



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
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15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
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PHONE: (651) 266-8585 FAX: (651) 266-8574

October 1, 2021

Dawit Solomon  
President, Eritrean Community Center of MN

Essey Asbu  
Secretary Eritrean Community Center of MN

VIA EMAIL: [dawita.solomon@gmail.com](mailto:dawita.solomon@gmail.com)

VIA EMAIL: [essey.asbu@gmail.com](mailto:essey.asbu@gmail.com)

Ruth Ogbaslassie  
Treasurer, Eritrean Community Center of MN

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PR, Eritrean Community Center of MN

VIA EMAIL: [ruthogb@yahoo.com](mailto:ruthogb@yahoo.com)

VIA EMAIL: [teklebelainesh@gmail.com](mailto:teklebelainesh@gmail.com)

Re: Remove or Repair of the (accessory) Structure at 1941 University Avenue West

Dear Mr. Solomon, Mr. Asbu, Ms. Ogbaslassie, & Ms. Tekle:

This is to confirm that at the Legislative Hearing on September 28, 2021 Legislative Hearing Officer Marcia Moermond recommended laying the matter over to Legislative Hearing on **Tuesday, January 11, 2022 between 9:00 and 11:00 am in room 330 City Hall to review plan development** (*Please note, at this time these hearings are scheduled to be in person, but that may change due to the Covid-19 pandemic*). **By close of business Friday, January 7, 2022 please submit:**

- 1. a scope of work or architectural plans of proposed use for the space and preliminary contractor bids; and**
- 2. the property must be maintained.**

Those materials can be sent to me at [Joanna.zimny@ci.stpaul.mn.us](mailto:Joanna.zimny@ci.stpaul.mn.us) and I will forward to staff to review.

As discussed in the hearing, Kowsar Mohamed with Planning & Economic Development can be reached at [Kowsar.Mohamed@ci.stpaul.mn.us](mailto:Kowsar.Mohamed@ci.stpaul.mn.us) or 651-266-1116. Rich Thomasgard with the African Development Center of MN can be reached at (612) 877-8265 or [rthomasgard@adcmnnesota.org](mailto:rthomasgard@adcmnnesota.org).



As indicated previously, in order to rehabilitate the property, in addition to the above items, the following conditions will need to be met in order to receive a grant of time from the City Council:

1. submit evidence of financing sufficient to complete the rehabilitation. Staff estimates cost to repair exceeding \$50,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
2. submit an affidavit indicating the finances will be dedicated to completing the project and not diverted until a code compliance certificate is issued; and
3. submit work plan, sworn construction statement, or scope of work. This should include signed subcontractor bids and a schedule for completion of the project.

Samples of these documents will be sent at a later date.

If you have any questions, please contact me at 651-266-8515.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

- c:     Rehabilitation & Removal staff  
       Steve Magner – Department of Safety & Inspections, Housing and Code Enforcement  
       Manager  
       Kowsar Mohamed – Planning & Economic Development, Project Manager