

**Department/Office/Council:**  
PD - Police Department

**Date Initiated:**  
21 APR 2022

**Green Sheet NO: 3175354**

**Contact Person & Phone:**  
Robert Thomasser  
266-5589

**Must Be on Council Agenda by (Date):**

**Doc. Type:** RESOLUTION W/\$  
TRANSACTION

**E-Document Required:** N

**Document Contact:** Michele Bunce

**Contact Phone:** 266-5568

**Assign  
Number  
For  
Routing  
Order**

|   | <u>Department</u>  | <u>Sent To Person</u>       | <u>Initial/Date</u> |
|---|--------------------|-----------------------------|---------------------|
| 0 | Police Department  | Department Accountant       |                     |
| 1 | Police Department  | Assistant Chief             |                     |
| 2 | Financial Services | Office Financial Services D |                     |
| 3 | City Attorney      | City Attorney               |                     |
| 4 | Mayor's Office     | Mayor/Assistant             |                     |
| 5 | Council            | City Council                |                     |
| 6 | City Clerk         | City Clerk                  |                     |

**Total # of Signature Pages** \_\_\_\_ (Clip All Locations for Signature)

**Action Requested:**

Authorizing the Police Department to accept a subgrant in the amount of \$124,920.00 from Ramsey Count for the Violent Crime Enforcement Task Force (VCET).

**Recommendations: Approve (A) or Reject (R):**

\_\_\_\_\_ Planning Commission

\_\_\_\_\_ CIB Committee

\_\_\_\_\_ Civil Service Commission

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Personal Service Contracts Must Answer the Following Questions:**

1. Has this person/firm ever worked under a contract for this department?

Yes No

2. Has this person/firm ever been a city employee?

Yes No

3. Does this person/firm possess a skill not normally possessed by any current city employee?

Yes No

**Explain all yes answers on separate sheet and attach to green sheet.**

**Initiating Problem, Issues, Opportunity (Who, What, When, Where, Why):**

**Advantages If Approved:**

**Disadvantages If Approved:**

**Disadvantages If Not Approved:**

**Total Amount of Transaction:** \$124,920.00

**Funding Source:** 20023814

**Cost/Revenue Budgeted:**

**Activity Number:** G2322751134291

**Financial Information:**  
(Explain)



**RESOLUTION  
CITY OF SAINT PAUL, MINNESOTA**

Presented by \_\_\_\_\_

- 
- 
- 1 Authorizing the Police Department to amend the 2022 Grant Fund for the sub-grant received from  
2 Ramsey County for the Violent Crime Enforcement Team (VCET).  
3  
4 WHEREAS, the City of Saint Paul, by and through its police department (SPPD) has entered into the  
5 Joint Powers Agreement of the Ramsey County Violent Crime Enforcement Team (02-17064-I); and  
6  
7 WHEREAS, this agreement allows for SPPD's participation and reimbursement of allowed expenses;  
8 and  
9  
10 WHEREAS, the State of Minnesota, Department of Public Safety has awarded Ramsey County a grant  
11 to fund this program and Ramsey County has allocated the Saint Paul Police \$124,920; and  
12  
13 WHEREAS, the 2022 financing and spending plan needs to be amended and activity budget added for  
14 these funds; and  
15  
16 WHEREAS, the Mayor pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, does certify  
17 that there are available for appropriation total revenues in excess of those estimated in the budget,  
18 funds of \$124,920 in the Police Department Special Fund; and  
19  
20 THEREFORE BE IT RESOLVED, by the Council of the City of Saint Paul, upon recommendation of the  
21 Mayor that \$124,920 is available for appropriation in the Police Department Special Fund, as heretofore  
22 adopted and amended by this Council, be hereby further amended in the particulars as specified in the  
23 attached financial analysis.  
24

