CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

July 15, 2022

3packet.Com Inc
3111 West Polk Ave
Anaheim, CA 92801

Re: Remove or Repair of the Structure at 1802 Ross Avenue East

Dear Interested Party:

This is to confirm that at the Legislative Hearing on July 12, 2022 Legislative Hearing Officer Marcia Moermond recommend that the City Council **order the above-named building removed within 15 days with no option to repair.**

This matter will go before the City Council on **Wednesday, August 10, 2022 at 3:30 pm. in room 300 City Hall.** If you are contesting the recommendation you may appear in person or send written testimony to be added to the record to legislativehearings@ci.stpaul.mn.us or by voicemail at 651-266-6805. **Should you wish to address Council directly but not appear in person, you must register in person by noon on the Tuesday immediately prior to your Public Hearing here:** https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony**.** If you don't wish to contest, no further action is needed.

For your reference, the following items must be completed before receiving a grant of time from the City Council to rehabilitate the property:

1. If you are intending to have a third party rehabilitate the property, pending transfer of title, the contract used for this transaction will need to be approved by the Legislative Hearing Officer. **Please note that title cannot transfer until the rehabilitation is complete and nuisance abated;**
2. post a $5,000 performance deposit with the Department of Safety & Inspections;
3. apply for a Code Compliance inspection with the Department of Safety & Inspections (a previous code compliance inspection was done December 17, 2020 and has since expired);
4. **submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed $100,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;

5. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and
6. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
7. **the property must be maintained.**

If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/
Joanna Zimny
Legislative Hearing Executive Assistant

c: Rehabilitation & Removal staff