



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Minutes - Final

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Board of Water Commissioners

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Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Marylee Abrams
Commissioner Amy Brendmoen
Commissioner James Bykowski
Commissioner Chris Tolbert
Commissioner Alene Tchourumoff

Tuesday, May 10, 2022

5:00 PM

Council Chambers - 3rd Floor

Roll Call

Present 5 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski and Alene Tchourumoff
Absent 2 - Amy Brendmoen and Nelsie Yang

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

*Motion made by Commissioner Bykowski and seconded by Commissioner Abrams;
Consent Agenda has been Adopted*

Adopted Consent Agenda

Yea: 5 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski and Alene Tchourumoff

Nay: 0

Absent: 2 - Amy Brendmoen and Nelsie Yang

1 [Min 22-11](#)

Approving the minutes of the March 8, 2022 meeting.

Attachments: [March 8, 2022 Board Minutes](#)

Adopted

- 2 [RES 22-561](#) Approving the Financial Statements for the months of February and March 2022.

Attachments: [February 2022 Financial Statements](#)
 [March 2022 Financial Statements](#)

Adopted

- 3 [RES 22-562](#) Pertaining to a Settlement Agreement between Christine Jefferson and the City of Saint Paul.

Attachments: [Staff Report](#)
 [Settlement Agreement](#)
 [Resolution 22-562](#)

Adopted

- 4 [RES 22-563](#) Pertaining to Gold Line Bus Rapid Transit Subordinate Funding Agreement No. 2 with Metropolitan Council to provide reimbursement for costs incurred from water system upgrades.

Attachments: [Staff Report](#)
 [Subordinate Funding Agreement #2](#)
 [Resolution 22-563](#)

Adopted

- 5 [RES 22-564](#) Pertaining to an Amendment No. 1 to Agreement for Sale and Purchase of Real Property with Mee K. Vangsoua and Michael Thao.

Attachments: [Staff Report](#)
 [Location Map](#)
 [Amendment No. 1 to Agreement for Sale and Purchase of Real Property](#)
 [Resolution 22-564](#)

Adopted

- 6 [RES 22-565](#) Pertaining to a Joint Powers Agreement with Ramsey County and VLAWMO regarding maintenance contributions of each party following the removal of invasive buckthorn vegetation at Vadnais-Sucker Lakes Regional Park.

Attachments: [Staff Report](#)
 [Location Map](#)
 [Joint Powers Agreement](#)
 [Great River Greening Cooperative Agreement](#)
 [Resolution 22-565](#)

Adopted

- 7 [RES 22-566](#) Pertaining to 2022 Administrative Order No. 1 for the transfer of funds from the Board's Office Furniture expense account to its Building Repair Services expense account.

Attachments: [Staff Report](#)
 [Financial Analysis](#)
 [Resolution 22-566](#)

Adopted

- 8 [RES 22-568](#) Pertaining to the approval of the Saint Paul Regional Water Services 2022-2024 Strategic Plan.

Attachments: [Staff Report](#)
 [2022-2024 Strategic Plan](#)
 [Resolution 22-568](#)

Adopted

- 9 [RES 22-728](#) Pertaining to a Twenty-Seventh Rider to Agreement with the City of Shoreview allowing the City to install electrical lines through a new conduit for street lighting as part of the City's 2022 Street Light Project.

Attachments: [Staff Report](#)
 [Location Map](#)
 [Twenty-Seventh Rider to Agreement](#)
 [Exhibit A](#)
 [Resolution 22-728](#)

Adopted

- 10 [RES 22-729](#) Pertaining to a Fourth Rider to Lease Agreement with the City of Saint Paul to provide for improvements to the City's canine training facility at the McCarron's Water Treatment Plant property.

Attachments: [Staff Report](#)
 [Location Map](#)
 [Fourth Rider to Lease Agreement](#)
 [Exhibit D](#)
 [Resolution 22-729](#)

Adopted

- 11 [RES 22-730](#) Pertaining to a 2022 Budget Amendment No. 2 to record the increase in spending and financing for certain 2021 Professional Services Agreements and the 2021 PFA Grant for Lead Service Line Replacement program.

