



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
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SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
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PHONE: (651) 266-8585 FAX: (651) 266-8574

January 14, 2022

Dawit Solomon  
President, Eritrean Community Center of MN

Essey Asbu  
Secretary Eritrean Community Center of MN

VIA EMAIL: [dawita.solomon@gmail.com](mailto:dawita.solomon@gmail.com)

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Ruth Ogbaslassie  
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VIA EMAIL: [teklebelainesh@gmail.com](mailto:teklebelainesh@gmail.com)

Re: Remove or Repair of the (accessory) Structure at 1941 University Avenue West

Dear Mr. Solomon, Mr. Asbu, Ms. Ogbaslassie, & Ms. Tekle:

This is to confirm that at the Legislative Hearing on January 11, 2022 Legislative Hearing Officer Marcia Moermond recommended laying the matter over to Legislative Hearing on **Tuesday, January 25, 2022 between 8:30 and 11:00 am via telephone. By close of business Friday, January 21, 2022 please submit:**

- 1. a scope of work or architectural plans of proposed use for the space and preliminary contractor bids;**
- 2. submit evidence of financing sufficient to complete the rehabilitation** (based on your preliminary contractor bids). Staff estimates cost to repair exceeding \$50,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis; and
- 3. the property must continue to be maintained.**

Those materials can be sent to me at [Joanna.zimny@ci.stpaul.mn.us](mailto:Joanna.zimny@ci.stpaul.mn.us) and I will forward to staff to review.

As indicated previously, in order to rehabilitate the property, in addition to the above items, the following conditions will need to be met in order to receive a grant of time from the City Council:



1. submit an affidavit indicating the finances will be dedicated to completing the project and not diverted until a code compliance certificate is issued; and
2. submit work plan, sworn construction statement, or scope of work. This should include signed subcontractor bids and a schedule for completion of the project.

If you have any questions, please contact me at 651-266-8515.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

- c:     Rehabilitation & Removal staff  
       Steve Magner – Department of Safety & Inspections, Housing and Code Enforcement  
       Manager