

SUBJECT

BOARD RESOLUTION NO. 23-379

Pertaining to 2023 Administrative Order No. 1 for the transfer of funds from various accounting units to establish a dedicated accounting unit dedicated to pump station and storage assets.

STRATEGIC PLAN GOALS: Quality Water / High Performing Workforce

Staff is seeking approval to establish a dedicated accounting unit (AU) to centralize costs for operation and maintenance of the 10 pumping stations and 15 water storage facilities located within the distribution system.

The proposed AU increases total utility staffing by one FTE and consolidates funding for a total of three (3) FTEs dedicated to pump station and storage assets. These employees conduct daily inspections, perform operational and maintenance duties, maintain infrastructure data in the asset management system, and coordinate facility improvements. This change was initiated to strengthen staff capacity and business processes following the three pressure loss events that occurred in 2022 due to pump station interruptions.

Funded through the transfer of budgeted funds from various accounting units, this budget amendment will result in no increase or decrease to the 2023 adopted spending budget.

See attached Financial Analysis

RECOMMENDATION

Approval