



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

February 9, 2023

Joe Steinmaus

VIA EMAIL: joesteinmaus@comcast.net

Re: Remove or Repair of the Structure at 1011 Burns Avenue

Dear Mr. Steinmaus:

This letter is to confirm that at yesterday's Council Public Hearing this matter was referred back to Legislative Hearing on **Tuesday, February 28, 2022 via phone between 9:00 and 11:00 a.m.**

Please submit your purchase agreement to me at Joanna.zimny@ci.stpaul.mn.us by no later than Friday, February 17, 2023 for staff review.

If you haven't already done so, contact Clint Zane at clint.zane@ci.stpaul.mn.us or 651-266-9029 to let him know the lock-box combination.

For your reference, the following items must be completed before receiving a grant of time from the City Council to rehabilitate the property:

- 1. submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$100,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case-by-case basis;
- 2. submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and
- 3. submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
- 4. the property must be maintained.**

If you have any questions, please contact me at 651-266-8585.

Sincerely,



/s/

Joanna Zimny

Legislative Hearing Executive Assistant

c: Rehabilitation & Removal staff

Victoria D. Cree VIA EMAIL: creev22@gmail.com

Associated Bank, NA 200 N. Adams St. Green Bay, WI 54301 (via USPS)