**City of Saint Paul Financial Analysis**

|    |                              |                                                 |
|----|------------------------------|-------------------------------------------------|
| 1  | File ID Number:              | RES PH 22-111                                   |
| 2  |                              |                                                 |
| 3  | Budget Affected:             | Operating Budget Police Department Special Fund |
| 4  |                              |                                                 |
| 5  | Total Amount of Transaction: | 124,920.00                                      |
| 6  |                              |                                                 |
| 7  | Funding Source:              | Grant                                           |
| 8  |                              |                                                 |
| 9  |                              | Appropriation already included in budget? No    |
| 10 |                              |                                                 |
| 11 | Charter Citation:            | 10.7.1                                          |
| 12 |                              |                                                 |

**Fiscal Analysis**

Activity budget to be established for the 2022 VCET grant under authority of Joint Powers Agreement 02-17064-I.

**Detail Accounting Codes:****GENERAL LEDGER (GL) - ANNUAL BUDGET****Spending Changes***(Action Accomplished)*

| GL Annual Budget |                       |         |                              |  | CURRENT |         | AMENDED |
|------------------|-----------------------|---------|------------------------------|--|---------|---------|---------|
| Company          | Fund-Dept-Cost Center | Account | Description                  |  | BUDGET  | CHANGES | BUDGET  |
| 1                | 20023814              | 60180   | Overtime - Sworn             |  | 55,760  | 41,000  | 96,760  |
| 1                | 20023814              | 61015   | Medicare Police              |  | 809     | 595     | 1,404   |
| 1                | 20023814              | 61130   | Police Pension               |  | 9,391   | 6,905   | 16,296  |
| 1                | 20023814              | 63370   | Investigations               |  | 38,080  | 28,000  | 66,080  |
| 1                | 20023814              | 64705   | Vehicle Rental               |  | 32,640  | 24,000  | 56,640  |
| 1                | 20023814              | 67530   | Transportation               |  | 1,360   | 1,500   | 2,860   |
| 1                | 20023814              | 67535   | Lodging                      |  | 1,020   | 1,500   | 2,520   |
| 1                | 20023814              | 67540   | Meals                        |  | 680     | 500     | 1,180   |
| 1                | 20023814              | 70005   | Communication Equipment      |  | 3,264   | 1,000   | 4,264   |
| 1                | 20023814              | 70305   | Office Equipment             |  | 2,720   | 2,000   | 4,720   |
| 1                | 20023814              | 70525   | Office Supplies Contract     |  | 1,360   | 1,500   | 2,860   |
| 1                | 20023814              | 70530   | Gen Office Supplies          |  | 1,360   | 500     | 1,860   |
| 1                | 20023814              | 71705   | Vehicle Parts                |  | 2,611   | 1,920   | 4,531   |
| 1                | 20023814              | 72220   | Law Enforcement Supplies     |  | -       | 10,000  | 10,000  |
| 1                | 20023814              | 72905   | Addl Special Matl Supplies   |  | -       | 2,000   | 2,000   |
| 1                | 20023814              | 72910   | Other Miscellaneous Supplies |  | 2,720   | 2,000   | 4,720   |
| TOTAL:           |                       |         |                              |  | 153,775 | 124,920 | 278,695 |

**Financing Changes***(Action Accomplished)*

| GL Annual Budget |                       |         |                                |  | CURRENT   |           | AMENDED   |
|------------------|-----------------------|---------|--------------------------------|--|-----------|-----------|-----------|
| Company          | Fund-Dept-Cost Center | Account | Description                    |  | BUDGET    | CHANGES   | BUDGET    |
| 1                | 20023814              | 43501   | State Grant Other Administered |  | (169,891) | (124,920) | (294,811) |
| TOTAL:           |                       |         |                                |  | (169,891) | (124,920) | (294,811) |

**ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET**

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.

