



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

May 27, 2022

Stamate Skliris

VIA EMAIL: [skliris@gmail.com](mailto:skliris@gmail.com)

Re: Remove or Repair of the Structure at 733 Fairview Avenue North

Dear Stamate Skliris:

This is to confirm that at the Legislative Hearing on May 24, 2022 Legislative Hearing Officer Marcia Moermond will ask on June 22 that the City Council refer the matter back to Legislative Hearing **on Tuesday, July 26, 2022 at 9 a.m. if a \$5,000 performance deposit is posted by close of business June 20, 2022 and the property continues to be maintained.**

The performance deposit form can be found online here:

<https://www.stpaul.gov/departments/safety-inspections/vacant-buildings>. I have also attached a copy. Please contact the Department of Safety and Inspections directly at 651-266-8989 for questions regarding the application or payment process.

**For your reference, the following items must be completed before receiving a grant of time from the City Council:**

1. If you are intending to have a third party rehabilitate the property, pending transfer of title, the contract used for this transaction will need to be approved by the Legislative Hearing Officer. **Please note that title cannot transfer until the rehabilitation is complete and nuisance abated;**
2. **Past due real estate taxes must be brought current** (*currently first half 2022 are owing in the amount of \$2,770*);
3. **submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$40,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
4. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and



5. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
6. **the property must be maintained.**

You should be working on pulling these items together prior to the July 26 hearing. I have attached samples.

This matter will go before the City Council at Public Hearing on **Wednesday, June 22, 2022 at 3:30 pm. in room 300 City Hall.** If you are contesting Ms. Moermond's recommendation (or the \$5,000 Performance Deposit isn't posted) you may appear in person or send written testimony to be added to the record to [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us) or by voicemail at 651-266-6805. **Should you wish to address Council directly but not appear in person, you must register in person by noon on the Tuesday immediately prior to your Public Hearing here: <https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony>.** If you don't wish to contest, no further action is needed and the Council will proceed with Ms. Moermond's recommendation above.

If you have any questions, please contact me at 651-266-8515.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

Encl: Vacant Building Performance Deposit Form  
Sample work plan  
Sample affidavit

c: Rehabilitation & Removal staff