CITY OF ST. PAUL

DEPARTMENT OF SAFETY AND INSPECTIONS
375 JACKSON STREET, SUITE 220
SAINT PAUL, MINNESOTA 55101-1806
Phone: 651-266-8989 Fax: 651-266-9124
Visit our Web Site at www.stpaul.gov/dsi

PROVISIONAL FIRE CERTIFICATE OF OCCUPANCY APPLICATION

Revised 2/2018

Chapter 40 of the Saint Paul Legislative Code requires all existing buildings, with the exception of owner-occupied single family houses and owner-occupied duplexes, to have and maintain a Fire Certificate of Occupancy. It further states that the owners of all buildings subject to the Fire Certificate of Occupancy requirement shall apply for a Fire Certificate of Occupancy. Failure to do so may result in enforcement action. Forms, fee schedules, and other inspection handouts are available on our website at https://www.stpaul.gov/cofo.

Property Address: 1436 N. Snelling Ave., St. Paul, Mn. 55108

Number of Residential Units: _____ Number of Stories: 2

Owner Name(s): Curtis E. Persson + wife Carol

Mailing Address of Owner: 29138 King Rd Browerville, Mn. 56438

Owner Contact Information: Work/Home: 320-594-6283 Cell: —

Email: —

Property Manager(s): —

Mailing Address of Property Manager: —

—

Property Manager Contact Information: Work/Home: — Cell: _____

Email: —

The Total Amount Due includes $105.00 per dwelling for the Provisional Certificate of Occupancy

Mail to: Fire Safety Inspections
375 Jackson Street, Suite 220
St. Paul, MN 55101

Total Amount Due: 105.00

* Make checks payable to: **City of St. Paul**

IF PAYING BY CREDIT CARD PLEASE COMPLETE THE FOLLOWING INFORMATION:

If paying by credit card, you may fax this invoice to: **651-266-9124**

You must sign and date this form at the bottom.

Signature of Cardholder (required for all charges):																			
☐ **AMEX** ☐ **Discover** ☐ **MasterCard** ☐ **Visa**					**Security Code ▶**								**Expiration Month/Year ▶**						
Enter Account Number ▶▶																			

CITY OF SAINT PAUL **Department of Safety & Inspections** **Fire Safety Inspection Division**	**OWNER'S SELF EVALUATION AFFIDAVIT**
375 Jackson Street Suite 220 Saint Paul, MN 55101-1806 (P) 651-266-8989 (F) 651-266-9124	Revised 04/2015

Received
MAR 09 2023
City of Saint Paul - DSI

This pre-inspection checklist will help you prepare for your Fire Certificate of Occupancy inspection. It is not all inclusive of the items we will look for during the actual Fire Certificate of Occupancy inspection.

Address of Property:
1436 N. Snelling
St. Paul, Mn. 55108

Owner/Responsible Party Name and Address:
Curt & Carol Persson
29137 King Rd.
Brownsville, Mn. 55943

EXTERIOR

Address

Yes No

☐ ☐ Is the building ... the street and ... at least four in...

We don't know what's been done. Please contact Peter Persson or Melisa Bardwell.

INTERIOR

Electrical

Yes No

☐ ☐ Are all outle... present, secu... concealed?

☐ ☐ Are extensio... portable app...

Plumbing Fixtures

☐ ☐ Do sinks and wash basins have both hot and cold running water?

Smoke/Carbon Monoxide Alarms

☐ ☐ Are smoke alarms present and working?

☐ ☐ Are carbon monoxide (CO) alarms within 10' of sleeping rooms and working?

Exit Doors and Pathways

☐ ☐ Are exit doors and pathways clear, maintained and usable?

Windows/Patio Doors

Yes No

... open and ... in each room

...rdrails

...ll have

... service provided?
...ers provided?

☐ ☐ Is gasoline ... ...pane stored in the dwelling unit?

Emergency Contacts

☐ ☐ Are 24 hour emergency contact numbers provided to tenants?

OCCUPANCY

Number of sleeping rooms:

___ Basement ___ Main Floor

___ Second Floor ___ Third Floor/Attic

Total Number of Occupants ____

Additional Safety Tips:

- The leading cause of home fires is unattended cooking, followed closely by carelessly discarded smoker's materials
  - Maintain 3 feet of clearance around cooking surfaces
  - Never leave the room with food on the stove
  - Discard smoking materials in metal, glass or ceramic containers
- Clean dryer vents regularly
- Maintain 3 feet of clearance around heating appliances
- Do not overload outlets
- Do not leave open flames and candles unattended
- Test smoke alarms monthly
- Create an escape plan

I hereby certify that the above information is true to the best of my knowledge, and belief. I understand the property owner is responsible for the continued maintenance and habitability of this property.

_____ _____

Owner / Responsible Party signature date

Send To:
Department of Safety & Inspections
Fire Safety Inspection Division
375 Jackson Street – Suite 220
Saint Paul, MN 55101-1806
Fax: 651-266-9124