**Spending Changes***(Action Accomplished)*

| Life to Date Activity Budget |                |                  |                              |  | CURRENT |         | AMENDED |
|------------------------------|----------------|------------------|------------------------------|--|---------|---------|---------|
| Activity Group               | Activity       | Account Category | Description                  |  | BUDGET  | CHANGES | BUDGET  |
| G-POLICE                     | G2322751134291 | 60180            | Overtime - Sworn             |  |         | 41,000  | 41,000  |
| G-POLICE                     | G2322751134291 | 61015            | Medicare Police              |  |         | 595     | 595     |
| G-POLICE                     | G2322751134291 | 61130            | Police Pension               |  |         | 6,905   | 6,905   |
| G-POLICE                     | G2322751134291 | 63370            | Investigations               |  |         | 28,000  | 28,000  |
| G-POLICE                     | G2322751134291 | 64705            | Vehicle Rental               |  |         | 24,000  | 24,000  |
| G-POLICE                     | G2322751134291 | 67530            | Transportation               |  |         | 1,500   | 1,500   |
| G-POLICE                     | G2322751134291 | 67535            | Lodging                      |  |         | 1,500   | 1,500   |
| G-POLICE                     | G2322751134291 | 67540            | Meals                        |  |         | 500     | 500     |
| G-POLICE                     | G2322751134291 | 70005            | Communication Equipment      |  |         | 1,000   | 1,000   |
| G-POLICE                     | G2322751134291 | 70305            | Office Equipment             |  |         | 2,000   | 2,000   |
| G-POLICE                     | G2322751134291 | 70525            | Office Supplies Contract     |  |         | 1,500   | 1,500   |
| G-POLICE                     | G2322751134291 | 70530            | Gen Office Supplies          |  |         | 500     | 500     |
| G-POLICE                     | G2322751134291 | 71705            | Vehicle Parts                |  |         | 1,920   | 1,920   |
| G-POLICE                     | G2322751134291 | 72220            | Law Enforcement Supplies     |  |         | 10,000  | 10,000  |
| G-POLICE                     | G2322751134291 | 72905            | Addl Special Matl Supplies   |  |         | 2,000   | 2,000   |
| G-POLICE                     | G2322751134291 | 72910            | Other Miscellaneous Supplies |  |         | 2,000   | 2,000   |
| TOTAL:                       |                |                  |                              |  | -       | 124,920 | 124,920 |

**Financing Changes***(Action Accomplished)*

| Life to Date Activity Budget |                |                  |                                |  | CURRENT |           | AMENDED   |
|------------------------------|----------------|------------------|--------------------------------|--|---------|-----------|-----------|
| Activity Group               | Activity       | Account Category | Description                    |  | BUDGET  | CHANGES   | BUDGET    |
| G-POLICE                     | G2322751134291 | 43510            | State Grant Other Administered |  | -       | (124,920) | (124,920) |
| TOTAL:                       |                |                  |                                |  | -       | (124,920) | (124,920) |

