



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

September 16, 2022

Christopher Boylan

VIA EMAIL: boylan@actualsoftware.com

Re: Remove or Repair of the Structure at 1508 Como Avenue

Dear Christopher Boylan:

This is to confirm that at the Legislative Hearing on September 13, 2022 Legislative Hearing Officer Marcia Moermond laid the matter over to Legislative Hearing on Tuesday, October 11, 2022 at 9 am in room 330 City Hall. **At that time it is expected you will have cleared title.**

While it wasn't discussed in this last hearing, applying for a building only Code Compliance Inspection is a continued requirement. This must be done before close of business September 30, 2022. I have again attached a copy of the application.

Please contact the Department of Safety and Inspections directly at 651-266-8989 for questions regarding the application or payment process. **Please make sure the lock box is installed and combination included on the form.**

As always the property must continue to be maintained.

For your reference, the following items must be completed before receiving a grant of time from the City Council:

1. If you are intending to have a third party rehabilitate the property, pending transfer of title, the contract used for this transaction will need to be approved by the Legislative Hearing Officer. **Please note that title cannot transfer until the rehabilitation is complete and nuisance abated;**
2. **submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$50,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
3. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and



- 4. submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and

Samples of these items will be sent at a later date. If you would like them sooner, please let me know.

If you have any questions, please contact me at 651-266-8515.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

Encl: building only Code Compliance Inspection form

c: Rehabilitation & Removal staff