



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

February 17, 2023

Heidi Hovis  
o/b/o Minnesota Housing  
400 Wabasha Street North  
Suite 400  
St. Paul, MN 55102

via email: [heidi.hovis@state.mn.us](mailto:heidi.hovis@state.mn.us)

Re: Remove or Repair of the Structure at 1082 LOEB STREET

Dear Heidi Hovis:

This is to confirm that at the Legislative Hearing on February 14, 2023, Legislative Hearing Officer Marcia Moermond continued the matter to Legislative Hearing on **Tuesday, March 14, 2023 at 9:00 am in room 330 City Hall/Courthouse for further discussion with potential purchaser.**

**As discussed in the hearing, Minnesota Housing is not restricted by the provisions in City Code §33.03(f)(6) regarding transfer of title of Category 3 properties in St. Paul.** However, the purchaser is subject to the provisions contained therein.

**For your reference, the following items will need to be completed before receiving a grant of time from the City Council to rehabilitate the property:**

1. post a \$5,000 performance deposit with the Department of Safety & Inspections (*this will be required to be posted by any potential purchaser*);
2. **submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$65,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case-by-case basis;
3. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and
4. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
5. **the property must be maintained.**

The performance deposit form can be found online here:

<https://www.stpaul.gov/departments/safety-inspections/vacant-buildings>. Please contact the Department of Safety and Inspections directly at 651-266-8989 for questions regarding the application or payment process. Samples of these documents will be sent at a later date, if you would like them sooner please let me know.

If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

- c:     Rehabilitation & Removal staff  
          Michael Schleisman Halliday, Watkins & Mann PC 101 Fifth Street E Suite 2626  
          Saint Paul MN 55101 (VIA MAIL)  
          Altisource Portfolio Solutions 7730 Market Center Ave Suite 100 El Paso TX 79912  
          (VIA MAIL)  
          Garth Johnson, The Realty House via email: [gjohnson@therealtyhouse.com](mailto:gjohnson@therealtyhouse.com)  
          Minnesota Housing Finance Agency c/o US Bank National Association  
          4801 Frederica St Owensboro KY 42301 (VIA MAIL)