## REQUEST FOR SIGNATURE FORM

|                                                                                                                     |                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Request for Signature                                                                                               | County Manager                                                                                                                                 |
| 1. Type of document                                                                                                 | Grant Agreement                                                                                                                                |
| 2. Aspen PO, contract or document number                                                                            |                                                                                                                                                |
| 3. Original contract number                                                                                         |                                                                                                                                                |
| 4. Contractor or grantor name                                                                                       | Minnesota Department of Public Safety                                                                                                          |
| 5. Contractor Aspen ID # and CERT SVN and/or DUN #                                                                  |                                                                                                                                                |
| 6. Requesting business unit                                                                                         | SHRF                                                                                                                                           |
| Additional business unit                                                                                            |                                                                                                                                                |
| 7. Authority (required - DO NOT leave blank)                                                                        | Admin Code: <br>Resolution Number: 2010-187 <i>attached</i> |
| 8. Program/project/service/grant name                                                                               | 2022 VCET Grant Agreement                                                                                                                      |
| 9. Brief description of goods, services or grant duties (will be used for the County Board monthly contract report) | 2022 Violent Crime Enforcement Team (VCET) Grant Agreement for Ramsey County VCET Professional Services.                                       |
| 10. Original contract start date                                                                                    | 01/01/22                                                                                                                                       |
| 11. Original contract end date                                                                                      | 12/31/23                                                                                                                                       |
| 12. Amendment number and amendment start date                                                                       |                                                                                                                                                |
| 13. Amendment end date                                                                                              |                                                                                                                                                |
| 14. Contract type                                                                                                   | Maximum Not to Exceed                                                                                                                          |
| 15. Original contract amount                                                                                        | \$ 990,000.00                                                                                                                                  |
| 16. Previous amendment(s) total                                                                                     |                                                                                                                                                |
| 17. Amendment amount                                                                                                |                                                                                                                                                |
| 18. New total contract value                                                                                        |                                                                                                                                                |
| 19. Funding string                                                                                                  | 314405-11101-480480-00000-2022-G208076                                                                                                         |
| Funding source                                                                                                      |                                                                                                                                                |
| 20. Revenue agreement budgeted amount                                                                               | \$990,000.00                                                                                                                                   |
| 21. County contact and phone number                                                                                 | Megan Schaefer 651-266-9374                                                                                                                    |
| 22. Signatures                                                                                                      |                                                                                                                                                |
| Department Preparer                                                                                                 | <i>Megan Schaefer</i> Date: 2/07/22                                                                                                            |
| Department Director                                                                                                 | <i>Kimberly Parker</i> Date: 2/7/2022                                                                                                          |
| Finance Analyst                                                                                                     | <i>Todd Toupal</i> Date: 2/18/2022                                                                                                             |
| Attorney                                                                                                            | <i>Kimberly Parker</i> Date: 2/16/2022                                                                                                         |



**RAMSEY COUNTY**

# Resolution

Board of

## *Ramsey County Commissioners*

Presented By: Commissioner Ortega Date: May 18, 2010 No. 2010-187

Attention: Budgeting and Accounting  
Bob Fletcher, Sheriff  
Susan Gaertner, County Attorney .

Page 1 of 3

WHEREAS, The State of Minnesota Department of Public Safety has created and provided grant funding for two new multi-agency Violent Crime Enforcement Teams (VCETs), one in Hennepin County and one in Ramsey County which will be a modification to the previously funded East Metro Narcotics Task Force; and

WHEREAS, The VCET must be established by a Joint Powers Agreement and governed by an advisory board with representatives from each participating law enforcement agency and a representative of the County Attorney's Office; and

WHEREAS, The previous Joint Powers Agreement creating the East Metro Task Narcotics Task Force will be amended to reflect the change to a Violent Crime Enforcement Team and will operate in accordance with requirements established by the State; and

WHEREAS, Ramsey County has been awarded a VCET grant in the amount of \$530,000 which will be shared among the members of the VCET: Ramsey County Sheriff's Office, the Ramsey County Attorney's Office, the St. Paul Police Department, and the Lino Lakes, Maplewood, North St. Paul, Roseville and White Bear Lake Police Departments; and

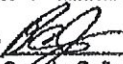
WHEREAS, \$65,000 of the grant funds will be earmarked to sub-contract with community agencies to provide crime prevention services; and

WHEREAS, The Sheriff's Office requests approval of an increase in the personnel complement by one Community Service Officer FTE to be used as an Analyst within the Sheriff's Office and starred in the personnel complement; and

### Ramsey County Board of Commissioners

|                    | YEA | NAY | OTHER  |
|--------------------|-----|-----|--------|
| Tony Bennett       | X   |     |        |
| Toni Carter        | X   |     |        |
| Jim McDonough      | X   |     |        |
| Rafael Ortega      | X   |     |        |
| Jan Parker         |     |     | Absent |
| Janice Rettman     | X   |     |        |
| Victoria Reinhardt | X   |     |        |

Victoria Reinhardt, Chair

By: 