Attachments: [Staff Report](#)
 [Budget Amendment #2](#)
 [Resolution 22-730](#)

Adopted

Legislative Hearing Consent Agenda

- 12 [RLH WB 21-2](#) Appeal of Yer Yang and Lee Kay to a Water Service Bill at 463 COMO AVENUE.

Attachments: [463 Como Ave.appeal.10-4-21.pdf](#)
[Service Orders.xlsx](#)
[Comments.xlsx](#)
[Reading history.xlsx](#)
[463 COMO DL 092821 data log.pdf](#)
[463 Como Ave.appeal letter to PO.10-5-21.docx](#)
[463 Como Ave.appeal letter to PO.10-14-21.docx](#)
[463 Como Ave June 2021 bill](#)
[463 Como Ave September 2021 bill](#)
[463 Como Ave.Kay Yang Ltr.3-2-22.docx](#)
[463 Como Ave.Owner letter.5-9-22.docx](#)
[463 Como Ave.Revised Owner letter.5-9-22.docx](#)
[463 Como Ave.Owner letter.5-20-22.docx](#)

Laid Over

Action Items

- 13 [RES 22-567](#) Pertaining to a Professional Services Agreement with CDM Smith Inc. to provide consultation in the development of the Board's enhanced lead service line replacement program.

Attachments: [Staff Report](#)
[Proposal](#)
[Resolution 22-567](#)

*Motion made by Commissioner Tolbert and seconded by Commissioner Tchourumoff;
item is Adopted*

Adopted

Yea: 5 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski and Alene Tchourumoff

Nay: 0

Absent: 2 - Amy Brendmoen and Nelsie Yang

- 14 [RES 22-732](#) Pertaining to a 2022 Budget Amendment No. 3 to record the increase in spending and financing for updated estimates for the McCarron's Treatment Plant Improvement Project.

Attachments: [Staff Report & Report](#)
[Administrative Order #3](#)
[Resolution 22-732](#)

Motion made by Commissioner Tolbert and seconded by Commissioner Abrams; item is Adopted

Adopted

Yea: 5 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski and Alene Tchourumoff

Nay: 0

Absent: 2 - Amy Brendmoen and Nelsie Yang

- 15 [RES 22-738](#) Authorizing Saint Paul Regional Water Services ("SPRWS") to accept a \$4M pass-through grant in American Rescue Plan funds (the "Funds") to amend the 2022 budget to incorporate the Funds; and execute the necessary agreements.

Attachments: [Financial Analysis](#)

Motion made by Commissioner Tolbert and seconded by Commissioner Abrams; item is Adopted

Adopted

Yea: 5 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski and Alene Tchourumoff

Nay: 0

Absent: 2 - Amy Brendmoen and Nelsie Yang

- 16 [RES 22-754](#) Pertaining to the issuance of Water Revenue Note, Series 2022.

Motion made by Commissioner Tolbert and seconded by Commissioner Bykowski; item is Adopted

Adopted

Yea: 5 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski and Alene Tchourumoff

Nay: 0

Absent: 2 - Amy Brendmoen and Nelsie Yang

Informational Items

- 17 [CO 22-37](#) General Manager's Report

1. *Ground-Breaking Ceremony held on Thursday, May 12th at 10:00 AM.*
2. *Having phone issues at the Plant.*
3. *Rate Study - draft presented at the June or July Board Meeting.*
4. *Lead Replacements - 10 in-house replacements completed.*

Received and Filed

- 18 [CO 22-38](#) Pipeline Express

- Attachments:** [Pipeline Express - March 11, 2022](#)
 [Pipeline Express - March 25, 2022](#)
 [Pipeline Express - April 8, 2022](#)
 [Pipeline Express - April 22, 2022](#)

Received and Filed

Adjournment