptions (or the [Volunteer Waiver Request Form](#)).

4. If you applied for program types that were not funded, you need to uncheck them on the *Program Standards* form when given access.

IMPORTANT: Please prepare to address these four areas in addition to any other modifications required by your grant manager immediately upon your application moving to the status of “application modifications required”. Grants need to be fully approved, signed, and executed by October 1, 2023, the start of the grant period.

Grant Review Process

This Crime Victim Services grant application process included 176 applicants requesting more than \$93 million. For FY24, OJP is awarding approximately \$56 million in funds to programs across the state providing services under this RFP. Funding decisions were based on application grant review discussions, RFP funding priorities, past performance (if applicable), and geographic distribution of services.

It is anticipated the FY24 funding awarded to your agency will be available for renewal application for FY25. OJP will provide updates over the upcoming year when additional information about the future funding forecast is known.