Bonnie C. Jackelen  
Chief Clerk - County Board

## Resolution

Board of

### *Ramsey County Commissioners*

Presented By: Commissioner Ortega Date: May 18, 2010 No. 2010-187

Attention: Budgeting and Accounting  
Bob Fletcher, Sheriff  
Susan Gaertner, County Attorney

Page 2 of 3

WHEREAS, Grant funds will also be used to provide the ongoing support services of a Clerk IV, which was previously funded through the Narcotics Enforcement grant and starred in the personnel complement; and

WHEREAS, The Sheriff's Office recommends acceptance and approval of the Grant Agreement and the Second Amendment to the Joint Powers Agreement; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners accepts the Violent Crime Enforcement Team Grant from the State of Minnesota Department of Public Safety, Office of Justice Programs, in the amount of \$530,000, for the period of January 1, 2010, through December 31, 2010; and Be It Further

RESOLVED, The Board authorizes the Chair and Chief Clerk to execute the Grant Agreement; and Be It Further

RESOLVED, The Board approves the Second Amendment to the Joint Powers Agreement Creating the East Metro Narcotics Task Force, nka the Ramsey County Violent Crime Enforcement Team; and Be It Further

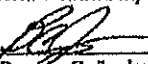
RESOLVED, The Board authorizes the Chair and Chief Clerk to execute the Second Amendment to the Joint Powers Agreement; and Be It Further

RESOLVED, The Board authorizes the County Manager to execute sub-contracts for crime prevention services with local agencies delineated in the grant application, up to the available grant funding; and Be It Further

Ramsey County Board of Commissioners

|                    | YEA | NAY | OTHER  |
|--------------------|-----|-----|--------|
| Tony Bennett       | X   |     |        |
| Toni Carter        | X   |     |        |
| Jim McDonough      | X   |     |        |
| Rafael Ortega      | X   |     |        |
| Jan Parker         |     |     | Absent |
| Janice Rettman     | X   |     |        |
| Victoria Reinhardt | X   |     |        |

Victoria Reinhardt, Chair

By: 

Bonnie C. Jackelen  
Chief Clerk -- County Board



## Resolution

Board of

### *Ramsey County Commissioners*

Presented By: Commissioner Ortega Date: May 18, 2010 No. 2010-187

Attention: Budgeting and Accounting  
Bob Fletcher, Sheriff  
Susan Gaertner, County Attorney

Page 3 of 3

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RESOLVED, The Board approves an increase in the Sheriff's personnel complement by one Community Service Officer FTE, to be starred in the personnel complement; and Be It Further

RESOLVED, The Board authorizes the continuation of one Clerk IV FTE, starred in the personnel complement; and Be It Further

RESOLVED, The Board authorizes the County Manager to approve and execute any amendments of the Violent Crime Enforcement Team Grant Agreement; and Be It Further

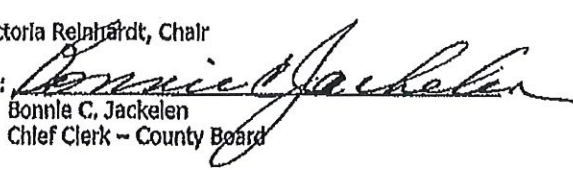
RESOLVED, The Board authorizes the County Manager to execute future Violent Crime Enforcement Team grant agreements; and Be It Further

RESOLVED, The Board authorizes the County Manager to approve any necessary budget adjustments, including increasing estimated revenues and appropriations.

#### Ramsey County Board of Commissioners

|                    | YEA | NAY | OTHER  |
|--------------------|-----|-----|--------|
| Tony Bennett       | X   |     |        |
| Toni Carter        | X   |     |        |
| Jim McDonough      | X   |     |        |
| Rafael Ortega      | X   |     |        |
| Jan Parker         |     |     | Absent |
| Janice Rettman     | X   |     |        |
| Victoria Reinhardt | X   |     |        |

