



# City of Saint Paul

City Hall and Courthouse  
15 West Kellogg Boulevard  
Room 330

## Meeting Minutes

Patrick Shea, General  
Manager  
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## Board of Water Commissioners

Mollie Gagnelius,  
Recording Secretary,  
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*Chair Mara Humphrey*  
*Vice Chair Nelsie Yang*  
*Commissioner Amy Brendmoen*  
*Commissioner Rebecca Cave*  
*Commissioner John Larkin*  
*Commissioner Chris Tolbert*

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Tuesday, August 8, 2023

5:00 PM

Legislative Hearing Room, 330 City Hall

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### Roll Call

**Present** 4 - Amy Brendmoen; Chris Tolbert; Mara Humphrey and John Larkin

**Absent** 2 - Nelsie Yang and Rebecca Cave

### Consent Agenda

**Note:** Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

### Approval of the Consent Agenda

*Motion made by Commissioner Brendmoen and seconded by Commissioner Larkin;*

*Consent Agenda has been Adopted*

#### **Adopted Consent Agenda**

**Yea:** 4 - Amy Brendmoen; Chris Tolbert; Mara Humphrey and John Larkin

**Nay:** 0

**Absent:** 2 - Nelsie Yang and Rebecca Cave

**1** Approving the minutes of the July 11, 2023 meeting.

**Attachments:** [July 11, 2023 Board Minutes](#)

**Adopted**

**2** Approving the Financial Statements for the month of June 2023.

**Attachments:** [June 2023 Financial Statements](#)

**Adopted**

- 3** Pertaining to Amendment No. 1 to Professional Services Contract No. 2568 with HR Green, Inc. to provide design and construction administration for the West Side Pump Station Rehabilitation Project.

**Attachments:** [Staff Report](#)  
[Scope of Work](#)  
[Resolution 23-1190](#)

**Adopted**

- 4** Pertaining to Amendment No. 3 to Contract for Water Services between the Board and the City of Little Canada.

**Attachments:** [Staff Report](#)  
[Cost of Services Study Final Report](#)  
[Amendment No. 3 to Contract for Water Services Agreement](#)  
[Resolution 23-1191](#)

**Adopted**

- 5** Pertaining to a 2023 Administrative Order No. 5 to accept and amend budget for up to an additional \$1.5M in American Rescue Plan funds and execute or amend the necessary agreements.

**Attachments:** [Staff Report](#)  
[Financial Analysis](#)  
[Resolution 23-1192](#)

**Adopted**

**Action Item**

- 6** Pertaining to a Professional Services Agreement with Paymentus Corporation to provide modern payment service options for the Board's customers.

**Attachments:** [Staff Report](#)  
[Resolution 23-1193](#)  
[Paymentus Presentation](#)

*Motion made by Commissioner Tolbert and seconded by Commissioner Brendmoen;  
item is Adopted*

**Adopted**

**Yea:** 4 - Amy Brendmoen;Chris Tolbert;Mara Humphrey and John Larkin

**Nay:** 0

