



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

April 28, 2023

Heidi Hovis  
o/b/o Minnesota Housing  
400 Wabasha Street North  
Suite 400  
St. Paul, MN 55102

VIA EMAIL: [heidi.hovis@state.mn.us](mailto:heidi.hovis@state.mn.us)

Re: Remove or Repair of the Structure at 1082 LOEB STREET

Dear Heidi Hovis:

This is to confirm that at the Legislative Hearing on April 25, 2023, Legislative Hearing Officer Marcia Moermond continued the matter to Legislative Hearing **Tuesday, May 23, 2023 at 9:00 am in room 330 City Hall/Courthouse for further discussion.**

Ms. Moermond's current recommendation is that the property be removed within 15 days of the May 24, Council Public Hearing. Any potential purchaser should plan on bringing the required documents should they plan on rehabilitation the property:

1. post a \$5,000 performance deposit with the Department of Safety & Inspections;
2. **submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$65,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case-by-case basis;
3. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued;
4. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
5. **the property must be maintained.**

This matter will go before the City Council at Public Hearing on **Wednesday, May 24, 2023 at 3:30 pm. in room 300 City Hall.** If you are contesting Ms. Moermond's recommendation from the May 23 hearing you may:

- appear in person (please arrive before 3:30 p.m. and check in with staff outside Council chambers)



- send written testimony to be added to the record to [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us) or by voicemail at 651-266-6805.
- **Should you wish to address Council directly but not appear in person, you must register in person by noon on Tuesday, May 23, 2023 here to testify via phone:** <https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony>.

If you don't wish to contest, no further action is needed and the Council will proceed with Ms. Moermond's recommendation from the May 23 Legislative Hearing. If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/

Joanna Zimny  
Legislative Hearing Executive Assistant

c:      Rehabilitation & Removal staff