Victoria Reinhardt, Chair

By:   
Bonnie C. Jackelen  
Chief Clerk - County Board

**MEMORANDUM**

**DATE:** March 24, 2021

**TO:** Alexandra Kotze, Director of Finance  
Dana Noffke, Procurement Manager  
Susan Earle, Deputy Director of Finance  
Renee Vought, Deputy Director of Finance  
Carrie Learn, ERP Capability Manager

**FROM:** Ryan O'Connor, County Manager



**SUBJECT: Approval of Solicitations, Contracts, Leases, Revenue Contracts and Grants**

In the capacity of County Manager for Ramsey County, I am delegating the authority to enter into agreements and contracts, and execute change orders and amendments to agreements and contracts granted to me in County Board Resolutions or covered by the following Administrative Codes:

**Procurement Manager**

|                          |                                                                                                                                                                                  |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.40.27b                 | Contracts pertaining to supplies, equipment, materials and labor services                                                                                                        |
| 3.40.18                  | Capital Improvement Program procedures                                                                                                                                           |
| 3.40.27 a, c, h, j, k, l | Contracts                                                                                                                                                                        |
| 3.40.33                  | Procurement solicitations                                                                                                                                                        |
| 3.40.42                  | Leases                                                                                                                                                                           |
| 3.40.57                  | Rate Adjustments                                                                                                                                                                 |
| 3.40.27g                 | Contracts pertaining to Public Works Construction Contracts                                                                                                                      |
| 3.40.27e                 | Contracts pertaining to rate setting contract as approved by the County Board                                                                                                    |
| 3.40.27f                 | Contracts pertaining to approved per diem rates and contracts that deal with per diem for County facilities, such as Lake Owasso Residence, Adult Detention Center, Nursing Home |

If an urgent situation exists and the Procurement Manager is unavailable, the authority to approve all solicitations and contracts stated above shall be delegated to a Principal Procurement Specialist or the Director of Finance.

**Deputy Director of Finance**

|          |                   |
|----------|-------------------|
| 3.40.27d | Revenue Contracts |
| 3.40.39  | Grants            |

If an urgent situation exists and the Deputy Director of Finance is unavailable, authority to approve 3.40.27d and 3.40.39 shall be delegated to the Director of Finance.

**cc:** Samuel Clark, Chief, Civil Division, Ramsey County Attorney's Office  
Karen Bollinger, Principal Procurement Specialist  
Kyle Rahne, Principal Procurement Specialist





## Grant Contract Agreement

Page 1 of 3

|                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Minnesota Department of Public Safety ("State")</b><br>Office of Justice Programs<br>445 Minnesota Street, Suite 2300<br>St. Paul, MN 55101-2139                                                                                 | <b>Grant Program:</b><br>Violent Crime Enforcement Teams 2022<br><b>Grant Contract Agreement No.:</b><br>A-VCET-2022-RAMSEYS-028                                                                                                                                     |
| <b>Grantee:</b><br>Ramsey County, Sheriff's Department<br>50 W Kellogg Blvd<br>St Paul, Minnesota 55102                                                                                                                             | <b>Grant Contract Agreement Term:</b><br><b>Effective Date:</b> 1/1/2022<br><b>Expiration Date:</b> 12/31/2023                                                                                                                                                       |
| <b>Grantee's Authorized Representative:</b><br>Ryan O'Connor, County Manager<br>Ramsey County, Sheriff's Department<br>50 W Kellogg Blvd<br>St Paul, Minnesota 55102<br>(651) 266-8000<br>Ryan.oconnor@co.ramsey.mn.us              | <b>Grant Contract Agreement Amount:</b><br>Original Agreement \$990,000.00<br>Matching Requirement \$0.00                                                                                                                                                            |
| <b>State's Authorized Representative:</b><br>Kristin Lail, Grants Specialist Coordinator<br>Office of Justice Programs<br>445 Minnesota Street, Suite 2300<br>St. Paul, MN 55101-2139<br>(651) 201-7322<br>Kristin.lail@state.mn.us | Federal Funding: CFDA None<br>FAIN: None<br>State Funding: Minnesota Session Laws of 2021, 1 <sup>st</sup> Special Session, Chapter 11, Article 1, Section 14, Subdivision 7<br>Special Conditions: Attached and incorporated into this grant agreement. See page 3. |

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

**Term:** The creation and validity of this grant contract agreement conforms with Minn. Stat. § 16B.98 Subd. 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved Violent Crime Enforcement Teams 2022 Application ("Application") which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota, 55101-2139. The Grantee shall also comply with all requirements referenced in the Violent Crime Enforcement Teams 2022 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

**Budget Revisions:** The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

**Matching Requirements:** (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.



## Grant Contract Agreement

Page 2 of 3

**Payment:** As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

### 1. ENCUMBRANCE VERIFICATION

*Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### 3. STATE AGENCY

Signed: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Contract Agreement No./ P.O. No. A-VCET-2022-RAMSEYSD-028 /3- 77771

Project No.(indicate N/A if not applicable): N/A

### 2. GRANTEE

*The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

Signed: Bob Fletcher

Print Name: Bob Fletcher

Title: Sheriff

Date: 2/16/2022

Signed: Renee M. Vought with delegated authority

Print Name: Renee M. Vought

Title: Deputy Director - Finance

Date: 02/18/2022

Distribution: DPS/FAS  
Grantee  
State's Authorized Representative

### Approved as to Form

Signed: Kimberly Parker

Print Name: Kimberly Parker

Title: Assistant Ramsey County Attorney

Date: 2/16/2022



### Special Conditions

1. Time limitations on funding use:

\$495,000.00 is available from January 1, 2022 through June 30, 2023.

\$495,000.00 is available from July 1, 2022 through December 31, 2023.



Violent Crime Enforcement Teams 2022

EXHIBIT A

A-VCET-2022-RAMSEYSD-028

Organization: Ramsey County Sheriff's Department

Budget Summary

| Violent Crime Enforcement Teams: Ramsey County Violent Crime Enforcement Team |              |  |  |  |
|-------------------------------------------------------------------------------|--------------|--|--|--|
| Budget Category                                                               | Award        |  |  |  |
| Personnel                                                                     |              |  |  |  |
| Personnel - Civilian                                                          | \$140,000.00 |  |  |  |
| Personnel - Investigators                                                     | \$330,000.00 |  |  |  |
| Total                                                                         | \$470,000.00 |  |  |  |
| Fringe and Benefits                                                           |              |  |  |  |
| Fringe and Benefits                                                           | \$59,000.00  |  |  |  |
| Total                                                                         | \$59,000.00  |  |  |  |
| Office Expenses                                                               |              |  |  |  |
| Office Expenses                                                               | \$12,000.00  |  |  |  |
| Total                                                                         | \$12,000.00  |  |  |  |
| Program Expenses                                                              |              |  |  |  |
| Program Expenses                                                              | \$70,000.00  |  |  |  |
| Total                                                                         | \$70,000.00  |  |  |  |
| Other Expenses                                                                |              |  |  |  |
| VCET Insurance                                                                | \$56,000.00  |  |  |  |
| Total                                                                         | \$56,000.00  |  |  |  |
| Contract Services                                                             |              |  |  |  |
| Contract Services                                                             | \$130,000.00 |  |  |  |
| Total                                                                         | \$130,000.00 |  |  |  |
| Training                                                                      |              |  |  |  |
| Training                                                                      | \$25,000.00  |  |  |  |
| Total                                                                         | \$25,000.00  |  |  |  |
| Travel                                                                        |              |  |  |  |
| Travel - Vehicles                                                             | \$62,000.00  |  |  |  |
| Total                                                                         | \$62,000.00  |  |  |  |
| Confidential Funds                                                            |              |  |  |  |
| Confidential Funds                                                            | \$106,000.00 |  |  |  |
| Total                                                                         | \$106,000.00 |  |  |  |
| Total                                                                         | \$990,000.00 |  |  |  |